

STAFF REPORT TO COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: July 12, 2021

TO: MAYOR AND COUNCIL

NAME AND TITLE: WALTER BABICZ, CITY MANAGER

SUBJECT: Procurement Quarterly Report 2021 – Quarter 2 (April to June)

ATTACHMENT(S): None

RECOMMENDATION(S):

That Council RECEIVES FOR INFORMATION the report dated July 12, 2021, from the City Manager, titled “Procurement Quarterly Report 2021 – Quarter 2 (April to June).”

The purpose of this report is to provide City Council with information concerning the contracts issued by Procurement for the time period from April 1, 2021 to June 30, 2021. The Tender, Request for Proposal, Exemption (Sole Source), Corporate Service Arrangement (Buying Groups), Formal Request for Quote and Informal Request for Quotation contracts have been approved pursuant to the limits within the Purchasing Bylaw, applicable financial plan and the Purchasing Procedures shown below:

- A) Manager of Risk and Procurement – up to \$100,000;
- B) General Manager of Administrative Services – up to \$250,000;
- C) City Manager – over \$250,000 and all revenue generating contracts.

STRATEGIC PRIORITIES:

The Purchasing Delegation of Authority Bylaw contributes to the City’s financial sustainability.

A) APPROVALS BY THE MANAGER OF RISK AND PROCUREMENT

EXEMPTION (SOLE SOURCE):

Exemption	Product/Services	Contract Dollar Amount	Supplier
S16-082*	Supply and Deliver of Liquid Chlorine - 12% Sodium Hypochlorite	\$32,377.89	Midway Purnel Ltd.
X20-082*	PG Playhouse Theatre Wall Assessment and Repair	\$140,000.00	IDL Projects Inc.
X21-025	7th Avenue Streetscapes Detailed Design	\$97,020.00	HDR Architecture Inc.

X21-038	Bylaw Furniture	\$33,358.00	Mills Office Productivity
X21-044 (P14-11)	GPS Fleet Management System	\$59,031.96	Blue Ocean Satellite Systems Inc.
X21-045 (P15-109)	License Plate Recognition Program	\$20,904.80	Caracal Enterprises LLC dba VenTek International
X21-050	Supply & Deliver Garbage Collection Carts & Parts	\$34,243.20	Rehrig Pacific Company

*Extension

INFORMAL REQUEST FOR QUOTATION:

IRFQ	Product/Services	Contract Dollar Amount	Supplier
IRFQ21-002A	Housing Needs CoPG 2021	\$47,320.00	Urban Matters CCC Ltd.
IRFQ21-003	Archaeological Permitting and Investigative Services	<\$75,000.00	ARCHER CRM Partnership Ecofor Consulting Ltd. Norcan Consulting Ltd.
IRFQ21-005	Lansdowne WWTC Substation Replacement - Distribution Line Construction and Metering Kit Removal & Installation	\$75,073.95	Rokstad Power (2018) Ltd.
IRFQ21-006	Supply & Delivery of Crack Seal Material	\$32,244.45	Sealtec Industries Ltd.
IRFQ21-008	Consulting Services - Four Seasons Pool Hazmat Assessment	\$29,199.00	Peak Environmental Ltd.
IRFQ21-009	Cinderblock Washroom Design	\$59,640.00	EDS Group Inc.
IRFQ21-012	Civic Accessibility Improvements Program 2021 - Supply & Delivery of Three (3) Universal Outhouses	\$47,036.00	Leko Precast Ltd.

REQUEST FOR PROPOSAL:

Proposal	Product/Services	Contract Dollar Amount	Supplier
P17-007*	Refuse Hauling and Supply of Containers, Civic Facilities - Opt Yr-2 (2021-2022)	\$86,025.00	Waste Management Canada Corporation
P21-021	Engineering Design Services - Shane Lake Dam	\$94,350.00	Ecora Engineering & Resource Group

*Extension

B) APPROVALS BY THE ACTING CITY MANAGER**EXEMPTION (SOLE SOURCE):**

Exemption	Product/Services	Contract Dollar Amount	Supplier
X21-033	Oracle Maintenance Agreement 2021-2022	\$150,470.71	Oracle Canada ULC
X21-037	Ninja Cross System - New Downtown Pool	\$500,000.00	WJN LLC (dba Ninja Cross Systems)

INFORMAL REQUEST FOR QUOTATION:

IRFQ	Product/Services	Contract Dollar Amount	Supplier
IRFQ21-010	Supply & Install Fencing at Sport Fields & Dog Parks	\$130,725.00	Superior Fencing Ltd.

REQUEST FOR PROPOSAL:

Proposal	Product/Services	Contract Dollar Amount	Supplier
P18-018*	Tire Management Program - Fleet Services - Opt Yr-2 (2021-2022)	\$158,142.00	Kal Tire Ltd.
P20-077	Mobile Devices and Services	\$439,237.53	TELUS Communications Inc.
P21-008	Lansdowne WWTC Substation Replacement	\$560,000.00	K2 Electric Ltd.
P21-020	Engineering Design Services - John Hart Bridge Sanitary Forcemain Replacement	\$290,840.00	Onsite Engineering Ltd.
P21-031 (P18-041)	Supply and Install Playground Systems 2021 (by Invitation)	\$149,936.00	Habitat Systems Inc.
P21-040	Rental Program: Coveralls, Mats & Lockers	\$169,906.92	Canadian Linen & Uniform Service

*Extension

INVITATION TO TENDER:

Tender	Product/Services	Contract Dollar Amount	Supplier
T21-023	Supply & Delivery of Winter Road De-icing (Road Salt & Liquid Salt)	\$616,620.00	Kleysen Group Ltd. (Road Salt - \$564,120) Tiger Calcium Services Inc. (Liquid Salt - \$52,500)
T21-024	Supply of Winter Road Maintenance Materials (Winter Sand and Winter Crush)	\$241,490.00	Kode Contracting Ltd.
T21-026	Watermain Replacement - Chief Lake Road and Irwin Street	\$1,023,745.71	Progrus Constructors Inc.

T21-029	Watermain Replacement - 7th Avenue	\$421,872.96	Datoff Bros Construction Ltd.
T21-032	Trail Rehabilitation Program-2021	\$242,840.00	Nahanni Construction Ltd.
T21-036	Aquatic Centre Mechanical Upgrades	\$168,867.00	Equity Plumbing & Heating Ltd.
T21-043	CN Centre Fire Alarm System Upgrade	\$123,300.00	Northern Electric Ltd.

SUMMARY AND CONCLUSION:

Administration has provided this report for Council's information to summarize the contracts issued by Procurement from April 1, 2021 to June 30, 2021.

RESPECTFULLY SUBMITTED:

Walter Babicz, City Manager

PREPARED BY: Selena Nygaard, Procurement Assistant

Meeting Date: 2021/07/26