



COMMITTEE REPORT TO COUNCIL

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DATE: May 21, 2021

TO: MAYOR AND COUNCIL

NAME AND TITLE: Standing Committee on Finance and Audit

SUBJECT: Cyber Security Risk Review

ATTACHMENT(S):

1. Staff Report to Standing Committee on Finance and Audit from Walter Babicz, Acting City Manager dated April 16, 2021
2. Memo to Walter Babicz, Acting City Manager from Bill McCloskey, Manager of IT Services dated May 21, 2021 – Municipal Cyber Security Incident Review

RECOMMENDATION:

That Council APPROVES Option 2 as described in the attached Staff Report to Standing Committee on Finance and Audit from Walter Babicz, Acting City Manager dated April 16, 2021, with funding in the amount of \$40,000 from the Council Contingency Fund.

PURPOSE:

At the February 22, 2021 Standing Committee on Finance and Audit meeting, the following resolution was passed:

That the Standing Committee on Finance and Audit DIRECTS Administration to report back to the Committee regarding options for an independent review of the City's cyber security risk.

Administration presented a report to the Finance and Audit Committee at its May 10, 2021 meeting and the following resolution was passed:

That the Standing Committee on Finance and Audit RECOMMENDS to Council Option 2 – Perform a Cyber Security Health Check as described in the report dated April 16, 2021, from the Acting City Manager, titled "Options for Cyber Security Risk Review".

This report now brings forward that resolution for Council's consideration from that meeting.

FINANCIAL CONSIDERATIONS:

The Standing Committee on Finance and Audit is recommending to implement Option 2 of the attached report.

Option 2 involves conducting an independent Cyber Security assessment to identify key cyber security issues across the City. The outcome of this health check will be a report of the security gaps as well as

recommendations and actionable items to improve the City's cyber maturity. The estimated cost is \$40,000.

This would be an operating expense and was not budgeted for in the 2021 budget process. There are no reserves that the City has that are allowed to fund this type of operating expense so the Council contingency fund is the recommended source of funding.

OTHER CONSIDERATIONS:

The Standing Committee on Finance and Audit also requested that Administration follow up with other municipalities that experienced cyber-security incidents recently and determine if additional/increased cyber-attacks have occurred. A memo from the Manager of IT Services is attached to this report with some additional information from Dawson Creek, BC and Saskatoon, Saskatchewan.

SUMMARY AND CONCLUSION:

The Standing Committee on Finance and Audit is recommending Option 2 from the attached report and requests that Council approve it.

RESPECTFULLY SUBMITTED:

Councillor Garth Frizzell, Chair
Standing Committee on Finance and Audit

APPROVED:

Walter Babicz, Acting City Manager

Meeting Date: [2021/05/31]