

**DATE:** May 4, 2021

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** Kris Dalio, Director of Finance

**SUBJECT:** 2021 – 2025 Financial Plan and Tax Rates Bylaw

**ATTACHMENT(S):** None

**RECOMMENDATION(S):**

That Council:

1. GIVES FIRST THREE READINGS to “City of Prince George 5 – Year Operating and Capital Financial Plans Bylaw No. 9200, 2021”.
2. GRANTS FINAL READING AND ADOPTION to “City of Prince George 5 – Year Operating and Capital Financial Plans Bylaw No. 9200, 2021”.
3. GIVES FIRST THREE READINGS to “City of Prince George Tax Rates Bylaw No. 9201, 2021”.
4. GRANTS FINAL READING AND ADOPTION to “City of Prince George Tax Rates Bylaw No. 9201, 2021”.

**PURPOSE:**

The purpose of this report is to present the 2021 - 2025 Financial Plan Bylaw and the 2021 Tax Rates Bylaw to Council for consideration and approval.

**POLICY/REGULATORY ANALYSIS:**

The Community Charter section 165 requires a municipality to adopt a five year financial plan by bylaw. The financial plan must set out the proposed expenditures, the proposed funding sources and the proposed transfers to or between funds.

The Community Charter section 197 requires that Council impose property taxes for the year by bylaw.

The financial plan bylaw must be adopted prior to the adoption of the annual property tax bylaw and both bylaws must be passed before May 15<sup>th</sup> of each year.

**STRATEGIC PRIORITIES:**

The Financial Plan Bylaw and Tax Rates Bylaw support Council’s Priorities of “Sustainable Fiscal Management”, “Sustainable Infrastructure” and “Organizational Excellence”.

**FINANCIAL CONSIDERATIONS:**

The financial plan represents the decisions concerning revenues, expenses, debt and transfers that were made by Council during the budget meetings in January and February of 2021. The attached bylaw represents a tax levy increase of 0.00%.

The tax rates bylaw provides for the levying of taxes for Municipal, Hospital and Regional District purposes. The rates for business improvement areas and special levies as approved by Council are also provided in the tax rates bylaw. The tax rates bylaw reflects Tax Rate Option #1 that was approved by the Finance and Audit Committee on February 22<sup>nd</sup>, 2021.

To summarize, the financial plan bylaw sets the amount of the levy that is to be collected and the tax rates bylaw determines the proportional amount of the levy that is to be collected from each of the tax classes: Residential, Utilities, Supportive Housing, Major Industry, Light Industry, Business, Recreation/Non-Profit and Farm.

Property taxes are deemed to be imposed on January 1<sup>st</sup> of the year in which the tax rates bylaw is adopted.

**SUMMARY AND CONCLUSION:**

Administration requests that Council adopt the City of Prince George 5 – Year Operating and Capital Financial Plans Bylaw and the City of Prince George Tax Rates Bylaw.

**RESPECTFULLY SUBMITTED:**

Kris Dalio, Director of Finance

**APPROVED:**

Walter Babicz, Acting City Manager

Meeting Date: [2021/05/10]