



Minutes of the Standing Committee on Finance and Audit

February 22, 2021

12:00 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

PRESENT: Councillor Frizzell <Chair>
Mayor Lyn Hall
Councillor Everitt
Councillor Ramsay

IN ATTENDANCE: Councillor Susan Scott
Councillor Terri McConnachie <via Zoom>
Mr. Walter Babicz, Acting City Manager
Mr. Ian Wells, Acting Deputy City Manager
Mr. Kris Dalio, Director of Finance
Mr. Rob van Adrichem, Director of External Relations
Ms. Maureen Connelly, Manager of Legislative Services
Ms. Leslie Kellett, Legislative Coordinator
Mr. Corey Naphtali, Lead Engagement Partner, KPMG, LLP <via Zoom
12:00 p.m. to 12:48 p.m.>
Ms. Micaela Roque, Partner, KPMG, LLP <via Zoom 12:00 p.m. to 12:48 p.m.>

A. COMMENCEMENT

The Standing Committee on Finance and Audit meeting was called to order at 12:00 p.m.

B. ADOPTION OF THE AGENDA

Moved By Councillor Ramsay
Seconded By Councillor Everitt

That the agenda for the February 22, 2021 Standing Committee on Finance and Audit meeting, BE ADOPTED.

Carried Unanimously

C. ADOPTION OF MINUTES

C.1 Minutes of the Finance and Audit Committee Meeting held December 7, 2020

Moved By Councillor Ramsay

Seconded By Mayor Hall

That the minutes of the Standing Committee on Finance and Audit meeting held December 7, 2020, BE ADOPTED.

Carried Unanimously

D. REPORTS

D.1 Presentation of the City of Prince George Audit Planning Report for the year ended December 31, 2020

Mr. Corey Naphtali, Lead Engagement Partner, and Ms. Micaela Roque, Partner, KPMG, LLP attended the meeting via Zoom and provided a PowerPoint presentation regarding the City of Prince George's Audit Planning Report for the year ended December 31, 2020. The presentation included information on areas of the audit focus, audit risks, materiality, audit technology, key deliverables and milestones, auditing standards, current developments in the Public Sector Accounting Standards and KPMG resources.

Discussion commenced regarding areas of audit focus, including tangible capital assets, revenue and deferred revenue, audit procedures for evaluating risk within existing internal processes, and the Public Sector Accounting Standard effective for fiscal years beginning on or after April 1, 2022 with respect to Asset Retirement Obligations. Mr. Naphtali, KPMG, LLP, W. Babicz, Acting City Manager, and K. Dalio, Director of Finance, responded to questions of the Committee.

Moved By Councillor Ramsay

Seconded By Mayor Hall

That the Standing Committee on Finance and Audit DIRECTS Administration to report back to the Committee regarding options for an independent review of the City's cyber security risk.

Carried Unanimously

Mayor Hall exited Council Chambers at 12:46 p.m.

Moved By Councillor Everitt

Seconded By Councillor Ramsay

That the Standing Committee on Finance and Audit RECEIVES FOR INFORMATION, the presentation provided by KPMG, LLP regarding the "City of Prince George Audit Planning Report for the year ended December 31, 2020."

Carried Unanimously

Mr. Naphtali and Ms. Roque exited the meeting at 12:48 p.m.

D.2 Variable Tax Rate Structure for 2021

Mayor Hall returned to Council Chambers at 12:50 p.m.

K. Dalio, Director of Finance, provided an overview of the subject report including background information and options with respect to the City of Prince George variable tax rate structure for 2021.

Discussion commenced. K. Dalio, Director of Finance, responded to questions of the Committee.

Councillor Everitt exited Council Chambers at 1:11 p.m.

Moved By Councillor Ramsay

Seconded By Mayor Hall

That the Standing Committee on Finance and Audit RECOMMENDS approval of tax rate option #1 as described in the report dated February 8, 2021 from Kris Dalio, Director of Finance, titled “Variable Tax Rate Structure for 2021.”

Carried Unanimously

Councillor Everitt returned to Council Chambers at 1:13 p.m.

D.3 Standing Committee on Finance and Audit 2021 Workplan

The Committee reviewed the 2021 Workplan.

Discussion commenced and K. Dalio, Director of Finance, responded to questions of the Committee.

Moved By Mayor Hall

Seconded By Councillor Everitt

That the Standing Committee on Finance and Audit APPROVES the 2021 Work Plan as attached to the February 22, 2021 committee meeting agenda.

Carried Unanimously

E. ADJOURNMENT

Moved By Councillor Ramsay

Seconded By Councillor Everitt

That there being no further business, the meeting of the Standing Committee on Finance and Audit BE ADJOURNED.

Carried Unanimously

The meeting adjourned at 1:17 p.m.

Councillor Garth Frizzell, Chair

Certified Correct