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**Chief Executive Officer  
Cheffe de la direction**

Carole Saab  
Ottawa, ON

February 9, 2021

Mayor Lyn Hall  
City of Prince George  
1100 Patricia Boulevard, 5<sup>th</sup> Floor  
Prince George, BC V2L 3V9

**Subject: FCM's March board meeting moves to virtual format**

Dear Mayor Hall,

It is with sincere regret that I'm writing to confirm that FCM's Executive Committee has decided to move FCM's next Board of Directors meeting—originally scheduled to take place in Prince George this March 9-12—to a virtual format. I appreciated our work together over the past months, preparing for the possibility of this decision.

Considering the restrictions on travel and public gatherings across the country due to COVID-19, as well as financial constraints being faced by FCM members, the Executive Committee concluded that a virtual meeting would be the most responsible way to proceed.

As you know, meetings of FCM's elected Board of Directors bring together dozens of local leaders from every part of Canada. For so long, we've been looking forward to welcoming this group back for a third time to Prince George. And I am deeply grateful for the extensive work that you and your city staff have put into preparing for this moment.

This letter acknowledges our mutual agreement to cancel and terminate the Agreement between the City of Prince George and FCM dated March 28, 2019. We understand you and City Council are open to welcoming FCM again in 2023 or 2024 and that the recommendation will be presented at your February 22, 2021 Council Meeting. Should the recommendation be approved, a copy of the resolution from Council would suffice for Prince George to be considered in the next selection of host cities for an FCM Board of Directors meeting.

We truly are living in unprecedented times, and we appreciate your understanding. On behalf of FCM, I want to thank you and all of council for your ongoing contributions to FCM.

Kindest regards,

Carole Saab  
Chief Executive Officer

C.C. Garth Frizzell, Councillor, City of Prince George, FCM President  
Walter Babicz, Acting City Manager, City of Prince George  
Esther Prosser, Executive Assistant, City of Prince George  
Steven Woodhead, Senior Director, Communications  
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