



## MINUTES OF THE REGULAR BUDGET MEETING OF COUNCIL

January 25, 2021  
3:30 pm  
Council Chambers of City Hall  
1100 Patricia Boulevard, Prince George, BC

**PRESENT:** Mayor Lyn Hall, Chair  
Councillor Everitt <via Zoom>  
Councillor Frizzell  
Councillor Krause  
Councillor McConnachie <via Zoom>  
Councillor Ramsay  
Councillor Sampson  
Councillor Scott  
Councillor Skakun <via Telephone, 3:33 p.m. to 10:01 p.m.>

**IN ATTENDANCE:** Mr. Walter Babicz, Acting City Manager/General Manager of  
Administrative Services  
Mr. Ian Wells, Acting Deputy City Manager/General Manager of Planning  
and Development  
Mr. Kris Dalio, Director of Finance  
Ms. Maureen Connelly, Manager of Legislative Services  
Ms. Leslie Kellett, Legislative Coordinator

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### B. ADOPTION OF THE AMENDED AGENDA

**Moved By** Councillor Scott  
**Seconded By** Councillor Frizzell

*That the agenda for the budget meeting of Council scheduled for January 25, 2021 be amended by adding to agenda item C.11 items of correspondence received between January 21 – 25, 2021 regarding the proposed 2021-2025 Financial and Capital Expenditure Plans and a new agenda item D.1.1 titled “Full Time Employee Comparison – 2021 vs 2020,” and that the agenda BE ADOPTED AS AMENDED.*

**Carried Unanimously**

Councillor Skakun joined the meeting via telephone at 3:33 p.m.

**C. PUBLIC INPUT (3:30 P.M. - 3:45 P.M.)**

Handout documents for Council's consideration regarding the 2021 - 2025 Operational Financial and Capital Expenditure Plans include:

- Correspondence dated January 21, 2021 from Dean Soiland;
- Correspondence dated January 23, 2021 from an undisclosed member of the public;
- Correspondence dated January 23, 2021 from Donna Bornholdt;
- Correspondence dated January 23, 2021 from Richard Hough;
- Correspondence dated January 24, 2021 from Trudy Klassen;
- Correspondence dated January 24, 2021 from Shanna Martin;
- Correspondence dated January 24, 2021 from Dave Plaxton;
- Correspondence dated January 25, 2021 from Samantha Sabatino;
- Correspondence dated January 25, 2021 from Marco Sabatino;
- Correspondence dated January 24, 2021 from Tony Sherwin., and
- Correspondence dated January 25, 2021 from Phil Beaulieu.

Mr. Sean Kealy attended the meeting via telephone and provided input regarding the proposed 2021 - 2025 Operational Financial and Capital Plans requesting Council to consider a 0% tax levy due to the ongoing financial strain households face as a result of the COVID-19 pandemic.

**D. BUDGET OVERVIEW AND PUBLIC CONSULTATION RESULTS**

**D.1 2021 - 2025 Financial Plan**

Mr. Walter Babicz, Acting City Manager, Mr. Kris Dalio, Director of Finance, and Mr. Rob van Adrichem, Director of External Relations, provided a PowerPoint Presentation outlining the proposed 2021 – 2025 Financial Plan including information on the legislative framework, financial overview, public consultation, and capital expenditure plan.

Councillor Everitt exited the Council meeting at 3:30 p.m. and rejoined the Council meeting at 3:46 p.m.

Discussion commenced. K. Dalio, Director of Finance, and W. Babicz, Acting City Manager, responded to questions of Council.

**D.1.1 Full Time Employee Comparison – 2021 vs 2020**

**Moved By** Councillor Sampson

**Seconded By** Councillor Ramsay

*That Council POSTPONES decision making on the proposed 2021 - 2025 Operational Financial and Capital Expenditure Plans until Administration has provided an overview of all service categories.*

**Carried Unanimously**

**E. 2021 - 2025 CAPITAL EXPENDITURE PLAN**

**E.1 2021 - 2025 Capital Plan**

Discussion commenced. W. Babicz, Acting City Manager and K. Dalio, Director of Finance, responded to questions of Council.

**Moved By** Councillor Everitt

**Seconded By** Councillor Krause

*That Council AMENDS the January 25, 2021 Regular Council Budget Meeting agenda by moving agenda item M: Service Agreements and Grants to immediately follow agenda item L: Public Input (6:00 - 6:15).*

**Carried Unanimously**

**K. RECESS (5:00 P.M. - 6:00 P.M.)**

Mayor Hall called a recess of the Regular Council Budget Meeting at 5:00 p.m.

The Regular Council Budget Meeting reconvened at 6:00 p.m.

Attendance of Council and Staff was the same as at the time the recess was called.

**L. PUBLIC INPUT (6:00 P.M. - 6:15 P.M.)**

Mr. Todd Corrigan, Chief Executive Officer, Prince George Chamber of Commerce, provided a submission via telephone stating that while the Prince George Chamber of Commerce is in favour of a 0% tax levy increase, that if there is a tax levy increase, the burden not be placed heavily upon the business and industry sectors and that other opportunities for revenue generation and further government grants be pursued.

Discussion commenced. K. Dalio, Director of Finance, and W. Babicz, Acting City Manager, responded to questions of Council.

**M. SERVICE AGREEMENTS AND GRANTS**

**M.1 Prince George Public Library**

Mr. Mike Gagel, Chair of the Prince George Public Library Board, and Mr. Paul Burry, Library Director, Prince George Public Library, joined the meeting via Zoom and provided a PowerPoint presentation on the proposed Prince George Public Library 2021 Budget including information on the 2021 Board of Trustees, budget revenue and expenses, and major projects planned for 2021.

Discussion commenced. Mr. Gagel and Mr. Burry responded to questions of Council.

**M.2 Tourism Prince George**

Ms. Tracey McBride, Chief Executive Officer, Ms. Elke Hierl-Steinbauer, Chair, Board of Directors, and Mr. Jamie Valcourt, Board Member, Tourism Prince George Society, joined the meeting via Zoom and provided a PowerPoint presentation on the proposed Tourism Prince George 2021 Budget including information on the revenue, operating, capital and marketing expenses, additions to the 2021 budget, impacts of COVID-19 on tourism in Prince George and British Columbia, and overall focus for 2021.

Discussion commenced. Ms. McBride and Ms. Hierl-Steinbauer responded to questions of Council.

**E. 2021 - 2025 CAPITAL EXPENDITURE PLAN**

**E.1 2021 - 2025 Capital Plan**

Discussion commenced. K. Dalio, Director of Finance, W. Babicz, Acting City Manager, W. Wedel, Manager of Utilities Division, B. McIntosh, Acting Director of Civic Operations, I. Wells, Acting Deputy City Manager, T. Schaeffer, Manager of Infrastructure Planning and Engineering, and L. Hanson, Manager of Project Delivery, responded to questions of Council.

Councillor Frizzell exited Council Chambers at 6:40 p.m. and returned at 6:41 p.m.

**Moved By** Councillor Ramsay  
**Seconded By** Councillor Frizzell

*That Council DIRECTS Administration to provide a report to the Standing Committee on Finance and Audit detailing the projects and budgets allocated within Capital Plan Project #3342: Emergency Infrastructure Reinvestment, as presented on page 141 of the 2021 - 2025 Capital Plan, as attached to the January 25, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**F. CORPORATE MANAGEMENT**

**F.1 Office of the City Manager**

Mr. Walter Babicz, Acting City Manager, provided an overview of the proposed 2021 Operational Financial Plan for the Office of the City Manager service category.

**F.2 Mayor and Council**

Mr. Walter Babicz, Acting City Manager, provided an overview of the proposed 2021 Operational Financial Plan for the Mayor and Council service category.

Discussion commenced and K. Dalio, Director of Finance, responded to questions of Council.

**G. FIRE**

**G.1 Fire Protection**

Chief John Iverson, Prince George Fire Rescue, provided an overview of the proposed 2021 Operational Financial Plan for the Fire Protection service category.

Discussion commenced and Chief Iverson responded to questions of Council.

**H. POLICE**

**H.1 Police Protection**

Mr. Adam Davey, Director of Community Services and Public Safety, and Superintendent Shaun Wright, Royal Canadian Mounted Police, provided an overview of the proposed 2021 Operational Financial Plan for the Police Protection service category.

Discussion commenced. Superintendent Wright, RCMP, and K. Dalio, Director of Finance, responded to questions of Council.

**Moved By** Councillor Scott  
**Seconded By** Councillor Krause

*That Council AMENDS the January 25, 2021 Regular Council Budget Meeting agenda by moving agenda item R.1: Police Protection Service Enhancement to immediately follow agenda item H.1: Police Protection.*

**Carried Unanimously**

**R. REQUESTED ENHANCEMENTS**

**R.1 Police Protection Service Enhancement**

Superintendent Shaun Wright, RCMP, provided an overview of the proposed Police Protection Service Enhancement.

Discussion commenced. Superintendent Wright, RCMP, and K. Dalio, Director of Finance, responded to questions of Council.

**I. COMMUNITY SERVICES AND PUBLIC SAFETY**

**I.1 Emergency Measures**

Mr. Adam Davey, Director of Community Services and Public Safety, provided an overview of the proposed 2021 Operational Financial Plan for the Emergency Measures service category.

Discussion commenced. W. Babicz, Acting City Manager, and A. Davey, Director of Community Services and Public Safety, responded to questions of Council.

**I.2 Bylaw Enforcement**

Mr. Adam Davey, Director of Community Services and Public Safety, provided an overview of the proposed 2021 Operational Financial Plan for the Bylaw Enforcement service category.

Discussion commenced.

**I.3 Aquatics**

Mr. Adam Davey, Director of Community Services and Public Safety, provided an overview of the proposed 2021 Operational Financial Plan for the Aquatics service category.

Discussion commenced. W. Babicz, Acting City Manager, A. Davey, Director of Community Services and Public Safety, and K. Dalio, Director of Finance, responded to questions of Council.

**Moved By** Councillor Ramsay  
**Seconded By** Councillor Skakun

*That Council DIRECTS Administration to return a report to Council on the timeline for the opening of the new pool and details on the impacts and expenditures associated with the ongoing maintenance and operation as compared to the permanent closure of the Four Seasons Leisure Pool.*

**Carried Unanimously**

**I.4 Community Services Administration**

Mr. Adam Davey, Director of Community Services and Public Safety, provided an overview of the proposed 2021 Operational Financial Plan for the Community Services Administration service category.

Discussion commenced.

**I.5 Off-Street Parking**

Mr. Adam Davey, Director of Community Services and Public Safety, provided an overview of the proposed 2021 Operational Financial Plan for the Off-Street Parking service category.

**Moved By** Councillor Sampson  
**Seconded By** Councillor Ramsay

*That Council DIRECTS Administration to return a report to Council with pay-per-use options and the impact on existing agreements for the CN Centre parking lot during events and facility use.*

**Defeated**

***Councillors Everitt, Krause, McConnachie, Scott and Skakun opposed.***

**I.6 Civic Facilities Maintenance**

Councillor Ramsay declared a non-pecuniary conflict of interest due to her position on the Board at the Two Rivers Art Gallery and exited Council Chambers at 8:23 p.m.

Councillor Frizzell exited Council Chambers at 8:24 p.m.

Mr. Adam Davey, Director of Community Services and Public Safety, provided an overview of the proposed 2021 Operational Financial Plan for the Civic Facilities Maintenance service category.

Discussion commenced and A. Davey, Director of Community Services and Public Safety, responded to questions of Council.

Councillor Ramsay returned to Council Chambers at 8:26 p.m.

Councillor Frizzell returned to Council Chambers at 8:26 p.m.

**I.7 Entertainment Services**

Mr. Adam Davey, Director of Community Services and Public Safety, provided an overview of the proposed 2021 Operational Financial Plan for the Entertainment Services service category.

Discussion commenced. W. Babicz, Acting City Manager, and A. Davey, Director of Community Services and Public Safety, responded to questions of Council.

**Moved By** Councillor Sampson  
**Seconded By** Councillor Ramsay

*That Council DIRECTS Administration to return a report to Council detailing the City's plan for the return of economically beneficial and revenue generating sport and entertainment.*

**Carried Unanimously**

**I.8 Event Services**

Mr. Adam Davey, Director of Community Services and Public Safety, provided an overview of the proposed 2021 Operational Financial Plan for the Event Services service category.

Discussion commenced and A. Davey, Director of Community Services and Public Safety, responded to questions of Council.

**I.9 Arena Operations**

Mr. Adam Davey, Director of Community Services and Public Safety, provided an overview of the proposed 2021 Operational Financial Plan for the Arena Operations service category.

Discussion commenced and A. Davey, Director of Community Services and Public Safety, responded to questions of Council.

**J. PLANNING, DEVELOPMENT AND INFRASTRUCTURE**

**J.1 Development Planning and Administration**

Mr. Ian Wells, Acting Deputy City Manager/General Manager of Planning, Development, and Infrastructure, provided an overview of the proposed 2021 Operational Financial Plan for the Development Planning and Administration service category.

**J.2 Economic Development**

Mr. Ian Wells, Acting Deputy City Manager/General Manager of Planning, Development, and Infrastructure, provided an overview of the proposed 2021 Operational Financial Plan for the Economic Development service category.

**J.3 Asset Management**

Mr. Ian Wells, Acting Deputy City Manager/General Manager of Planning, Development, and Infrastructure, provided an overview of the proposed 2021 Operational Financial Plan for the Asset Management service category.

**J.4 Strategic Initiatives and Partnerships**

Mr. Ian Wells, Acting Deputy City Manager/General Manager of Planning, Development, and Infrastructure, provided an overview of the proposed 2021 Operational Financial Plan for the Strategic Initiatives and Partnerships service category.

Discussion commenced. I. Wells, Acting Deputy City Manager/General Manager of Planning Development, and Infrastructure, and K. Dalio, Director of Finance, responded to questions of Council.

**J.5 Infrastructure Planning and Engineering**

Mr. Ian Wells, Acting Deputy City Manager/General Manager of Planning, Development, and Infrastructure, provided an overview of the proposed 2021 Operational Financial Plan for the Infrastructure Planning and Engineering service category.

**N. EXTERNAL RELATIONS**

**N.1 External Relations**

Mr. Rob van Adrichem, Director of External Relations, provided an overview of the 2021 Operational Financial Plan for the External Relations service category.

Discussion commenced and R. van Adrichem, Director of External Relations, responded to questions of Council.

**O. CIVIC OPERATIONS**

**O.1 Snow Control**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Snow Control service category.

Discussion commenced. B. McIntosh, Acting Director of Civic Operations, and K. Dalio, Director of Finance, responded to questions of Council.

**O.2 Roads**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Roads service category.

**O.3 Storm Drainage**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Storm Drainage service category.

**O.4 Fleet Services**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Fleet Services service category.

Discussion commenced. B. McIntosh, Acting Director of Civic Operations, and K. Dalio, Director of Finance, responded to questions of Council.

**O.5 Street Lighting**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Street Lighting service category.

Discussion commenced.

**O.6 Civic Operations Administration**



Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Civic Operations Administration service category.

**0.7 Solid Waste Services**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Solid Waste Services service category.

Discussion commenced. B. McIntosh, Acting Director of Civic Operations, and K. Dalio, Director of Finance, responded to questions of Council.

**0.8 Cemetery**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Cemetery service category.

Discussion commenced. B. McIntosh, Acting Director of Civic Operations, and K. Dalio, Director of Finance, responded to questions of Council.

**0.9 Sewer Operations**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Sewer Operations service category.

Discussion commenced and K. Dalio, Director of Finance, responded to questions of Council.

**0.10 Water Operations**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Water Operations service category.

**0.11 Parks**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Parks service category.

Discussion commenced. B. McIntosh, Acting Director of Civic Operations, and K. Dalio, Director of Finance, responded to questions of Council.

**0.12 Project Delivery**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Project Delivery service category.

Discussion commenced. W. Babicz, Acting City Manager, and K. Dalio, Director of Finance, responded to questions of Council.

**0.13 District Energy**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the District Energy service category.

Discussion commenced and K. Dalio, Director of Finance, responded to questions of Council.

**O.14 Transportation and Technical Services**

Mr. Blake McIntosh, Acting Director of Civic Operations, provided an overview of the proposed 2021 Operational Financial Plan for the Transportation and Technical Services service category.

Discussion commenced.

**P. ADMINISTRATIVE SERVICES**

**P.1 Risk and Procurement**

Mr. Walter Babicz, Acting City Manager/General Manager of Administrative Services, provided an overview of the proposed 2021 Operational Financial Plan for the Risk and Procurement service category.

Discussion commenced and W. Babicz, Acting City Manager/General Manager of Administrative Services, responded to questions of Council.

**P.2 Legislative Services**

Mr. Walter Babicz, Acting City Manager/General Manager of Administrative Services, provided an overview of the proposed 2021 Operational Financial Plan for the Legislative Services service category.

Discussion commenced and W. Babicz, Acting City Manager/General Manager of Administrative Services, responded to questions of Council.

**P.3 Service Centre**

Mr. Walter Babicz, Acting City Manager/General Manager of Administrative Services, provided an overview of the proposed 2021 Operational Financial Plan for the Service Centre service category.

Discussion commenced and W. Babicz, Acting City Manager/General Manager of Administrative Services, responded to questions of Council.

**P.4 Information and Systems Technology**

Mr. Walter Babicz, Acting City Manager/General Manager of Administrative Services, provided an overview of the proposed 2021 Operational Financial Plan for the Information and Systems Technology service category.

**Q. HUMAN RESOURCES AND CORPORATE SAFETY**

**Q.1 Human Resources**

Ms. Rae-Ann Emery, Director of Human Resources and Corporate Safety, provided an overview of the proposed 2021 Operational Financial Plan for the Human Resources service category.

Discussion commenced and R. Emery, Director of Human Resources and Corporate Safety, responded to questions of Council.

**S. FINANCE**

**S.1 Financial Services**

Mr. Kris Dalio, Director of Finance, provided an overview of the proposed 2021 Operational Financial Plan for the Financial Services service category.

Discussion commenced and K. Dalio, Director of Finance, responded to questions of Council.

**S.2 Fiscal Services**

Mr. Kris Dalio, Director of Finance, provided an overview of the proposed 2021 Operational Financial Plan for the Fiscal Services service category.

Discussion commenced and K. Dalio, Director of Finance, responded to questions of Council.

**T. ADJOURNMENT**

**Moved By** Councillor Sampson

**Seconded By** Councillor Everitt

*That there being no further business the Budget Meeting of Council, BE ADJOURNED.*

**Carried Unanimously**

**THE REGULAR COUNCIL BUDGET MEETING ADJOURNED AT 10:01 P.M.**

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CHAIRPERSON

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