



## MINUTES OF THE REGULAR BUDGET MEETING OF COUNCIL

January 27, 2021

3:30 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

**PRESENT:** Mayor Lyn Hall, Chair  
Councillor Everitt <via Zoom>  
Councillor Frizzell  
Councillor Krause  
Councillor Ramsay  
Councillor Sampson  
Councillor Scott  
Councillor Skakun <via Telephone>

**IN ATTENDANCE:** Mr. Walter Babicz, Acting City Manager/General Manager of  
Administrative Services  
Mr. Ian Wells, Acting Deputy City Manager/General Manager of Planning  
and Development  
Mr. Kris Dalio, Director of Finance  
Ms. Maureen Connelly, Manager of Legislative Services  
Ms. Leslie Kellett, Legislative Coordinator

---

**A. 2021 Budget and Finance Reference Guide**

**B. ADOPTION OF THE AMENDED AGENDA**

**Moved By** Councillor Everitt

**Seconded By** Councillor Scott

*That the agenda for the budget meeting of Council scheduled for January 27, 2021, be amended by adding correspondence received regarding the proposed 2021 - 2025 Financial and Capital Expenditure Plans to: agenda item C, ten items of correspondence received between January 25 and 27, 2021; agenda item J.4, one item detailing the Strategic Initiatives and Partnerships service category; and agenda item S.2, one item of correspondence received January 26, 2021, and that the agenda BE ADOPTED AS AMENDED.*

**Carried Unanimously**

**C. PUBLIC INPUT (3:30 P.M. - 3:45 P.M.)**

Documents for Council's consideration regarding the 2021 - 2025 Operational Financial and Capital Expenditure Plans include:

- Correspondence dated January 25, 2021 from Sean Kealy;
- Correspondence dated January 25, 2021 from William Ramsay;
- Correspondence dated January 26, 2021 from Mary-Jane Fournier;
- Correspondence dated January 27, 2021 from Jana Korum;
- Correspondence dated January 27, 2021 from Bob Little;
- Correspondence dated January 27, 2021 from Charlie D.;
- Correspondence dated January 27, 2021 from Chris Pruves;
- Correspondence dated January 27, 2021 from James Hoyer;
- Correspondence dated January 27, 2021 from Jillian Uloth; and
- Correspondence dated January 27, 2021 from Dorothy Friesen.

Eleven (11) items of correspondence previously received at the January 25, 2021 Regular Budget Council Meeting including:

- Correspondence dated January 21, 2021 from Dean Soiland;
- Correspondence dated January 23, 2021 from an undisclosed member of the public;
- Correspondence dated January 23, 2021 from Donna Bornholdt;
- Correspondence dated January 23, 2021 from Richard Hough;
- Correspondence dated January 24, 2021 from Trudy Klassen;
- Correspondence dated January 24, 2021 from Shanna Martin;
- Correspondence dated January 24, 2021 from Dave Plaxton;
- Correspondence dated January 25, 2021 from Samantha Sabatino;
- Correspondence dated January 25, 2021 from Marco Sabatino;
- Correspondence dated January 24, 2021 from Tony Sherwin; and
- Correspondence dated January 25, 2021 from Phil Beaulieu.

Councillor Everitt exited the meeting at 3:31 p.m.

Ms. Trudy Klassen attended via telephone and noted concerns with the George Street Parkade cost overruns and inquired about the process pertaining to a legal review into the George Street Parkade capital project.

Ms. Leah Spoletini attended via telephone and requested that any reviews or investigations into the George Street Parkade capital project be transparent and that the results be available to the public without having to inquire through a Freedom of Information request.

Ms. Caroline Harvey attended via telephone and suggested Council consider efficiencies to be made within the budget to yield a 0% tax levy increase for 2021.

**D. BUDGET OVERVIEW AND PUBLIC CONSULTATION RESULTS**

**D.1 2021 - 2025 Financial Plan**

**D.1.1 Full Time Employee Comparison - 2021 vs 2020**

**E. 2021 - 2025 CAPITAL EXPENDITURE PLAN**

Discussion commenced and W. Babicz, Acting City Manager, responded to questions of Council.

**E.1 2021 - 2025 Capital Plan**

**Moved By** Councillor Ramsay  
**Seconded By** Councillor Krause

*That Council APPROVES the 2021 - 2025 Capital Plan as presented on pages 141 through 146 of the 2021 - 2025 Capital Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**F. CORPORATE MANAGEMENT**

**F.1 Office of the City Manager**

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Scott

*That Council APPROVES the Office of the City Manager service category as presented on pages 14 and 15 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**F.2 Mayor and Council**

Councillor Everitt returned to the meeting at 3:53 p.m.

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Krause

*That Council APPROVES the Mayor and Council service category as presented on pages 16 and 17 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**G. FIRE**

**G.1 Fire Protection**

**Moved By** Councillor Scott  
**Seconded By** Councillor Sampson

*That Council APPROVES the Fire Protection service category as presented on pages 19 and 20 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**H. POLICE**

**H.1 Police Protection**

Discussion commenced. A. Davey, Director of Community Services and Public Safety, and K. Dalio, Director of Finance, responded to questions of Council.

**Moved By** Councillor Sampson  
**Seconded By** Councillor Scott

*That Council APPROVES the Police Protection service category as presented on pages 22 and 23 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

## I. COMMUNITY SERVICES AND PUBLIC SAFETY

### I.1 Emergency Measures

**Moved By** Councillor Krause  
**Seconded By** Councillor Scott

*That Council APPROVES the Emergency Measures service category as presented on pages 25 and 26 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

### I.2 Bylaw Enforcement

Discussion commenced. W. Babicz, Acting City Manager, and A. Davey, Director of Community Services and Public Safety, responded to questions of Council.

**Moved By** Councillor Sampson  
**Seconded By** Councillor Skakun

*That Council APPROVES the Bylaw Enforcement service category as presented on pages 27 and 28 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

### I.3 Aquatics

Discussion commenced. W. Babicz, Acting City Manager, and K. Dalio, Director of Finance, responded to questions of Council.

**Moved By** Councillor Krause  
**Seconded By** Councillor Frizzell

*That Council APPROVES the Aquatics service category as presented on pages 29 and 30 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

### I.4 Community Services Administration

Discussion commenced and W. Babicz, Acting City Manager, responded to questions of Council.

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Everitt

*That Council APPROVES the Community Services Administration service category as presented on pages 31 and 32 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**I.5 Off-Street Parking**

**Moved By** Councillor Krause  
**Seconded By** Councillor Scott

*That Council APPROVES the Off-Street Parking service category as presented on pages 33 and 34 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**I.6 Civic Facilities Maintenance**

Councillor Ramsay declared a non-pecuniary conflict of interest due to her work on the Board of the Two Rivers Art Gallery and exited Council Chambers at 4:11 p.m.

**Moved By** Councillor Krause  
**Seconded By** Councillor Frizzell

*That Council APPROVES the Civic Facilities Maintenance service category as presented on pages 35, 36, and 37 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

Councillor Ramsay returned to Council Chambers at 4:12 p.m.

**I.7 Entertainment Services**

Discussion commenced. W. Babicz, Acting City Manager, and K. Dalio, Director of Finance, responded to questions of Council.

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Ramsay

*That Council APPROVES the Entertainment Services service category as presented on pages 38 and 39 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**I.8 Event Services**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Krause

*That Council APPROVES the Event Services service category as presented on pages 40 and 41 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**I.9 Arena Operations**

**Moved By** Councillor Scott  
**Seconded By** Councillor Ramsay

*That Council APPROVES the Arena Operations service category as presented on pages 42, 43, and 44 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

Discussion commenced. K. Dalio, Director of Finance, and W. Babicz, Acting City Manager, responded to questions of Council.

**J. PLANNING, DEVELOPMENT AND INFRASTRUCTURE**

Discussion commenced and I. Wells, Acting Deputy City Manager/General Manager of Planning, Development, and Infrastructure, responded to questions of Council.

**J.1 Development Planning and Administration**

**Moved By** Councillor Scott  
**Seconded By** Councillor Ramsay

*That Council APPROVES the Development Planning and Administration service category as presented on pages 46 and 47 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**J.2 Economic Development**

Discussion commenced and I. Wells, Acting Deputy City Manager/General Manager of Planning, Development, and Infrastructure, responded to questions of Council.

**Moved By** Councillor Scott  
**Seconded By** Councillor Everitt

*That Council APPROVES the Economic Development service category as presented on pages 48 and 49 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**J.3 Asset Management**

**Moved By** Councillor Krause  
**Seconded By** Councillor Sampson

*That Council APPROVES the Asset Management service category as presented on pages 50 and 51 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**J.4 Strategic Initiatives and Partnerships**

Documents for Council's consideration regarding the Strategic Initiatives and Partnerships service category include:

- Handout: One (1) document detailing the Strategic Initiatives and Partnerships service category.

Discussion commenced. I. Wells, Acting Deputy City Manager/General Manager of Planning, Development, and Infrastructure, W. Babicz, Acting City Manager, K. Dalio, Director of Finance, and R. van Adrichem, Director of External Relations, responded to questions of Council.

**Moved By** Councillor Ramsay  
**Seconded By** Councillor Krause

*That Council APPROVES that the Active Living Guide be restored to the Strategic Initiatives and Partnerships service category revenue and expenditures with a net impact of \$4,370.*

**Defeated**

***Councillors Ramsay, Sampson, Scott and Skakun opposed.***

**Moved By** Councillor Everitt  
**Seconded By** Councillor Scott

*That Council APPROVES the Strategic Initiatives and Partnerships service category as presented on pages 52 and 53 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried**

***Councillor Sampson opposed.***

**J.5 Infrastructure Planning and Engineering**

**Moved By** Councillor Krause  
**Seconded By** Councillor Scott

*That Council APPROVES the Infrastructure Planning and Engineering service category as presented on pages 54 and 55 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**K. RECESS (5:00 P.M. - 6:00 P.M.)**

The Regular Council Budget Meeting adjourned to a recess at 5:20 p.m.

The Regular Council Budget Meeting reconvened at 6:00 p.m.

Attendance of Council and Staff was the same as at the time the recess was called.

**L. PUBLIC INPUT (6:00 P.M. - 6:15 P.M.)**

Mr. Phil Beaulieu attended via telephone and noted concerns regarding the 2021 Capital Expenditure Plan and inquired about the legal review of the George Street Parkade capital project.

**M. SERVICE AGREEMENTS AND GRANTS**

**M.1 Prince George Public Library**

**Moved By** Councillor Frizzell

**Seconded By** Councillor Skakun

*That Council APPROVES the Library Services service category as presented on pages 57 and 58 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**M.2 Tourism Prince George**

Discussion commenced. I. Wells, Acting Deputy City Manager/General Manager of the Planning, Development, and Infrastructure, and R. van Adrichem, Director of External Relations, responded to questions of Council.

**Moved By** Councillor Sampson

**Seconded By** Councillor Ramsay

*That Council APPROVES the Tourism Prince George service category as presented on pages 61 and 62 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**N. EXTERNAL RELATIONS**

**N.1 External Relations**

**Moved By** Councillor Krause

**Seconded By** Councillor Scott

*That Council APPROVES the External Relations service category as presented on pages 69 and 70 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**O. CIVIC OPERATIONS**

**0.1 Snow Control**

**Moved By** Councillor Everitt  
**Seconded By** Councillor Frizzell

*That Council APPROVES the Snow Control service category as presented on pages 73 and 74 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.2 Roads**

**Moved By** Councillor Krause  
**Seconded By** Councillor Scott

*That Council APPROVES the Roads service category as presented on pages 75, 76, and 77 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.3 Storm Drainage**

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Scott

*That Council APPROVES the Storm Drainage service category as presented on pages 78, 79, and 80 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.4 Fleet Services**

**Moved By** Councillor Ramsay  
**Seconded By** Councillor Scott

*That Council APPROVES the Fleet Services service category as presented on pages 81 and 82 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.5 Street Lighting**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Everitt

*That Council APPROVES the Street Lighting service category as presented on pages 83 and 84 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.6 Civic Operations Administration**

**Moved By** Councillor Krause  
**Seconded By** Councillor Frizzell

*That Council APPROVES the Civic Operations Administration service category as presented on pages 85 and 86 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.7 Solid Waste Services**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Krause

*That Council APPROVES the Solid Waste Services service category as presented on pages 87 and 88 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Skakun

*That Council DIRECTS Administration to return a report to Council regarding options for alternate garbage collection schedules.*

**Carried Unanimously**

**0.8 Cemetery**

**Moved By** Councillor Scott  
**Seconded By** Councillor Frizzell

*That Council APPROVES the Cemetery service category as presented on pages 89 and 90 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.9 Sewer Operations**

**Moved By** Councillor Scott  
**Seconded By** Councillor Krause

*That Council APPROVES the Sewer Operations service category as presented on pages 91, 92, and 93 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.10 Water Operations**

**Moved By** Councillor Krause  
**Seconded By** Councillor Ramsay

*That Council APPROVES the Water Operations service category as presented on pages 94, 95, and 96 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.11 Parks**

Discussion commenced and B. McIntosh, Acting Director of Civic Operations, responded to questions of Council.

**Moved By** Councillor Sampson  
**Seconded By** Councillor Krause

*That Council APPROVES the Parks service category as presented on pages 97, 98, and 99 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.12 Project Delivery**

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Scott

*That Council APPROVES the Project Delivery service category as presented on pages 100 and 101 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.13 District Energy**

**Moved By** Councillor Scott  
**Seconded By** Councillor Ramsay

*That Council APPROVES the District Energy service category as presented on pages 102 and 103 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**0.14 Transportation and Technical Services**

Discussion commenced and K. Dalio, Director of Finance, responded to questions of Council.

**Moved By** Councillor Krause  
**Seconded By** Councillor Ramsay

*That Council APPROVES the Transportation and Technical Services service category as presented on pages 104 and 105 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**P. ADMINISTRATIVE SERVICES**

**P.1 Risk and Procurement**

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Scott

*That Council APPROVES the Risk and Procurement service category as presented on pages 107 and 108 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**P.2 Legislative Services**

**Moved By** Councillor Scott  
**Seconded By** Councillor Sampson

*That Council APPROVES the Legislative Services service category as presented on pages 109 and 110 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**P.3 Service Centre**

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Ramsay

*That Council APPROVES the Service Centre service category as presented on pages 111 and 112 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**P.4 Information and Systems Technology**

**Moved By** Councillor Krause  
**Seconded By** Councillor Scott

*That Council APPROVES the IT Services service category as presented on pages 113 and 114 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**Q. HUMAN RESOURCES AND CORPORATE SAFETY**

**Q.1 Human Resources**

Discussion commenced and R. Emery, Director of Human Resources, responded to questions of Council.

**Moved By** Councillor Everitt

**Seconded By** Councillor Frizzell

*That Council APPROVES that the Wellness Program be restored to the Human Resources service category expenditures with a net impact of \$15,000.*

**Carried Unanimously**

**Moved By** Councillor Krause

**Seconded By** Councillor Everitt

*That Council APPROVES the Human Resources service category as presented on pages 116 and 117 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**R. REQUESTED ENHANCEMENTS**

**R.1 Police Protection Service Enhancement**

Discussion commenced. W. Babicz, Acting City Manager, A. Davey, Director of Community Services and Public Safety, and K. Dalio, Director of Finance, responded to questions of Council.

**Moved By** Councillor Sampson

**Seconded By** Councillor Everitt

*That Council POSTPONES, to the February 8, 2021 Regular Council Meeting, consideration of the Police Protection Service Enhancement as presented on pages 118 and 119 of the 2021 – 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**Moved By** Councillor Sampson

**Seconded By** Councillor Ramsay

*That Council REFERS to the Standing Committee on Intergovernmental Resolutions the work of advocating for specialized training funding for municipalities with RCMP contracts for training in the areas of mental health, de-escalation, and more.*

**Carried Unanimously**

**S. FINANCE**

**S.1 Financial Services**

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Ramsay

*That Council APPROVES the Financial Services service category as presented on pages 125 and 126 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**S.2 Fiscal Services**

Documents for Council's consideration regarding the Fiscal Services service category include:

- Handout: One (1) item of correspondence received on January 26, 2021 from the Gateway Business Improvement Association Society.

**Moved By** Mayor Hall  
**Seconded By** Councillor Scott

*That Council POSTPONES, to the February 8, 2021 Regular Council Meeting, consideration of the Fiscal Services service category as presented on pages 121, 122, 123, and 124 of the 2021 - 2025 Operational Financial Plan, as attached to the January 27, 2021 Regular Council Budget Meeting agenda.*

**Carried Unanimously**

**T. ADJOURNMENT**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Everitt

*That there being no further business the Budget Meeting of Council, BE ADJOURNED.*

**Carried Unanimously**

**THE REGULAR COUNCIL BUDGET MEETING ADJOURNED AT 7:26 P.M.**

---

CHAIRPERSON

---

CERTIFIED CORRECT