

ADVISORY COMMITTEE ON ACCESSIBILITY

Minutes of the City of Prince George Advisory Committee on Accessibility meeting, held in the 2nd Floor Conference Room, City Hall, 1100 Patricia Boulevard, Prince George, BC, on November 26, 2020 at 11:30 a.m.

PRESENT:

Mr. Ken **Biron**; Ms. Heather **Lamb**; Ms. Nancy **Harris**; Mr. Bruce **Siddall**; Ms. Brandy **Stiles**; and Ms. Gillian **Wigmore**.

IN ATTENDANCE:

Mr. Ian **Sinclair**, Engineering Assistant/Staff Liaison; Mr. Tristin **Deveau**, Planner/Staff Liaison; and Ms. Maureen **Connelly**, Manager of Legislative Services.

A. Commencement

The meeting was called to order at 11:30 a.m.

B. Adoption of Amended Agenda

Moved by Ms. Lamb, seconded by Mr. Biron, that the agenda for the November 26, 2020 Advisory Committee on Accessibility be amended to add a new item E.5: Standing Item regarding Side Walk Obstructions, and that the agenda, BE ADOPTED AS AMENDED.

Carried Unanimously

C. Adoption of Minutes

C.1 Minutes from the Advisory Committee on Accessibility Meeting held February 12, 2020

Moved by Ms. Lamb, seconded by Ms. Stiles, that the minutes for the February 12, 2020 Advisory Committee on Accessibility meeting, BE ADOPTED.

Carried Unanimously

D. New Business

D.1 Inaugural Meeting Information

Ms. Connelly, Manager of Legislative Services provided a PowerPoint presentation to the Committee regarding committee proceedings, role of members, chairperson and staff liaisons, reporting and communications.

Discussion commenced.

Moved by Ms. Harris, seconded by Mr. Biron, that Mr. Chris Gobbi BE NOMINATED for the position of Chair of the Advisory Committee on Accessibility meeting for the term beginning April 1, 2020 and ending March 31, 2021.

Carried Unanimously

Ms. Connelly indicated that Mr. Gobbi will be contacted to advise of his nomination for the position of Chair in advance of the next meeting and to confirm with the committee whether this nomination is accepted.

Further discussion commenced. The Committee requested to postpone nomination of the vice-chair to a future meeting of the committee when more committee members are present.

D.2 Set Regular Meeting Schedule

Discussion commenced.

Moved by Ms. Stiles, seconded by Mr. Biron, that the 1st Thursday of the month from 2:00 p.m. to 3:30p.m. BE ESTABLISHED as the regular meeting schedule for the Advisory Committee on Accessibility.

Carried Unanimously

D.3 Year End Report and Work Plan (2020/2021)

The Committee reviewed the 2020 Workplan, year-end reporting timelines and discussed the carryover of items into the 2021 Workplan due to limited meetings this year during the COVID-19 pandemic.

E. Old Business

E.1 Masich Place Accessibility Update

Discussion commenced regarding the tour provided to committee members in the summer where physical and visual accessibility improvements were suggested by the committee and subsequently adopted and implemented.

The Committee expressed interest in another site tour, including a tour of the upgraded washroom facilities.

E.2 Signage Options for the New Pool

Discussion commenced regarding signage plans related to:

- accessible and family parking at the new pool site;
- unisex change rooms and inclusive pool areas; and
- wayfinding installation in floor tiles.

The committee discussed reviewing the floor tiles in which wayfinding will be installed.

The item was tabled for further discussion at the December committee meeting.

E.3 Standing Item: Select Committee on Poverty Reduction

Ms. Smith was not in attendance to provide an update. This item was tabled to the December committee meeting.

E.4 Standing Item: Advisory Committee on Development Design

Ms. Stiles expressed concern that due to the suspension of committee meetings during the COVID-19 pandemic, development is proceeding with projects that have not been referred to the Advisory Committee on Development Design for review and comment.

Discussion commenced regarding the potential for committee members to participate in meetings electronically. Ms. Connelly responded to questions of the Committee.

E.5 Standing Item: Sidewalk Obstructions

Discussion commenced regarding the concern with sidewalk obstruction during construction without the provision of alternate pedestrian access. The Committee expressed that City staff was informed of these issues in 2019 and requested that a representative from Civic Operations be invited to a future committee meeting to discuss the ongoing pedestrian accessibility issues and city policy related to sidewalk obstructions.

Mr. Sinclair will discuss the committee's request with the Acting Director of Civic Operations, Blake McIntosh, and schedule attendance at a future meeting of the committee.

F. Informational Items

F.1 Next Committee Meeting: December 17, 2020 at 2:00 p.m.

G. **Adjournment**

THE ADVISORY COMMITTEE ON ACCESSIBILITY MEETING ADJOURNED AT 12:33 p.m.

Mr. Ian Sinclair, Engineering Assistant
/Staff Liaison

Mr. Tristin Deveau, Planner/Staff Liaison

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