

Request for Participation in a Jurisdiction Specific Regulation under the *Building Act*

Eligibility for Participation

1. Political Support: A council or board resolution supporting participation in the initiative is required.
2. Organizational Alignment: This can be documented in the form of a letter from the Chief Administrative Officer stating that the Fire, Building and Planning Departments are comfortable with participating in the initiative OR a copy of the staff report regarding the initiative that went to Council/Board that included sign-off by the Fire, Building and Planning Departments can be supplied.
3. Organizational Capacity: A building official with a Level 3 certification from the Building Officials Association of B.C. who is either a staff member or contracted for the purposes of this initiative.
4. Land Use Bylaws: The community's zoning bylaw or official community plan must support buildings greater than six storeys in height.
5. Local Government Feedback: It is expected that local government staff will participate in provincial working groups or provide feedback and other information on their encapsulated mass timber construction projects to the Building and Safety Standards Branch.

This checklist serves as confirmation that the requirements listed above have been met¹.

- ☐ Copy of a Council Resolution in support of participation
- ☐ Fire, Building & Planning Departments concur with participation in the initiative.
- ☐ Land use bylaws support buildings greater than six storeys in height.
- ☐ BOABC Level 3 Certified Building Official

Name of Jurisdiction: [Click or tap here to enter text.](#)

Contact person email: [Click or tap here to enter text.](#)

Contact person phone number: [Click or tap here to enter text.](#)

Name of Chief Administrative Officer: [Click here to enter text.](#)

Signature: _____ Date: [Click here to enter a date.](#)

¹ This document allows for electronic form filling for checkboxes and text.