

**DATE:** August 17, 2020

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** Rob van Adrichem, Director of External Relations

**SUBJECT:** City of Prince George 2019 Annual Report

**ATTACHMENT(S):** Appendix A – City of Prince George 2019 Annual Report  
2019 Annual Report Powerpoint

**RECOMMENDATION(S):**

That Council APPROVES the Annual Report for the year ended December 31, 2019, attached as Appendix “A” to the report dated August 17, 2020, from the Director of External Relations, titled “City of Prince George 2019 Annual Report.”

**PURPOSE:**

For Council to consider the Annual Report at a public meeting and address questions related to the report.

**POLICY AND REGULATORY ANALYSIS:**

Pursuant to Section 98 of the Community Charter, Council must prepare an annual municipal report including:

- a statement of municipal objectives and the measures for the current and next year;
- audited annual financial statements for the previous year;
- the amount of property taxes that would have been imposed on the properties that were granted permissive tax exemptions for the previous year;
- a report of municipal services and operations for the previous year; and
- a progress report of the objectives and measures for the previous year.

The 2019 City of Prince George Annual Report has been prepared in accordance with these requirements. Normally, the deadline for Council to approve the annual report is June 30, but the deadline was extended until the end of August this year by the Government of British Columbia under Ministerial Order No. M159 due to the COVID-19 Novel Coronavirus.

The Annual Report is organized according to four main pillars that were initially identified in the myPG integrated community sustainability plan that was completed in 2010:

- Social Health and Well-being
- Environmental Leadership and Climate Action
- Economic Growth and Development
- City Government and Infrastructure

The Annual Report section for each of these pillars includes the related myPG goals, Council Focus Areas, 2020 Workplan Priorities, 2019 Accomplishments, and measures of activity often presented over multiple years.

The report also provides a report from the Financial Officer, the Consolidated Financial Statements, and 2019 tax exemptions.

**OTHER CONSIDERATIONS:**

Pursuant to Section 99 of the Community Charter, the 2019 Annual Report was made available for public inspection two weeks before the August 31 meeting when Council will consider the Annual Report. As such, the Annual Report was available for viewing at City Hall and on the City's website as of August 14, 2020. A related news release and social media posts were also issued on August 14. A public notice about the availability of the Annual Report, and of the Council meeting to consider submissions and questions from the public, is being placed in the August 20 and 27 editions of the Prince George Citizen.

Council is required to consider questions and comments from the public during the August 31 meeting.

**SUMMARY AND CONCLUSION:**

The City of Prince George 2019 Annual Report was produced in accordance with provincial legislation and is provided to Council for approval. Multiple City employees were involved in providing information for the report and the presentation of the financial statements has been endorsed by KPMG.

**RESPECTFULLY SUBMITTED:**

Rob van Adrichem, Director of External Relations

**APPROVED:**

Kathleen Soltis, City Manager

Meeting Date: 2020/08/31