

**DATE:** July 16, 2020

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** Walter Babicz, General Manager of Administrative Services

**SUBJECT:** Procurement Quarterly Report 2020 – Quarter Two (April – June)

**ATTACHMENT(S):** None

**RECOMMENDATION(S):**

That Council RECEIVES FOR INFORMATION the Staff Report dated July 13, 2020, from the General Manager of Administration Services, titled “Procurement Quarterly Report 2020 – Quarter Two (April – June)”.

**PURPOSE:**

The purpose of this report is to provide City Council with information concerning the contracts issued by Procurement for the time period from April 1, 2020 to June 30, 2020. The Tender, Request for Proposal, Exemption (Sole Source), Corporate Service Arrangement (Buying Groups), Formal Request for Quote and Informal Request for Quotation contracts have been approved pursuant to the limits within the Purchasing Bylaw, applicable financial plan and the Purchasing Procedures shown below:

- A) Manager of Risk and Procurement – up to \$100,000;
- B) General Manager of Administrative Services – up to \$250,000;
- C) City Manager – over \$250,000 and all revenue generating contracts.

**STRATEGIC PRIORITIES:**

The Purchasing Delegation of Authority Bylaw contributes to the City’s financial sustainability.

**A) APPROVALS BY THE MANAGER OF RISK AND PROCUREMENT**

**ROTATIONAL:**

<b>Rotational</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
R20-042	Parkridge Creek Domano Boulevard Crossing - Culvert Replacement	\$74,550.00	McElhanney Ltd.

**EXEMPTION (SOLE SOURCE):**

<b>Exemption</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
S16-082	Supply and Delivery of Liquid Chlorine (12% Sodium Hypochlorite)	\$40,500.68	Midway Purnel Ltd.

X20-015	Supply and Deliver Garbage Collection Carts	\$35,290.69	Rehrig Pacific Company
X20-041 (Additional Yr: P14-11*)	GPS Fleet Management System (Additional Year)	\$48,000.00	Blue Oceans Satellite Systems Inc. (BOSS)
X20-049	Breathing Air Compressor Equipment for New Fire Hall	\$86,084.66	Jordair Compressors Inc.

**INFORMAL REQUEST FOR QUOTATION:**

<b>IRFQ</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
IRFQ18-004*	Armoured Car Services (Opt. Year 2020-2021)	\$17,316.06	Garda World Cash Services
IRFQ19-005*	Supply & Deliver Crackseal Material	\$29,905.00	Sealtec Industries Ltd. Univar Solutions
IRFQ20-004	Shane Lake Dam - Safety Review	\$43,890.00	Ecora Engineering & Resource Group Ltd.
IRFQ20-005	Shane Lake Dam - Failure Classification	\$12,960.00	Ecora Engineering & Resource Group Ltd.
IRFQ20-006	Demolition of 1103 Chilako Avenue	\$57,280.00	NAPP Enterprises Ltd.
IRFQ20-008	Accessibility Lift at Elder Citizens Recreation Association	\$53,130.00	Venture Elevator
IRFQ20-010	Parkridge Creek Culvert Replacement	\$24,560.00	GeoNorth Engineering Ltd.

\*Extension

**INVITATION TO TENDER:**

<b>Tender</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
T20-012	Asphalt Pulverizing Services 2020	\$29,764.00	R.A.P. Tech Milling Ltd
T20-027	Supply & Deliver Diving Boards and Stands	\$79,980.05	Aquam Inc.
T20-032	Forests for the World - Park Maintenance	\$52,420.50	Robert Slavik (dba White Water Washing Services)
T20-035	Flooring Replacement and Refurbishment PGCCC	\$97,373.60	Lord of Floors Inc.

**REQUEST FOR PROPOSAL:**

<b>Proposal</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
P15-109*	License Plate Recognition Program	\$18,273.00	Caracal Enterprises LLC.
P16-045*	Coverall Program (opt Year 2)	\$50,015.68	Canadian Linen and Uniform Service Co.

P17-007*	Refuse Hauling & Supply of Containers - City Facilities (Dec 2018 added CN Centre compactor and cardboard bin on an as required basis)	\$62,768.91	Waste Management Canada Corp.
P17-010*	Security Services	\$38,720.00	Paladin Security Services Ltd.
P20-018	Digital Aerial Photography	\$57,818.25	GEOSYSY Technology Solutions Ltd.
P20-028	Supply and Deliver One Skid Steer Loader with Trailer and Attachments	\$92,033.58	Inland Kenworth Ltd.
P20-030	Supply and Deliver One New 2-Ton Regular Cab 4x4 with Dump Body	\$88,789.36	NLFD Auto Ltd. dba Prince George Ford
P20-033	Social Health & Wellbeing Program - Service Delivery Plan	\$69,150.00	LevelUp Planning & Consulting

\*Extension

## B) APPROVALS BY THE GENERAL MANAGER OF ADMINISTRATIVE SERVICES

### EXEMPTION (SOLE SOURCE):

Exemption	Product/Services	Contract Dollar Amount	Supplier
X20-034	Supply & Deliver One (1) New Black Zamboni Model 552 AC Li Ice Resurfacer	\$176,605.00	Crocker Equipment Co. Ltd.

### INFORMAL REQUEST FOR QUOTATION:

IRFQ	Product/Services	Contract Dollar Amount	Supplier
IRFQ20-007	Fuel Tank Replacements	\$117,107.80	Williams Petroleum

### INVITATION TO TENDER:

Tender	Product/Services	Contract Dollar Amount	Supplier
T20-010	Supply and Application of Dust Palliative Material	\$219,600.00	Tiger Calcium Services Inc.

### REQUEST FOR PROPOSAL:

Proposal	Product/Services	Contract Dollar Amount	Supplier
P18-018*	Tire Management Program - Fleet Services (opt Year 1)	\$146,627.00	Kal Tire Ltd.
P18-026*	Traffic Engineering and Construction Services - Optional Year 1	\$200,000.00	McElhanney Ltd.

\*Extension

### **C) APPROVALS BY THE CITY MANAGER**

#### **INVITATION TO TENDER:**

<b>Tender</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
T20-022	Goose Country Road Culvert Replacement	\$299,299.09	Progrus Constructors Inc.
T20-025	Civic Facilities Roof Replacements 2020	\$756,950.00	Prince Sheet Metal (\$184,071.00) Admiral Roofing Ltd. (\$572,879.00)

#### **REQUEST FOR PROPOSAL:**

<b>Proposal</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
P20-004	Asphaltic Concrete Rehabilitation & Related Works	\$4,197,731.55	Terus Construction Ltd. (dba Pittman Asphalt)
P20-014 (PQ20-006)	Mausoleum Phase II Expansion - Design Build Contractor	\$1,045,274.13	Datoff Bros. Construction Ltd.
P20-037 (P19-079)	Critical Street Light Replacement Phase 1-6	\$411,655.00	Great Northern Engineering Consultant Inc. (GNEC)
P20-039	Insurance Broker of Record	\$445,000.00	Aon Risk Solutions - National Public Sector Group

#### **SUMMARY AND CONCLUSION:**

Administration has provided this report for Council's information to summarize the contracts issued by Procurement from April 1, 2020 to June 30, 2020.

#### **RESPECTFULLY SUBMITTED:**

Walter Babicz, General Manager of Administrative Services

#### **APPROVED:**

Kathleen Soltis, City Manager

Meeting Date: 2020/07/27