

STAFF REPORT TO COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: April 17, 2020

TO: MAYOR AND COUNCIL

NAME AND TITLE: Walter Babicz, General Manager of Administrative Services

SUBJECT: Procurement Quarterly Report 2020 – Quarter One (January – March)

ATTACHMENT(S): None.

RECOMMENDATION(S):

That Council RECEIVE FOR INFORMATION the Staff Report dated April 17, 2020, from the General Manager of Administrative Services, titled “Procurement Quarterly Report 2020 – Quarter One (January - March)”.

PURPOSE:

The purpose of this report is to provide City Council with information concerning the contracts issued by Procurement for the time period from January 1, 2020 to March 31, 2020. The Tender, Request for Proposal, Exemption (Sole Source), Corporate Service Arrangement (Buying Groups), Formal Request for Quote and Informal Request for Quotation contracts have been approved pursuant to the limits within the Purchasing Bylaw, applicable financial plan and the Purchasing Procedures shown below:

A) Manager of Risk and Procurement – up to \$100,000; B) General Manager of Administrative Services – up to \$250,000; C) City Manager – over \$250,000 and all revenue generating contracts.

STRATEGIC PRIORITIES:

The Purchasing Delegation of Authority Bylaw contributes to the City’s financial sustainability.

A) APPROVALS BY THE MANAGER OF RISK AND PROCUREMENT

EXEMPTION (SOLE SOURCE):

Exemption	Product/Services	Contract Dollar Amount	Supplier
X20-024	Winnipeg Street Stormwater Management and Treatment Plan	\$84,680.00	Associated Engineering (B.C.) Ltd

INFORMAL REQUEST FOR QUOTATION:

IRFQ	Product/Services	Contract Dollar Amount	Supplier
IRFQ20-003	Aquatic Centre Audio System Replacement	\$38,594.20	Houle Electric Ltd.
IRFQ18-019*	Supply & Deliver Six (6) Editions of Community Active Living Guide	\$48,946.08	International Web Express Inc.

*Extension

REQUEST FOR QUALIFICATIONS:

Pre-Qualification	Product/Services	Contract Dollar Amount	Supplier
PQ20-006	Mausoleum Phase II Expansion - Design Build Contractor	n/a	- Acres Enterprises Ltd. - Datoff Bros. Construction - IDL Projects Ltd. - Viking Construction Ltd.
PQ20-019	Supply and Installation of Fibre Cable	n/a	- CMH Underground Utilities IDL Projects Inc. - Lite Access Technologies (Canada) Inc.

INVITATION TO TENDER:

Tender	Product/Services	Contract Dollar Amount	Supplier
T15-123*	Street Signs	\$19,997.90	Sherine Industries
T18-022*	Fertilizer - CPS Evergro	\$52,148.10	CPS Evergro

*Extension

REQUEST FOR PROPOSAL:

Proposal	Product/Services	Contract Dollar Amount	Supplier
P19-079	Engineering and Construction Services- Street Light Replacement	\$47,825.00	Great Northern Engineering Consultants Inc. <u>PREQUALIFIED:</u> Stantec and McElhanney

B) APPROVALS BY THE GENERAL MANAGER OF ADMINISTRATIVE SERVICES

EXEMPTION (SOLE SOURCE):

Exemption	Product/Services	Contract Dollar Amount	Supplier
X20-026	Detailed Inspections of Nine Bridges	\$118,335.00	COWI North America Ltd.
X20-021	Prefabricated Washroom Building (CXT Inc.) - Freeman Park Kodiak Flushable Washroom	\$203,592.90	RecTec Industries Ltd.

INFORMAL REQUEST FOR QUOTATION:

IRFQ	Product/Services	Contract Dollar Amount	Supplier
IRFQ19-010	Water Sample Analysis	\$109,704.00	CARO Analytical Services

INVITATION TO TENDER:

Tender	Product/Services	Contract Dollar Amount	Supplier
T20-008	Supply and Deliver Redi-Mix Concrete	\$109,486.46	- Terus Construction (dba Prince George Ready Mix) - Rolling Mix Concrete (BC) Ltd.
T20-007	Supply and Deliver Aquatic Sand Filters	\$116,520.20	Acapulco Pools Limited
T18-012*	Street Handwork Painting Services	\$128,339.17	Andesite Holdings Ltd. (dba Yellowhead Pavement Marking Inc.)
T18-013*	Street Line Painting Services	\$143,640.00	Andesite Holdings Ltd.
T20-005	City Hall Server Room AC Replacement	\$143,735.00	Inland Control & Services Inc.
T19-080	PW623 System and Pump Upgrades	\$198,000.00	Westcana Electric Inc.
T18-042*	Sanitary Sewer Re-lining	\$214,548.70	Mar-Tech Underground Services Ltd.

*Extension

REQUEST FOR PROPOSAL:

Proposal	Product/Services	Contract Dollar Amount	Supplier
P20-013	2020-2021 Summer and Winter Equipment for Hire Registration Program (RFSO)	n/a	Various (completed by Division)
P20-002	Civic Facilities Condition Assessments	\$116,656.00	AECOM Canada Ltd.
P17-011*	Flagging Services	\$150,714.75	- Ansan Traffic Group (Alliance) - Domcor Traffic Control Int.
P17-002*	Security Services CN Centre and Conference and Civic Centre	\$173,762.20	Paladin Security Services Ltd.
P20-001	Paved Road Condition Assessments	\$183,278.70	TetraTech Canada Inc.
P19-076	Integrated Stormwater Management Plan	\$232,405.00	AECOM Canada Ltd.

*Extension

C) APPROVALS BY THE CITY MANAGER

EXEMPTION (SOLE SOURCE):

Exemption	Product/Services	Contract Dollar Amount	Supplier
X20-020	Specific Brand Approval - Prefabricated Washroom Buildings CXT Inc.	Brand Approval	RecTec Industries Ltd.

INVITATION TO TENDER:

Tender	Product/Services	Contract Dollar Amount	Supplier
T20-009	Supply of Road Patching Material and Aggregate	\$500,000.00	- Lafarge Canada Inc.- Terus Construction (dba Pittman Asphalt)- Terus Construction (dba Prince George Ready Mix)
T18-019*	Concrete and Related Works- Construction of Sidewalks 2020	\$809,660.00	0867363 BC Ltd.(dba Pros Concrete)
T20-003	Ron Brent Park Construction	\$1,833,645.84	Datoff Bros. Construction Ltd.
T19-072	Henrey Road Watermain and Upgrades	\$1,932,502.79	Progrus Constructors Inc.

*Extension

SUMMARY AND CONCLUSION:

Administration has provided this report for Council's information to summarize the contracts issued by Procurement from January 1, 2020 to March 31, 2020.

RESPECTFULLY SUBMITTED:

Walter Babicz, General Manager of Administrative Services

PREPARED BY: Selena Nygaard, Procurement Assistant

APPROVED:

Kathleen Soltis, City Manager

Meeting Date: 2020/04/27