CITY OF
PRINCE GEORGE

MINUTES OF THE ADVISORY COMMITTEE ON ACCESSIBILITY AND INCLUSION MEETING

January 15, 2026
1:00 pm
2nd Floor Conference Room of City Hall
1100 Patricia Boulevard, Prince George, BC

We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh, on whose land we live, work and play.

PRESENT: Ken Biron <Chair>
Bari Colebank
Irina Doering <Zoom>
Joleen Warmerdam <Zoom> <1:01 p.m. – 2:05 p.m.>
Moe Hopkins
Roberta Chartrand <Zoom>
Samantha Hermanson

IN ATTENDANCE: Councillor Ron Polillo
Jordan Wiseman, Manager of Roads & Fleet
Robyn McConkey, Parks Services Supervisor
Maria Paulson, Civic Initiatives Coordinator/ Staff Liaison
Renata Ribas, Legislative Services Assistant

A. COMMENCEMENT

The meeting of the Advisory Committee on Accessibility and Inclusion was called to order at 1:01 p.m.

B. ADOPTION OF AMENDED AGENDA

Moved By S. Hermanson
Seconded By B. Colebank

That the agenda for the January 15, 2026 meeting of the Advisory Committee on Accessibility and Inclusion, be amended by adding a revised draft of "Advisory Committee on Accessibility and Inclusion 2025 Annual Report" to item D.3, and that the agenda BE ADOPTED AS AMENDED.

Carried Unanimously

C. ADOPTION OF MINUTES

C.1 Minutes from the Advisory Committee on Accessibility and Inclusion Meeting held October 30, 2025

Moved By S. Hermanson
Seconded By M. Hopkins

That the minutes of the Advisory Committee on Accessibility and Inclusion meeting held October 30, 2025 be adopted as read on this day and that such minutes as

read set out all the business before the committee at that meeting and fully and properly record all of the resolutions passed by the committee at that meeting.

Carried Unanimously

D. NEW BUSINESS

D.1 Quarterly Service Requests Review Report

M. Paulson, Civic Initiatives Coordinator, presented a report of service requests that were received regarding accessibility barriers present on roads and sidewalks, civic facilities, parks and trails, water and sewer, and barriers outside of City jurisdiction, which were completed or will be marked as completed in the future. J. Wiseman, Manager of Roads & Fleet and R. McConkey, Parks Services Supervisor, were available to respond to questions from the committee.

Moved By B. Colebank
Seconded By S. Hermanson

That the Advisory Committee on Accessibility and Inclusion RECEIVES FOR INFORMATION the Quarterly Services Review Report as attached to the January 15, 2026 committee meeting agenda.

Carried Unanimously

D.2 Draft 2025 Accessibility Feedback Data Analysis Report

M. Paulson, Civic Initiatives Coordinator, presented a report on the collection of public feedback in 2025 and the key challenges associated with its management. In addition, M. Paulson reported on how the $25,000 from the SPARC BC Accessibility Grant was utilized.

Moved By M. Hopkins
Seconded By S. Hermanson

That the Advisory Committee on Accessibility and Inclusion APPROVES the draft 2025 Accessibility Feedback Data Analysis Report as attached to the January 15, 2026 committee meeting agenda.

Carried Unanimously

D.3 Draft Advisory Committee on Accessibility & Inclusion 2025 Annual Report

Moved By B. Colebank
Seconded By S. Hermanson

That the Advisory Committee on Accessibility and Inclusion APPROVES the report dated January 15, 2026, from the Chair of the Advisory Committee on Accessibility and Inclusion titled “Advisory Committee on Accessibility and Inclusion 2025 Annual Report”.

Carried Unanimously

D.4 Draft Advisory Committee on Accessibility & Inclusion 2026 Workplan

M. Paulson, Civic Initiatives Coordinator, reported on ongoing accessibility improvements and efforts that will inform the development of the 2026 Accessibility Work Plan. Planned activities for this year include accessibility reviews across all City divisions and transit. Current upgrade initiatives focus on sidewalk condition improvements, pedestrian crossing enhancements, and facility condition assessments.

Moved By S. Hermanson
Seconded By M. Hopkins

That the Advisory Committee on Accessibility and Inclusion APPROVES the 2026 Work Plan as attached to the January 15, 2026 committee meeting agenda.

Carried Unanimously

Joleen Warmerdam left the Zoom meeting at 2:05 p.m.

E. INFORMATIONAL ITEMS

E.1 Next Committee Meeting: April 16, 2026

The Advisory Committee on Accessibility and Inclusion was advised that the deadline to submit agenda items, including their background materials, is 12:00 p.m., Tuesday, April 7, 2026.

F. ADJOURNMENT

The Advisory Committee on Accessibility and Inclusion Meeting ADJOURNED at 2:12 p.m.

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K. Biron, Chair

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