

# **ADVISORY COMMITTEE ON ACCESSIBILITY AND INCLUSION**

**APRIL 2026**





The City is required under the Accessible British Columbia Act to receive feedback on barriers to individuals in or interacting with the organization.



A barrier can be anything that hinders full & equal participation in society



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ParadiseWithAView.com  
Rentals and Executive Housing

3 condos here VRBO 83193, 554021,

Click Here for Pacific Monarch

VRBO 89039

VRBO 1808

Internet Explorer  
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Close



# WHAT IS ACCESSIBILITY?

(ACCORDING TO THE ACT)



- Accessibility is about having programs, services and environments that enable everyone to participate fully in society without barriers.
- A barrier is anything that hinders the full and equal participation in society of a person with an impairment and can include environment, attitudes, practices, policies, information, communication, and technologies.
- Impairment includes a physical, sensory, mental, intellectual or cognitive impairment, whether permanent, temporary or episodic.

# REGULATIONS

Municipalities are required to meet the requirements of Part 3 of the Accessible British Columbia Act including:

**1**

Establish an Accessibility Committee



**2**

Implement an Accessibility Plan



**3**

Implement process for receiving Feedback



# ACCESSIBILITY WORK PLAN 2023-2026

## Eight (8) Focus Areas frame the Accessibility Work Plan:

1. Employment
2. Delivery of Services
3. Built Environment
4. Information & Communications
5. Transportation
6. Health
7. Education
8. Procurement

## The Accessibility Work Plan Considers the Six (6) Accessible British Columbia Principles:

1. Inclusion
2. Adaptability
3. Diversity
4. Collaboration
5. Self-determination
6. Universal Design

## Twenty-one (21) Work Plan Actions Summary

- 11 Action(s) ongoing
- 10 Actions upcoming



Figure 1. Shows a line of Wheelchairs at the Jumpstart Multi Sport Court in Carrie Jane Gray Park

## ACCESSIBILITY WORK PLAN 2023-2026

Prepared by: Civic Initiatives & Partnerships Division

"The City of Prince George is taking action to identify & remove barriers that prevent the full & equal participation by all our citizens in every aspect of community life..."

-Mayor Simon Yu, 2023



- The plan will be updated every 3 years.
- The Plan contains twenty-one (21) ongoing and upcoming actions to guide the City over the next 3 years.
- Plan will serve as a roadmap to guide progress and ensure accessibility is a priority for all staff. With the help from the Accessibility and Inclusion Committee, on-going monitoring of the public feedback will be done to ensure the Plan is updated, and that on-going progress is evident.

# FEEDBACK SUBMITTED VIA CITYWORKS THROUGH THE BELOW METHODS:



1. By Email: [311@princegeorge.ca](mailto:311@princegeorge.ca)



2. By Phone: 311



3. In person at the Service Center

# ACCESSIBILITY RELATED SERVICE REQUESTS (BEHIND THE SCENCES)

## Reporting an accessibility-related service request:

1. Create a Service Request under the most relevant category.
2. Once submitted, open the request, check the accessibility box, and save.

The image shows a screenshot of a 'Service Request' form with two numbered callouts. Callout 1 points to the top of the form, and callout 2 points to the 'Accessibility Issue' checkbox. To the right, a blue box contains the text 'Check the Accessibility Issue Box' and 'Hit Save' with a 'Save' button. A large blue arrow points from this box to a list of steps under the heading 'What happens next?'.

**Service Request**

Description: GENERAL Accessibility

Request Id: 3180919

Work Centre: Service Centre

Priority: 5 - Normal

Status: 1 - In Progress

Initiated By: SPENRATH, JASON

Investigation:

Accessibility Issue:

Potential Claim:

23 01:28 PM

**1** Create a Service Request

**2** Check accessibility issue box

**Check the Accessibility Issue Box**

**Hit Save**

Save

**What happens next?**

- The request is automatically sent to the appropriate division
- Flagged for future committee review
- Discussed at a city staff internal working group
- Staff follow up if needed
- Data used for future decision making

# WORK DONE SO FAR (2025)

- In 2025, the committee held 4 meetings and reviewed 25 service requests related to accessibility barriers.
- We reviewed 21 updated action items from the City’s 2023-2026 Accessibility Work Plan.
- Contributed to the preparation of a SPARC BC accessibility grant application, which resulted in funding for the installation of push-button door openers in two civic facilities;
- Participated in CNIB’s “Get on Board” national campaign for accessible public transit in Prince George;

# LOOKING AHEAD

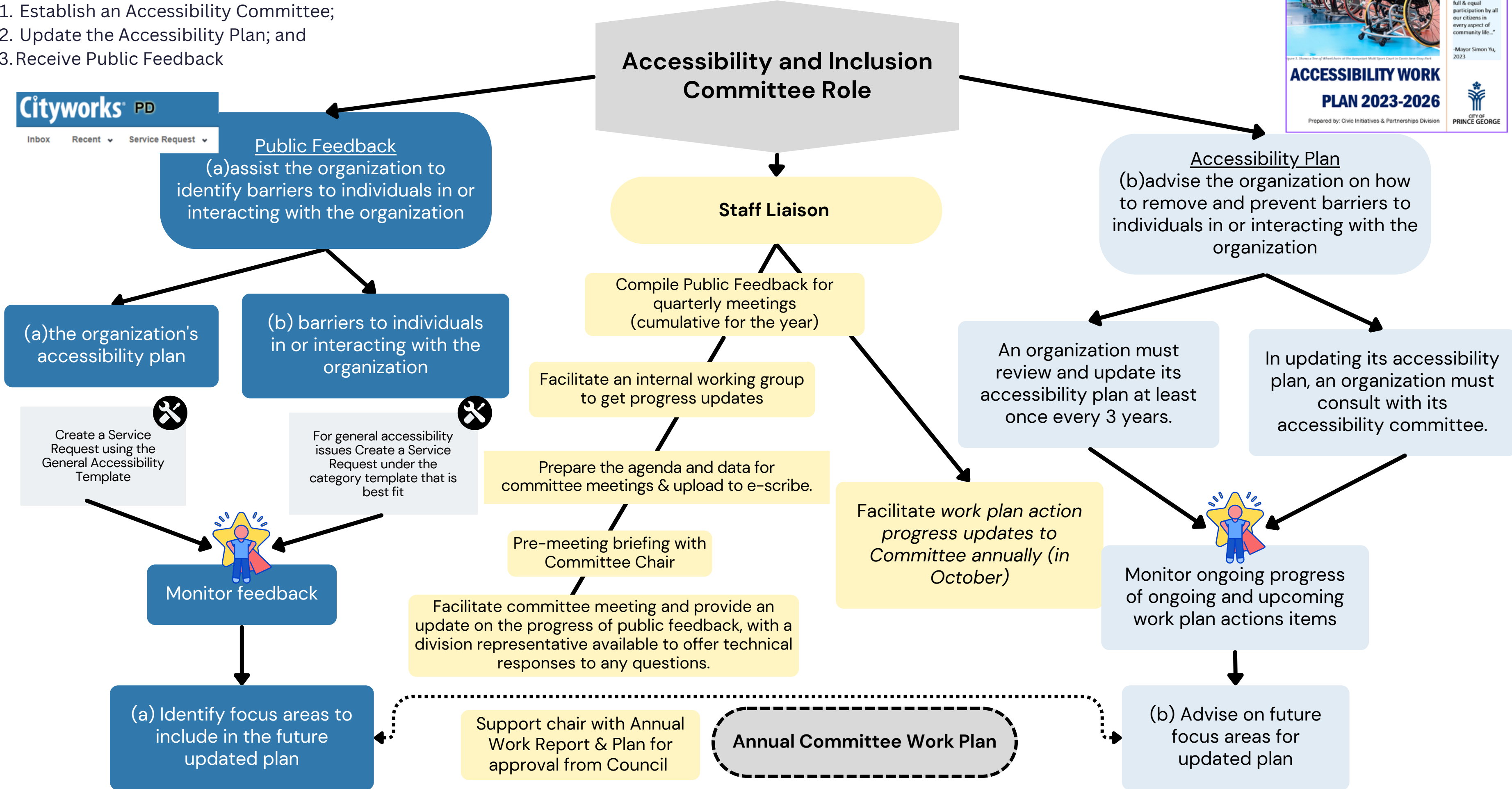
- We have gathered valuable data and want to avoid repeatedly asking the community to identify the same issues. Moving forward, we will prioritize actionable areas from the 2023-2026 Work Plan. For example:

| ACCESSIBILITY WORK PLAN ACTIONS SUMMARY |   |
|---|---|
| Action Ongoing                          | <b>Delivery of Services:</b> <ul style="list-style-type: none"><li>• 2024 Grants Review</li><li>• 2023-2024 Downtown Community Sharps Box Pilot Project</li></ul> |

# Advisory Committee Terms of Reference Framework Concept Map

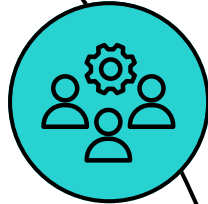
Goal: To meet the 3 legislated requirements in a way that interacts and functions successfully.

1. Establish an Accessibility Committee;
2. Update the Accessibility Plan; and
3. Receive Public Feedback



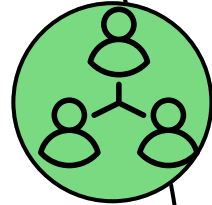
# Timeline & Next Steps

Implementation and ongoing monitoring of the plan and feedback by the Accessibility Committee



## March

- Chair presentation to council on 2025 work plan and proposed 2026 work plan-approved



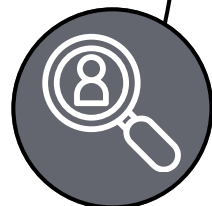
## April

- Appointment of chair and vice chair
- New Committee Orientation
- Work Plan Update



## July

- Review City Works Data
- Work Plan Update



## October

- Review City Works Data
- Work Plan Update



## January (end of term)

- Review Committee 2026 Annual Report
- Review 2027 Work Plan

# Want to add something to the agenda?

- Please send all reports, information items, and background documents to Legislative Services:
  - By: 12:00 PM — 7 calendar days before the meeting
  - Example: Submit by July 7th for the July 16th meeting
  - Email: [legislativeservices@princegeorge.ca](mailto:legislativeservices@princegeorge.ca)

**THANK YOU**

# FEEDBACK ON THE CITY OF PG ACCESSIBILITY WORK PLAN

Any accessibility related requests that DOES NOT relate to the built environment.  
Create a Service Request using the Accessibility Plan Feedback Template



Cityworks® PD

Inbox Recent Service Request Work Order Inspection Searching Reporting

Save Clear

Problem Tree

Problem Keywords

Domain: CITY OF PRINCE GEC

- General/Graffiti
  - Accessibility Plan Feedback**
  - GENERAL ENGINEERING Inquiry
  - GENERAL ENVIRONMENTAL Inquiry
  - Graffiti
  - Record Update
  - RPAS (Drone) Mapping Request (Internal)
- Cemetery
- Civic Facilities (Internal)
- Compliment
- Parks
- Roads
- Sewer
- Snow and Ice Control
- Solid Waste

1 Select the Accessibility Plan Feedback Template

2 Fill Out Details

Incident Information

Caller Information

Description: Accessibility Plan Feedback

Address:

District:

Apt Number:

Property #:

Postal Code:



Copy to Caller

Landmark:

Map Property #:

Tile No:

Location:

Submit To: PAULSON, MARIA

Dispatch To:

Details:

Request to reduce the fees for accessible parking in the downtown.

3 Fill out caller information