

City of Prince George COTW 2026



AGENDA



- Refresher on Grant Criteria and Eligibility
- Funding Recommendations
- Discussion & Questions
- Timeline & Next Steps

Limited Duration 2 Year Operating Grant 2026 Guidelines

OBJECTIVE:

Objective: to provide funding for up to 2 years to registered not-for profits towards overall operating costs and are not designated for any specific project or activity. Applications are accepted once per year. Step 1 LOI due January 15th at 4:30pm; Step 2 full application (if invited) due January 31st at 4:30pm. Allocations are up to 30% of the organizations overall operating budget up to max of \$30,000. Organizations with an operating budget under \$250,000 are eligible to apply. Preference is to fund the full amount requested with an anticipated 5-7 applicants funded.

APPLY FOR

Up to 30% of operating budget, max \$30,000 per year (up to 2 yrs)

For example, if you apply for up to \$10,000 for 2026, you may be eligible to receive an additional \$10,000 in 2027 without needing to reapply, as part of a two-year funding term (paid annually)

2026 GRANT STREAM ALLOCATION

\$131,576

GRANT CRITERIA

This grant supports not-for-profit organizations that serve Prince George residents. We encourage applications from organizations whose mandate and/or activities directly aligns with the City's priorities and who actively work to advance these Grant Criteria within their organization.

NEW 2026

Grant Criteria (Focus Areas):

- A safe, healthy, and clean community
- Equity, diversity, inclusion, and accessibility

Other Grant Criteria Areas:

- Community pride
- Health and wellness
- Social connection
- Arts and culture participation
- Environmental sustainability and stewardship

Organizations whose mandates and/or activities align with the priority focus areas will be prioritized for funding. For example, an organization whose mandate includes improving accessibility, such as reducing barriers to participation, creating more inclusive spaces, or ensuring equitable access to programs and services for underserved or marginalized groups—would be aligned and therefore prioritized during adjudication over groups whose mandate aligns with the other grant criteria areas listed above.

ELIGIBILITY REQ.

- The applicant must be a registered not-for-profit society.
- Must have been in operation for at least two years.
- Must operate within Prince George for the benefit of residents.
- Must demonstrate a need for the requested funding. (organizations with large operating surpluses or access to significant unrestricted funding may be deprioritized).
- Applicants must demonstrate other sources of confirmed funding to ensure they are not reliant on this grant to sustain operations.

NEW 2026

- Must have an operating budget of less than \$250,000 (supporting smaller not-for-profits to build local capacity ensures a more equitable and diverse delivery of community services, strengthening overall community resilience)
- Must directly impact over 100 residents annually through programs or services
- Must offer programming and services on a daily, weekly, monthly, or seasonal basis (any one of these is acceptable)
- Must demonstrate partnership with at least one other organization on an ongoing basis
- Must NOT have a low-cost or subsidized lease agreement with the City of Prince George
- Must NOT have a Standing Grant Agreement

INELIGIBLE EXPENSES

- Payment of City Property Taxes
- Payment of debt
- Major capital purchases(e.g. land acquisition, buildings, vehicle purchases etc.)

FUNDING CONSIDERATIONS

Adjudication reviews applications using a scoring matrix based on overall alignment with the grant criteria and eligibility requirements. Additional considerations may include:

- Number of applications received
- Total amount requested from all applicants
- Budget available to allocate to all applications
- Preference is to fund the full amount requested with an anticipated 5-8 applicants funded

APPLICATION & REPORTING

Apply through City Website. Step 1 will be available on December 15th.

Step 1: Letter of Intent (LOI)

Intake deadline: January 15th at 4:30pm

- Registered Society Status confirmation
- Organization mandate or mission statement
- Annual Operating Budget Total
- How your organization aligns with grant criteria
- High level overview of funding need

Step 2: Full Application (based on approval of LOI)

Intake deadline: January 31st at 4:30pm

- Information about your organization (years of operation, number of staff, volunteers etc.)
- Information on your programs (target audience, number of participants, duration/frequency etc.)
- Description on partnerships
- Other sources of funding
- Budget on how you will allocate funding to support your organization
- Recent statement of financial (including balance sheet and statement of revenues & expenditures)
- Information on need for funding

Reporting including:

- Annual evaluation report
- Statement of financials
- May include request to present to Council

ADJUDICATION

Annual Grant Intake

- Intake Deadline: January 15th at 4:30pm for step 1 and January 31st at 4:30 for step 2
- Turnaround Time: 6-8 weeks
- Adjudication Team Composition:
 - Committee of the Whole (COTW)
 - Supported by administration (1-2 as non-voting members)



**PROPOSED FUNDING
RECOMMENDATIONS**

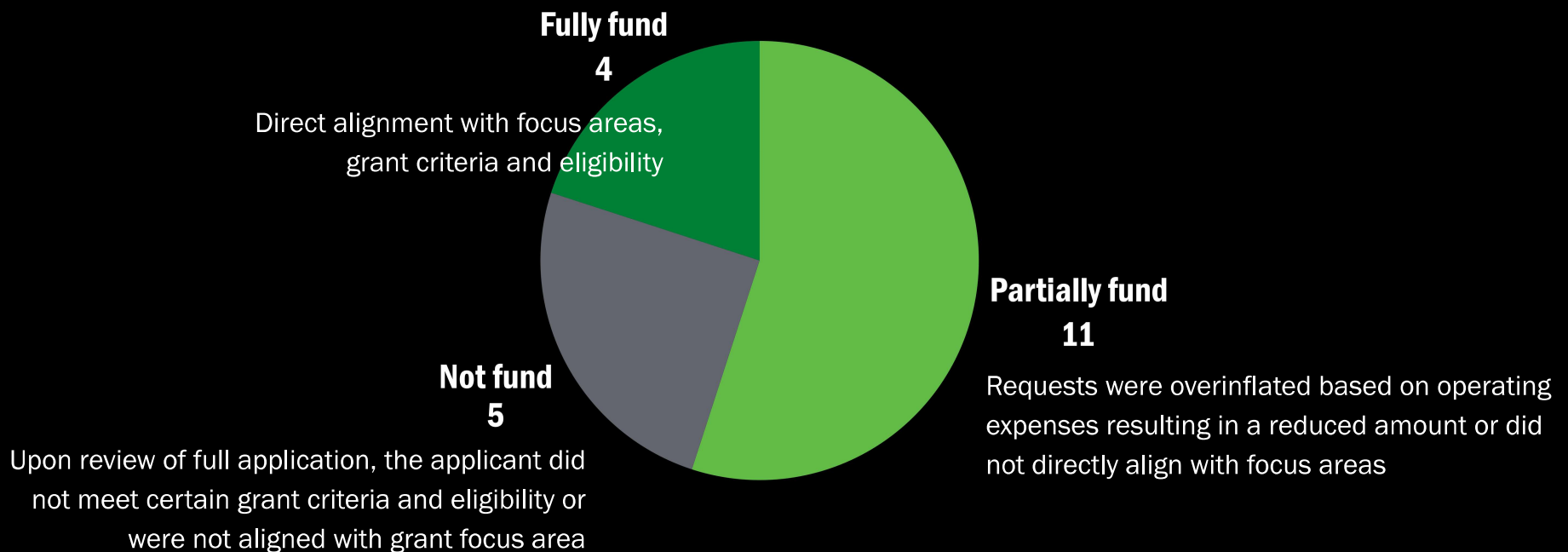
**2026 LIMITED DURATION 2 YEAR
OPERATING GRANT APPLICATIONS**

PROPOSED FUNDING RECOMMENDATIONS BREAKDOWN

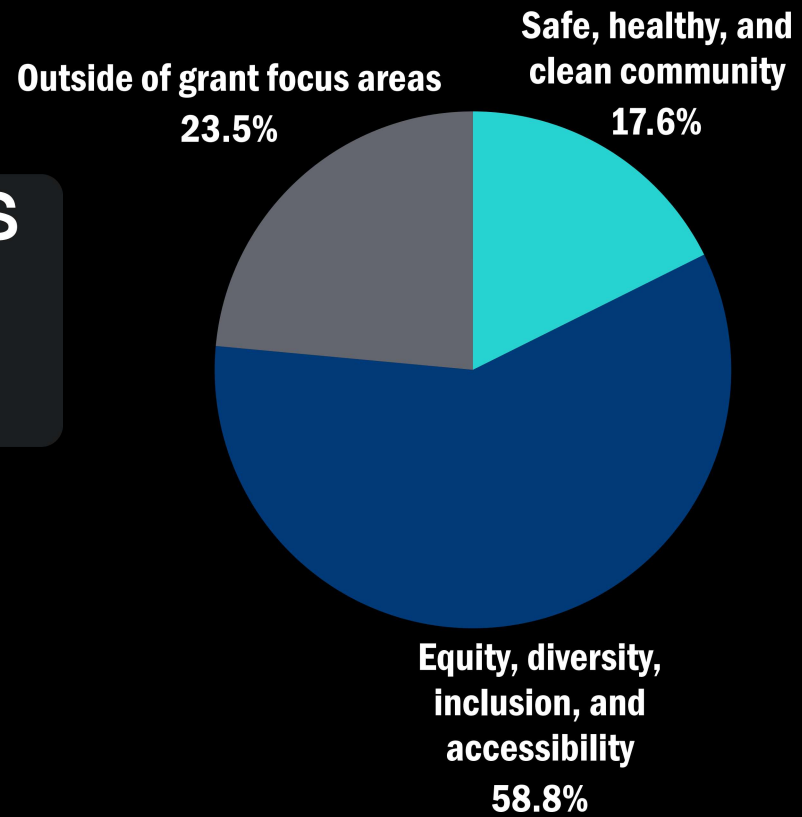
20 FULL APPLICATIONS RECEIVED

- 15 recommended for funding
- \$131,576 fully invest

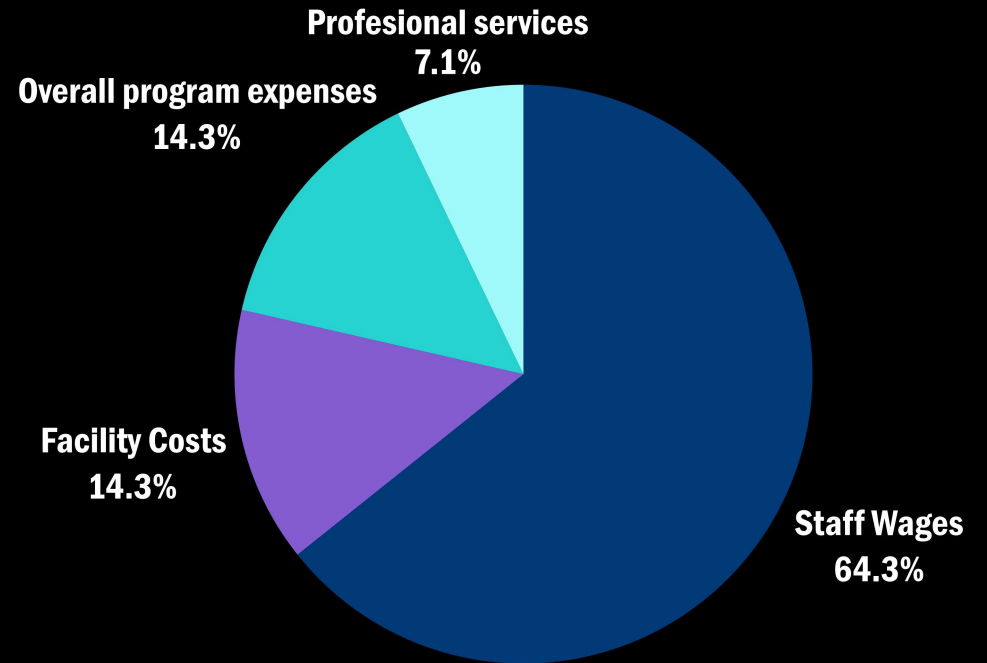
APPLICATIONS FUNDED VS. NOT FUNDED



GRANT APPLICATIONS CATEGORIZED BY FOCUS AREA



**PROPOSED FUNDING
ALLOCATION BY
EXPENSE CATEGORY**



PROPOSED FUNDING RECOMENDATIONS

	Organization Name	Mission Statement (summarized)	Largest allocation in budget	Amount Proposed
1	Carefree Society	To deliver and support accessible and inclusive transportation services for the diverse population of people in Prince George and surrounding area.	Staff Wages	\$10,000.00
2	Everyone At The Table PG	To work collaboratively with all aspects of the regional food system to grow a regenerative food system for North Central BC by building community capacity around food through programs, policy, and partnerships.	Staff Wages	\$11,000.00
3	Learning Differences Centre (Society) of BC	To provide multi-dimensional support to everyone whose lives are affected by learning differences	Staff Wages	\$15,404.75
4	New Beginnings Men's Shed	To support the Mental, Physical and Social health of all men.	Facility Costs	\$8,000.00
5	Northern Adapted Sports Association	To promote the participation and integration of people with physical disabilities in sport	Staff Wages	\$20,000.00
6	Northern Women's Centre	To provide information on women's issues as a service to the whole community and to educate, particularly through free training programs, talks, workshops, and special events.	Staff Wages	\$8,000.00
7	Prince George Air Improvement Roundtable	Supports continuous improvement of the air quality within the Prince George airshed.	Staff Wages	\$5,000.00
8	Prince George Portuguese Cultural Society	To enrich community life through the celebration and sharing of Portuguese culture, language, heritage, and tradition.	Overall Program Expenses	\$2,200.00

FUNDING RECOMENDATIONS CONT

	Organization Name	Mission Statement (summarized)	Largest allocation in budget	Amount Proposed
9	Spruce Capital Senior Citizens Rec Society	To be a recreation Centre for senior citizens in Prince George that provides social, health and wellness and inspiration and activities for seniors.	Staff Wages	\$10,000.00
10	Northern Bear Awareness Society	To reduce conflicts in neighbourhoods between people and bears through education, innovation, and cooperation.	Staff Wages	\$5,700.00
11	Eco Living Community	To advance climate solutions, strengthen local self-sufficiency, and drive systems-level change toward more resilient and sustainable communities.	Overall Program Expenses	\$4,000.00
12	Northern FanCon Society	To organize and deliver programs and annual events in Prince George that highlight literary, music, and film works of art and culture.	Proffessional Services	\$10,000.00
13	Prince George Cantata Singers	To establish, maintain, and operate a permanent choral group.	Facility Costs	\$2,271.25
14	Method Dance Society	To expand the presence, practice, and accessibility of contemporary dance in Northern BC.	Staff Wages	\$10,000.00
15	Spruce City Wildlife Association	Conservation of fish and wildlife	Staff Wages	\$10,000.00
			TOTAL	\$131,576.00

LIMITED DURATION 2 YEAR OPERATING GRANT

DISCUSSION
&
QUESTIONS

LIMITED DURATION 2 YEAR OPERATING GRANT

TIMELINE & NEXT STEPS

TIMELINE



THANK YOU