

# STAFF REPORT TO COUNCIL

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**DATE:** March 11, 2020

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** WALTER BABICZ, GENERAL MANAGER OF ADMINISTRATIVE SERVICES

**SUBJECT:** Results of Alternative Approval Process for Bylaw No. 9104, 2020

**ATTACHMENTS:** Schedule "A" - Certificate of Insufficiency for "City of Prince George Equipment Financing Bylaw No. 9104, 2020"  
Schedule "B" - Summary of Results for Alternative Approval Process  
Schedule "C" - Staff Report dated January 10, 2020 titled "2020 Equipment Financing Bylaw and Approval of Elector's Options"

## RECOMMENDATION:

THAT Council RECEIVES FOR INFORMATION the Certificate of Insufficiency attached as Appendix "A" to the report dated March 11, 2020 from the General Manager of Administrative Services, titled "Results of Alternative Approval Process for Bylaw No. 9104, 2020."

## PURPOSE:

The purpose of this report is to provide Council with the results of the Alternative Approval Process for the "City of Prince George Equipment Financing Bylaw No. 9104, 2020".

## BACKGROUND:

At the regular meeting held on January 20, 2020, Council gave first three readings to "City of Prince George Equipment Financing Bylaw No. 9104, 2020", authorized an alternative approval process for the purpose of seeking approval of the electors in relation to the Bylaw and established the deadline of Tuesday, March 10, 2020 for receiving Elector Response Forms in opposition to the Bylaw, as described in the staff report attached as Schedule "C".

Public Notice of the alternative approval process was given in accordance with the *Community Charter*, which included two newspaper advertisements that were published in the Prince George Citizen on January 23 and January 30, 2020. The Public Notice was also posted on the City's website and on the public notice posting board on the first floor of City Hall.

The *Community Charter* requires that after the deadline for an Alternative Approval Process has passed, the Corporate Officer must determine and certify, based on the Elector Response Forms received before the deadline, whether Elector Approval has been obtained. Approval of the electors for a Bylaw is obtained if the number of valid Elector Response Forms received by the deadline in relation to that Bylaw is less than 10% of the number of electors (10% of 58,455). In other words, approval of the Electors for the Bylaw would be obtained if the number of Elector Response Forms received by the deadline is less than 5,846.

As outlined in the Certificate of Insufficiency attached to this report as Appendix “A”, the Elector Response Forms received have been determined to be insufficient to prevent Council from adopting the Bylaw. Council may proceed with consideration of final reading and adoption of “City of Prince George Equipment Financing Bylaw No. 9104, 2020.”

**SUMMARY AND CONCLUSION:**

As indicated by the attached Certificate of Insufficiency, approval of the electors under the *Community Charter* has been obtained for Bylaw No. 9104. Accordingly, Council may consider adopting the Bylaw.

**RESPECTFULLY SUBMITTED:**

Walter Babicz, General Manager of Administrative Services

**PREPARED BY:** Maureen Connelly, Manager of Legislative Services

**APPROVED:**

Kathleen Soltis, City Manager

Meeting Date: 2020/03/23