

**DATE:** March 12, 2020

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** WALTER BABICZ, GENERAL MANAGER OF ADMINISTRATIVE SERVICES

**SUBJECT:** Amendments to the “City of Prince George Council Procedures Bylaw No. 8388, 2011”

**ATTACHMENT(S):** Appendix A - Staff Report to Council dated January 22, 2020  
Appendix B - Staff Report to Council dated December 6, 2019

**RECOMMENDATION(S):**

That Council GIVES FIRST THREE READINGS to “City of Prince George Council Procedures Bylaw No. 8388, 2011, Amendment Bylaw No. 9108, 2020.”

**PURPOSE:**

For Council decision.

**BACKGROUND:**

At the December 16, 2019 and March 9, 2020 regular meetings, Council considered the staff reports attached as Appendix “A” and “B” regarding proposed changes to “City of Prince George Council Procedures Bylaw No. 8388, 2011.”

At the December meeting, Council provided feedback on the proposed amendments related to the limit on the number of delegations to Council at a meeting, date of publication of Council agendas, and the process for the appointment of alternate municipal directors to the Regional District of Fraser-Fort George Board.

Consequently, Administration returned a staff report to Council at their March 9<sup>th</sup> meeting, responding to the request of Council to provide history and rationale on some of the proposed changes. Following Council’s consideration of the report attached as Appendix “A”, a resolution was passed directing Administration to bring forward an amendment bylaw for Council’s consideration, as described in the report.

In summary, the proposed revisions to the Council Procedures Bylaw pertain to the following sections:

1. Section 7 - Appointments to the Regional District of Fraser-Fort George Board;
2. Section 8 - Inaugural Meeting;

3. Section 9 - Notice of Special Meetings;
4. Section 14 - Electronic Participation by Members;
5. Section 21 - Order of Proceedings and Business;
6. Section 22 - Delegations to Council; and
7. Miscellaneous housekeeping amendments.

### **Public Notification**

As required by the *Community Charter*, public notice regarding the proposed amendments was placed in the Prince George Citizen on March 12 and 19, 2020, in addition to notification posted on the City's website and the public display board on the first floor of City Hall.

### **SUMMARY AND CONCLUSION:**

Administration recommends that Council give first three readings to "City of Prince George Council Procedures Bylaw No. 8388, 2011, Amendment Bylaw No. 9108, 2020" to give effect to the proposed revisions.

### **RESPECTFULLY SUBMITTED:**

Walter Babicz, General Manager of Administrative Services

**PREPARED BY:** Leslie Kellett, Legislative Coordinator and Maureen Connelly, Manager, Legislative Services

### **APPROVED:**

Kathleen Soltis, City Manager

Meeting Date: 2020/03/23