

Service Category Summary
Library Services

	2024 Actual (AA)	2024 Bylaw (UB)	2025 Bylaw (UB)	2026 Proposed (UX)	Budget Change 2026 vs 2025
Revenues					
Grants - Library	(501,197)	(501,197)	(525,224)	(593,480)	(68,256)
Total Revenues	(501,197)	(501,197)	(525,224)	(593,480)	(68,256)
Expenditures					
Grants - Library	4,350,083	4,350,083	4,599,460	4,900,433	300,973
Total Expenditures	4,350,083	4,350,083	4,599,460	4,900,433	300,973
Debt					
Total Debt	0	0	0	0	0
Transfers					
Total Transfers	0	0	0	0	0
Revenues - Asset Maintenance					
Total Revenues - Asset Maintenance	0	0	0	0	0
Expenditures - Asset Maintenance					
Total Expenditures - Asset Maintenance	0	0	0	0	0
Transfers - Asset Maintenance					
Total Transfers - Asset Maintenance	0	0	0	0	0
Net Operations	3,848,886	3,848,886	4,074,236	4,306,953	232,717

Service Category Summary
Library Services

Supporting Detail (Consolidation)	2024 Actual (AA)	2024 Bylaw (UB)	2025 Bylaw (UB)	2026 Proposed (UX)	Budget Change 2026 vs 2025
Revenues	(501,197)	(501,197)	(525,224)	(593,480)	(68,256)
Expenditures					
Non-Salary Expenses	4,350,083	4,350,083	4,599,460	4,900,433	300,973
Total Expenditures	4,350,083	4,350,083	4,599,460	4,900,433	300,973
Debt	0	0	0	0	0
Transfers	0	0	0	0	0
Net Operations	3,848,886	3,848,886	4,074,236	4,306,953	232,717



November 27, 2025

Mayor and Council
 City of Prince George
 1100 Patricia Blvd.
 Prince George, BC V2L 3V9

Mayor Yu and Members of Council:

Attached for your consideration is the Prince George Public Library’s proposed operations budget for 2026. We have prepared a budget of \$5,150,590 to support the operation of our branches as well as to continue to offer digital and outreach services. The City of Prince George and Regional District of Fraser-Fort George portion of this proposed budget is \$4,900,433.

This budget represents the costs of continuing to provide necessary services at the levels that are expected of us. There are three notable changes that are incorporated into our 2026 Budget. First, the owners of the Hart Centre Mall are imposing a new lease agreement for the use of the Nechako Branch, increasing the lease payment by 50%, the first change in the terms of the lease since 1994. Second, the Library’s five-year Collective Agreement with CUPE library staff expires in early 2026.

Third, the budget request also includes an increase coming from the implementation of new accounting practices to move from cash-based accounting to accrual-based accounting. This means that the budget now includes a line for amortization costs. This change ensures that the library’s financial documents are prepared in accordance with public sector accounting standards.

PGPL continues to be a busy community hub for leisure, learning, and engagement. Library staff are committed to providing programs, services, and collections that build community resilience and help our community to thrive, in support of the strategic priorities of the City of Prince George.

We cannot accomplish this work without the generous and consistent funding support provided by the City of Prince George. We are grateful for your continued support.

Respectfully submitted,

Anna Duff
 Chair, Board of Trustees
 Prince George Public Library

Bob Harkins Branch
 888 Canada Games Way, Prince George, BC.
 V2L 5T6 (250) 563-9251

Nechako Branch
 6547 Hart Highway, Prince George, BC.
 V2K 3A4 (250) 563-9251

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Prince George Public Library Budget 2026	Budget	Budget	Total				
	2025	2026	Change	2027	2028	2029	2030
			2026 From	3.85%	3.85%	3.85%	3.85%
			2025				
Revenue							
Municipal Funding Sources*	4,599,460	4,900,433	300,973	5,089,100	5,285,030	5,488,504	5,699,811
Provincial Funding Sources	214,000	214,000	0	222,239	230,795	239,681	248,909
Internally Generated Sources	33,050	36,157	3,107	37,549	38,995	40,496	42,055
Total Revenue	\$4,846,510	\$5,150,590	304,080	\$5,348,888	\$5,554,820	\$5,768,681	\$5,990,775
Wages & Related Expenses							
Wages	2,952,727	3,060,481	107,754	3,178,310	3,300,675	3,427,751	3,559,719
Benefits	617,563	662,740	45,177	688,256	714,753	742,271	770,849
Education & Professional Development	23,500	23,500	0	24,405	25,344	26,320	27,333
Other Staff Associated Costs	14,000	15,500	1,500	16,097	16,716	17,360	18,028
	\$3,607,790	\$3,762,221	154,431	\$3,907,067	\$4,057,489	\$4,213,702	\$4,375,930
Operational Expenses							
Supplies	25,467	25,408	(59)	26,386	27,402	28,457	29,553
Materials Costs	324,245	339,023	14,778	352,075	365,630	379,707	394,325
General & Administrative	227,150	254,679	27,529	264,484	274,666	285,241	296,223
Information Technology	152,888	161,297	8,409	167,507	173,956	180,653	187,608
Rent	76,500	115,653	39,153	120,105	124,729	129,531	134,518
Repairs & Maintenance	137,950	115,956	(21,994)	120,421	125,057	129,871	134,871
Amortization	376,354	376,354	0	390,844	405,891	421,518	437,746
	\$1,320,554	\$1,388,369	67,815	\$1,441,821	\$1,497,331	\$1,554,979	\$1,614,845
Total Expenses	\$4,928,344	\$5,150,590	222,246	\$5,348,888	\$5,554,820	\$5,768,681	\$5,990,775
Total Revenue less Expenses	(\$81,834)	(\$0)	81,834	(\$0)	(\$0)	(\$0)	(\$0)

*Includes amount paid to the City of Prince George by the Regional District of Fraser-Fort George estimated at \$593,480