

CITY OF PRINCE GEORGE
BYLAW NO. 9601, 2025

A Bylaw to amend the “City of Prince George Council Procedures Bylaw No. 8388, 2011”.

WHEREAS “City of Prince George Council Procedures Bylaw No. 8388, 2011”, has been adopted to establish the general procedures to be followed by Council and Council committees in conducting their business;

AND WHEREAS Council deems it desirable to amend “City of Prince George Council Procedures Bylaw No. 8388, 2011”;

AND WHEREAS pursuant to Sections 124 and 94 of the *Community Charter*, notice of intention to adopt this bylaw has been published in accordance with the “City of Prince George Public Notice Bylaw No. 9329, 2022”;

NOW THEREFORE the Council of the City of Prince George, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. That “City of Prince George Council Procedures Bylaw No. 8388, 2011”, is hereby amended as follows:

a. Section 21 (4) is amended by deleting the words:

“is 12:00 noon on the Monday immediately preceding the Monday on which the next regular meeting is scheduled”

and replacing them with:

“is 12:00 noon six calendar days immediately preceding the meeting date on which the item will be scheduled”;

b. A new Section 21(4) (1) be added as follows:

“21(4)(1) Correspondence related to land-use applications scheduled for a Council meeting will be received by the Corporate Officer until 12:00 p.m. on the day of the Council meeting at which the application is scheduled to be considered.”

c. Section 23 (1) (c) be deleted in its entirety and replaced with:

“23 (1) (c) be signed by, or identified as being from, at least one person who provides their first and last name and indicates whether they reside inside or outside City of Prince George city limits;”;

d. A new Section 23 (5) be added as follows:

“23 (5) Correspondence from members of the public submitted in response to a public notice regarding a land use application to be considered by Council must be delivered to the Corporate Officer and must:

- (a) be addressed directly to Council;
- (b) be dated, legible, and coherent;
- (c) be signed by, or identified as being from, at least one person who provides their first and last name and indicates their residential street where their interests may be impacted by the proposed land use application;
- (d) not be libelous; and
- (e) not contain offensive language.”

e. Section 26 (1) (a) be deleted in its entirety and replaced with:

“26 (1) (a) the member of Council must deliver a “notice of motion”, in written form, to the Corporate Officer no later than 12:00 noon six (6) calendar days immediately preceding the meeting date on which the notice of motion will be introduced.”

f. Section 26 (1) (b) be amended by adding the words

“, unless Council, by a unanimous vote of all members of Council, determines that the subject matter is emergent and time-sensitive and resolves to consider the motion at the same meeting in which it is introduced”

immediately following the words “first put on the agenda”.

- 2. That the Mayor and Corporate Officer are hereby empowered to do all things necessary to give effect to this Bylaw.
- 3. That this Bylaw may be cited for all purposes as the "City of Prince George Council Procedures Bylaw No. 8388, 2011, Amendment Bylaw No. 9601, 2025".

READ A FIRST TIME THIS DAY OF , 2026.

READ A SECOND TIME THIS DAY OF , 2026.

READ A THIRD TIME THIS DAY OF , 2026.

First three readings passed by a decision of Members of City Council present and eligible to vote.

ADOPTED THIS DAY OF _____, 2026,
BY A DECISION OF ALL MEMBERS OF CITY COUNCIL PRESENT AND
ELIGIBLE TO VOTE.

MAYOR

CORPORATE OFFICER