



MINUTES OF THE REGULAR MEETING OF COUNCIL

December 15, 2025
6:00 pm
Council Chambers of City Hall
1100 Patricia Boulevard, Prince George, BC

*We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh,
on whose land we live, work, and play.*

PRESENT: Mayor Simon Yu
Councillor Tim Bennett
Councillor Garth Frizzell
Councillor Trudy Klassen
Councillor Ron Polillo
Councillor Cori Ramsay
Councillor Kyle Sampson
Councillor Susan Scott
Councillor Brian Skakun

IN ATTENDANCE: Walter Babicz, City Manager
Deanna Wasnik, Director of Planning and Development
Kris Dalio, Director of Finance and IT Services
Andy Beesley, Director of Civic Facilities and Events
Eric Depenau, Director of Administrative Services
Blake McIntosh, Director of Civic Operations
Ethan Anderson, Manager of Legislative Services/Corporate Officer
Leslie Kellett, Deputy Corporate Officer

A. ADOPTION OF THE AGENDA

Moved By Councillor Frizzell
Seconded By Councillor Polillo

That the agenda for the regular meeting of Council scheduled for December 15, 2025 be amended by:

- *Adding eight items of correspondence as agenda items G.7 to G.14,*
- *Moving agenda item E.5 to be considered immediately following agenda item C.1,*

and that the agenda, BE ADOPTED AS AMENDED.

Carried Unanimously

B. MINUTES

B.1 Adoption of the Regular Council Meeting Minutes – December 1, 2025

Moved By Councillor Scott
Seconded By Councillor Bennett

That the minutes of the regular Council meeting held December 1, 2025, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions passed by Council at that meeting.

Carried Unanimously

C. DELEGATION(S)

C.1 Prince George Western Heritage Society

Moved By Councillor Scott
Seconded By Councillor Skakun

That Council REFERS the portable bleacher funding request from the Prince George Western Heritage Society to Administration for review.

Carried Unanimously

E.5 Proposed Council-Staff Communications Policy and Update to the Whistleblower Policy

Administration requested that the updated Whistleblower Policy be removed and returned for consideration at a future regular Council meeting.

Moved By Councillor Ramsay
Seconded By Councillor Polillo

That Council POSTPONES INDEFINITELY consideration of the proposed Council-Staff Communications Policy.

Carried Unanimously

D. CONSENT AGENDA (FOR INFORMATION)

D.1 Monthly Building Permit and Development Permit Summary (November 2025)

Councillor Ramsay exited Council Chambers at 6:17 p.m. and returned at 6:19 p.m.

Moved By Councillor Frizzell
Seconded By Councillor Klassen

That Council RECEIVES FOR INFORMATION the report dated December 2, 2025, from the Director of Planning and Development, titled “Monthly Building Permit and Development Permit Summary (November 2025)”.

Carried Unanimously

E. REPORTS

MAYOR SIMON YU

E.1 Allocation of Remaining 2025 Contingency Funds to Support the Prince George & District Senior Citizens Activity Centre Society at 425 Brunswick Street

Moved By Mayor Yu
Seconded By Councillor Klassen

That Council:

1. *DISTRIBUTES the remaining balance of the Council Contingency Fund (\$17,691) equally among the five senior citizen organizations; and*
2. *DIRECTS Administration to engage with senior organizations to determine whether a budget enhancement is required in the coming year to adequately support these organizations.*

Council requested that consideration of the question be divided.

Moved By Mayor Yu
Seconded By Councillor Klassen

That Council DISTRIBUTES the remaining balance of the Council Contingency Fund (\$17,691) equally among the five senior citizen organizations.

Moved By Councillor Skakun
Seconded By Councillor Klassen

That Council AMENDS the main motion by removing the text “(\$17,691)”.

Carried Unanimously

Main motion as amended.

Defeated

Councillors Bennett, Frizzell, Polillo, Ramsay, Sampson and Scott opposed.

Moved By Mayor Yu
Seconded By Councillor Klassen

That Council DIRECTS Administration to engage with senior organizations to determine whether a budget enhancement is required in the coming year to adequately support these organizations.

Moved By Councillor Sampson
Seconded By Councillor Skakun

That Council AMENDS the main motion by removing the words “to engage with senior organizations to determine whether a budget enhancement is required in the coming year to adequately support these organizations” and replacing with the words:

1. *to host a facilitated, collaborative session with representatives from Prince George’s major seniors centres and seniors service organizations, for the purpose of helping facilitate discussion on:*
 - *Identifying shared challenges and operational pressures*
 - *Exploring opportunities for collaboration, coordination, or efficiencies*
 - *Gathering collective feedback to inform future City support, including improvements to the City’s grant and funding processes for seniors services; and*
2. *APPROVES a one-time budget of up to \$5,000 from the Council Contingency Fund to support facilitation and delivery of this session.”*

Carried Unanimously

Main motion as amended.

Carried

Councillor Klassen opposed.

COUNCILLOR CORI RAMSAY AND COUNCILLOR KYLE SAMPSON

E.2 Auxiliary RCMP

Moved By Councillor Ramsay

Seconded By Councillor Sampson

That Council DIRECTS Administration to return a report on the Auxiliary RCMP program that provides information and considers submission of a formal request to join the Auxiliary RCMP Program through the local Prince George RCMP detachment.

Carried Unanimously

STANDING COMMITTEE ON INTERGOVERNMENTAL AFFAIRS – COUNCILLOR GARTH FRIZZELL, CHAIR

E.3 Standing Committee on Intergovernmental Affairs Delegation Budget Request

Moved By Councillor Frizzell

Seconded By Councillor Scott

That Council REFERS discussion to Council budget deliberations in January 2026, to reallocate \$16,000 from the existing Economic Development Advocacy budget to the Intergovernmental Relations budget to fund a delegation to Ottawa and a second delegation to Victoria for each member of the Standing Committee on Intergovernmental Affairs.

Carried

Mayor Yu, Councilor Bennett, and Councillor Skakun opposed.

CITY MANAGER – WALTER BABICZ

E.4 Appointment of Chief and Deputy Chief Election Officers for the 2026 General Local Election

Moved By Councillor Sampson

Seconded By Councillor Frizzell

That Council APPOINTS, pursuant to section 58(1) of the Local Government Act, for the 2026 general local election:

- a. *Ethan Anderson, Manager of Legislative Services/Corporate Officer, as Chief Election Officer; and*
- b. *Leslie Kellett, Deputy Corporate Officer, and Joan Switzer, Supervisor of Information, Privacy and Records Management, as Deputy Chief Election Officers.*

Carried Unanimously

DIRECTOR OF CIVIC FACILITIES AND EVENTS – ANDY BEESLEY

E.6 City of Prince George Arts and Culture Planning

Moved By Councillor Ramsay

Seconded By Councillor Sampson

That Council:

1. *APPROVES Option 1 as outlined in the report dated December 15, 2025 from the Director of Civic Facilities and Events, titled “City of Prince George Arts and Culture Planning”, contingent upon and to be addressed through the 2026 Budget deliberations following Council’s review and conclusion regarding the Heritage Planner service enhancement; and*
2. *DIRECTS Administration to revise the proposed Heritage Planner role to incorporate responsibilities for arts and culture, in advance of the 2026 Budget deliberations, and to report back with an updated role description and cost implications as part of the 2026 budget process.*

Carried Unanimously

DIRECTOR OF PLANNING AND DEVELOPMENT – DEANNA WASNIK

E.7 2026 Business Façade Improvement Grant

Moved By Councillor Sampson
Seconded By Councillor Frizzell

That Council SUPPORTS Administration’s application to Northern Development Initiative Trust for a grant of up to \$20,000 for the 2026 Prince George Business Façade Improvement program from the Prince George Regional Development Account and AUTHORIZES the Director of Planning and Development to sign any necessary funding agreements.

Carried Unanimously

E.8 Labour Market Research Plans Grant Application

Moved By Councillor Sampson
Seconded By Councillor Frizzell

That Council SUPPORTS Administration’s application to Northern Development Initiative Trust for a grant of up to \$50,000 for a Labour Market Research Plan from the Prince George Regional Development Account and AUTHORIZES the Director of Planning and Development to sign any necessary funding agreements.

Carried Unanimously

E.9 Official Community Plan Bylaw Amendment Application No. CP100219 (Bylaw No. 9551) and Zoning Bylaw Amendment Application No. RZ100842 (Bylaw No. 9552)

Applicant: L&M Engineering Ltd. for D.C. McLeod Developments Inc., Inc. No. BC1323466
 Location: 5310 Russman Road

Documents for Council's consideration included:

1. Staff report dated November 27, 2025 from the Director of Planning and Development titled "Official Community Plan Bylaw Amendment Application No. CP100219 (Bylaw No. 9551) and Zoning Bylaw Amendment Application No. RZ100842 (Bylaw No. 9552)";
 - a. Location and Existing Zoning Map;
 - b. Appendix "A" to Bylaw No. 9551, 2025;
 - c. Appendix "A" to Bylaw No. 9552, 2025;
 - d. Exhibit "A" to CP100219;
 - e. Supporting documents:
 - i. Servicing Suitability Assessment; and
 - ii. Geotechnical Assessment.

Moved By Councillor Frizzell
Seconded By Councillor Sampson

That Council GIVES FIRST READING of “City of Prince George Official Community Plan Bylaw No. 9525, 2025, Amendment Bylaw No. 9551, 2025.”

Carried Unanimously

Moved By Councillor Frizzell
Seconded By Councillor Polillo

That Council CONSIDERS “City of Prince George Official Community Plan Bylaw No. 9525, 2025, Amendment Bylaw No. 9551, 2025”, in conjunction with the current Financial Plan and confirm there are no issues.

Carried Unanimously

Moved By Councillor Scott
Seconded By Councillor Bennett

That Council CONSIDERS “City of Prince George Official Community Plan Bylaw No. 9525, 2025, Amendment Bylaw No. 9551, 2025”, in conjunction with the current Regional District Solid Waste Management Plan; and confirm there are no issues.

Carried Unanimously

Moved By Councillor Polillo
Seconded By Councillor Scott

That Council CONSIDERS “City of Prince George Official Community Plan Bylaw No. 9525, 2025, Amendment Bylaw No. 9551, 2025”, in conjunction with the City of Prince George Strategic Framework for a Sustainable Prince George and confirm there are no issues.

Carried Unanimously

Moved By Councillor Frizzell
Seconded By Councillor Sampson

That Council GIVES SECOND READING of “City of Prince George Official Community Plan Bylaw No. 9525, 2025, Amendment Bylaw No. 9551, 2025”.

Carried Unanimously

Moved By Councillor Klassen
Seconded By Councillor Polillo

That Council GIVES FIRST AND SECOND READING of “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9552, 2025”.

Carried Unanimously

Moved By Councillor Scott
Seconded By Councillor Bennett

That Council APPROVES the following public consultation process to fulfill the requirements of Section 475 of the Local Government Act:

- a. *Request for written comment from properties identified on Exhibit “A” to CP100219; and*

- b. Publish notification of public consultation in accordance with the “City of Prince George Public Notice Bylaw No. 9329, 2022”.

Carried Unanimously

Moved By Councillor Bennett
Seconded By Councillor Polillo

That Council PERMITS that consideration of Final Reading of proposed Bylaw No. 9552, 2025, BE WITHHELD until the following requirements have been met to the satisfaction of Administration:

- a. Registration of a Section 219 Covenant on legal title of District Lot 10223, Cariboo District, Except Plan 16496 that dictates a no-build area as outlined in the geotechnical report.
- b. Registration of a Section 219 Covenant on legal title of District Lot 10223, Cariboo District, Except Plan 16496 that restricts the lots to be created through subdivision to no more than 12.

In addition, any recommendations presented in the preceding items must be addressed to the satisfaction of the Director of Planning and Development.

Carried Unanimously

E.10 Zoning Bylaw Amendment Application No. RZ100858 (Bylaw No. 9578, 2025)

- Applicant: Daniel Behrens for 0729981 B.C. Ltd., Inc. No.0729981
- Location: 2011 PG Pulpmill Road

Documents for Council's consideration included:

1. Staff report dated November 10, 2025 from the Director of Planning and Development titled "Zoning Bylaw Amendment Application No. RZ100858 (Bylaw No. 9578, 2025)";
 - a. Location and Existing Zoning Map;
 - b. Exhibit "A" to Bylaw No. 9578, 2025;
 - c. Supporting Documents:
 - i. Rationale Letter.

Moved By Councillor Skakun
Seconded By Councillor Frizzell

That Council GIVES FIRST THREE READINGS of “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9578, 2025”.

Carried Unanimously

E.11 Zoning Bylaw Amendment Application No. RZ100861 (Bylaw No. 9592)

- Applicant: City of Prince George
- Location: 1950 Gorse Street

Documents for Council's consideration included:

1. Staff report dated November 17, 2025 from the Director of Planning and Development titled "Zoning Bylaw Amendment Application No. RZ100861 (Bylaw No. 9592)";
 - a. Location and Existing Zoning Map;
 - b. Exhibit "A" to Bylaw No. 9592, 2025;
 - c. Supporting Documents:
 - i. Survey Plan for Proposed Subdivision.

Correspondence for Council's consideration included:

1. Correspondence dated December 6, 2025 from Haakon Sullivan in support of the application.

Moved By Councillor Scott
Seconded By Councillor Polillo

That Council GIVES FIRST THREE READINGS of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9592, 2025".

Carried Unanimously

DIRECTOR OF ADMINISTRATIVE SERVICES – ERIC DEPENAU

E.12 Options to Increase Overnight Security in the C1 Zone and Area

Moved By Councillor Ramsay
Seconded By Councillor Skakun

That Council RECEIVES FOR INFORMATION the report dated December 4, 2025 from the Director of Administrative Services, titled "Options to Increase Overnight Security in the C1 Zone and Area".

Carried Unanimously

E.13 Public Safety Petition to the House of Commons

Moved By Councillor Sampson
Seconded By Councillor Frizzell

That Council

1. *APPROVES the draft petition, in principle, as attached to the report dated December 4, 2025, from the Director of Administrative Services, titled "Public Safety Petition to the House of Commons"; and*
2. *DIRECTS Administration to affix Mayor Yu as the petitioner and members of Council as supporters of the petition and submit the petition to the Clerk of Petitions for examination and publishing on the petitions website for gathering signatures by the general public.*

Carried Unanimously

F. BYLAWS – FINAL READING AND ADOPTION

F.1 City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9596, 2025

Moved By Councillor Bennett
Seconded By Councillor Frizzell

That Council GRANTS FINAL READING AND ADOPTION of “City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9596, 2025.”

Carried Unanimously

F.2 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9570, 2025

Councillor Polillo declared a non-pecuniary conflict of interest as he is the chairperson of St. Mary’s School Board, and exited Council Chambers at 9:06 p.m.

Moved By Councillor Sampson
Seconded By Councillor Klassen

That Council GRANTS FINAL READING AND ADOPTION of “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9570, 2025.”

Carried Unanimously

Councillor Polillo returned to Council Chambers at 9:06 p.m.

G. CORRESPONDENCE

- G.1 Correspondence dated November 28, 2025 from Ryan Windsor, Mayor, District of Central Saanich: Bill M216 - 2025 Professional Reliance Act
- G.2 Correspondence dated November 25, 2025 from Jill Logan, Corporate Officer, Village of Radium Hot Springs: Bill M216 - 2025 Professional Reliance Act
- G.3 Correspondence dated December 3, 2025 from Ron Paull, Mayor, City of Quesnel: Bill M 216 – 2025 Professional Reliance Act
- G.4 Correspondence dated December 4, 2025 from Mayor Sid Tobias, Town of View Royal: Judicial Review of Provincial Housing Laws - Bills 44, 47, 13, 15, and M216
- G.5 Correspondence dated December 10, 2025 from Dr. Amelia Merrick: Meaningful Engagement of Citizens in Decisions that Affect Our Lives
- G.6 Correspondence dated December 9, 2025 from Caledonia Nordic Ski Club: Update on Olympic Trials Cancellation and Exciting Opportunity For Prince George in March 2026
- G.7 Correspondence dated December 10, 2025 from Mayor Surinderpal Rathor, City of Williams Lake: Bill M 216 – Professional Reliance Act
- G.8 Correspondence dated December 12, 2025 from Donna Chenail: Allocation of Funds to Prince George District Senior Citizens Activity Centre
- G.9 Correspondence dated December 12, 2025 from Mayor Doug O’Brien, City of Parksville: Bill M 216 – Professional Reliance Act
- G.10 Correspondence dated December 12, 2025 from Andy Beesley, Director of Civic Facilities and Events, City of Prince George: Letter in Response to Dr. Amelia

Merrick’s Correspondence “Meaningful Engagement of Citizens in Decisions that Affect Our Lives (Swimming Pool)”

- G.11 Correspondence dated December 13, 2025 from Geri Ruzicka: Allocation of Funds to Prince George District Senior Citizens Activity Centre**
- G.12 Correspondence dated December 15, 2025 from Jeff Walsh, Director, Spruce Capital Senior Centre: The Unfairness Regarding the Contingency Funding**
- G.13 Correspondence dated December 15, 2025 from Edith Service, Cook, Spruce Capital Senior Centre: Unfairness of the Contingency Fund**
- G.14 Correspondence dated December 15, 2025 from Shirley Morin, Administrator, Spruce Capital Senior Centre: Allocation of Funds to One Senior Centre**

Moved By Councillor Sampson
Seconded By Councillor Polillo

That Council DIRECTS that the \$40,000 in funding support previously approved in July 2025 from the Major Events Reserve Fund for the Caledonia Nordic Ski Club’s hosting of the 2026 Olympic Trials be REALLOCATED to support the Club’s hosting of the March 2026 Biathlon Event, with any unspent portion of the original allocation to be applied toward the revised event, as outlined in the report dated correspondence dated December 9, 2025 from the Caledonia Nordic Ski Club.

Carried Unanimously

Moved By Councillor Frizzell
Seconded By Councillor Polillo

That Council RECEIVES FOR INFORMATION Correspondence Items G.1 to G.14.

Carried Unanimously

H. ADJOURNMENT

Moved By Councillor Polillo
Seconded By Councillor Skakun

That there being no further business the Regular Council Meeting, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 9:25 P.M.

CHAIRPERSON

CERTIFIED CORRECT