

Date: December 31, 2025

To: **Mayor and Council**

Name and title: Ethan Anderson, Manager of Legislative Services / Corporate Officer

Subject: Proposed Amendment to 2026 Council Meeting Calendar for a Spring Committee of the Whole Meeting

Attachment(s): Proposed Amended 2026 Council Meeting Calendar

Recommendation(s):

That Council AMENDS the 2026 Council Meeting Calendar by adding a Committee of the Whole meeting on March 3, 2026 at 2:00 p.m. for the purpose of adjudicating the 2026 Limited Duration Operating Grant Program.

PURPOSE:

To request Council's consideration of an amendment to the 2026 Council Meeting calendar.

Administration proposes scheduling a Committee of the Whole meeting on March 3, 2026 for the adjudication of the January 2026 Limited Duration Operating Grant Program.

BACKGROUND:

The *Community Charter* requires Council to make publicly available a schedule showing the date, time and place of its regular meetings. Any amendments to the Council meeting calendar must be approved by Council resolution.

Pursuant to the City of Prince George Council Procedures Bylaw No. 8388, 2011, regular Council meetings must be held on Mondays or Wednesdays, and no regular meetings may be scheduled during the first fourteen (14) days of August. Within these parameters, Council may add or remove meetings from the approved calendar as required. In addition, the Mayor may call special Council meetings at any time for specific purposes, as permitted under the Community Charter.

Upon Council approval of the amended 2026 Meeting Calendar, the updated schedule will be posted on the public notice board at City Hall and on the City's website.

CONCLUSION:

It is recommended that Council approve the proposed amendment to the 2026 meeting calendar as outlined.

RESPECTFULLY SUBMITTED:

Ethan Anderson Corporate Officer/Manager of Legislative Services

APPROVED BY:

Walter Babicz, City Manager

Meeting Date: 2026-01-12