

STAFF REPORT TO COUNCIL

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DATE: February 25, 2020

TO: MAYOR AND COUNCIL

NAME AND TITLE: WALTER BABICZ, GENERAL MANAGER OF ADMINISTRATIVE SERVICES

SUBJECT: Adoption of Minutes – February 24, 2020

ATTACHMENTS: Minutes of regular Council Meeting held February 24, 2020
Voting Summary of regular Council Meeting held February 24, 2020

RECOMMENDATION:

That the attached minutes of the regular Council meeting held February 24, 2020, be adopted as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

PURPOSE:

For Council decision.

POLICY / REGULATORY ANALYSIS:

As required by the *Community Charter*, the “City of Prince George Council Procedures Bylaw No. 8388, 2011” provides for the taking of minutes of Council meetings, including requiring certification of those minutes.

OTHER CONSIDERATIONS:

It is recommended that Council pass a resolution confirming that the minutes of the regular meeting held February 24, 2020 are an accurate record of the business considered by Council at that meeting. A Council voting summary table for the aforementioned meeting is also attached for reference.

RESPECTFULLY SUBMITTED:

Walter Babicz, General Manager of Administrative Services

PREPARED BY: L. Kellett, Legislative Coordinator

APPROVED:

Kathleen Soltis, City Manager

Meeting Date: 2020/03/09

Report Approval Details

Document Title:	Adoption of Minutes - February 24, 2020.docx
Attachments:	- 2020-02-24_Voting_Summary.pdf
Final Approval Date:	Feb 28, 2020

This report and all of its attachments were approved and signed as outlined below:

Maureen Connelly - Feb 28, 2020 - 4:05 PM

**No Signature - Task assigned to Walter Babicz was completed by assistant
Maureen Connelly**

Walter Babicz - Feb 28, 2020 - 4:16 PM

A handwritten signature in black ink, appearing to read "K. Soltis". The signature is written in a cursive style with a large initial "K".

Kathleen Soltis - Feb 28, 2020 - 5:00 PM