

Proposed Program Framework

AWARD NAME: Prince George Medal of Excellence and Good Citizenship

AWARD STYLE: Custom-designed medal, ideally made of wood, with a ribbon in the colours of the Prince George flag

AWARD ACCOMPANIMENT: A customized matching lapel-pin that recipients can wear more regularly where wearing the medal may not be appropriate. Worn on the right side in alignment with Canadian Honours protocol

LEGACY COMPONENT: A portion of the Garden in each recipient's honour with a certificate noting its location, date planted, and the honouree's name

City provides \$1000 per honoree to the David Douglas Botanical Garden Society to go towards a portion of the garden with a plaque acknowledging those who are honored.

RECIPIENTS/ELIGIBILITY: Up to three (3) recipients per year, with only Residents of Prince George, or in rare circumstances individuals who have positively impacted Prince George. Can be awarded posthumously. Active elected officials and City staff are not eligible.

RECOGNITION SCOPE: Broad-based community excellence, innovation, leadership, impact, courage, generosity, and more. This program should remain separate from other organizations' awards.

DELIVERY MODEL: Recipients will be recognized at a special Council meeting where they will receive the certificate and award. Following the Council meeting, a reception will be held.

EXECUTION: Prince George Community Foundation will be the delivery partner and manage the nomination intake, adjudication panel, and overall program coordination. The City would support the promotion of program, and communications support. *The list of ranked nominees will then go to Closed Council – Supermajority (2/3) will be needed for approval*

PUBLIC ARCHIVE: Recipients would be recorded in a permanent civic honours archive on the City website along with previous civic honours and the Freedom of the City. The City Communications Division will create a space on the City's *Awards and Recognition* webpage with a picture of each recipient along with a biography and their achievement(s).

MEDAL DESIGN CONCEPT DRAFT:

