

Date: October 1, 2025

To: **Mayor and Council**

Name and title: KRIS DALIO, DIRECTOR OF FINANCE AND IT SERVICES

Subject: **2025 Q3 COUNCIL CONTINGENCY REPORT**

Attachment(s): None

Recommendation(s):

That Council RECEIVES FOR INFORMATION the report dated October 1, 2025 from the Director of Finance and IT Services titled “2025 Q3 Council Contingency Report.”

Purpose:

To provide Council with information detailing the use of Council contingency for the period July 1st to September 30th, 2025.

Policy/Regulatory Analysis:

This is an ongoing quarterly report that is prepared at the request of the Standing Committee on Finance and Audit during their August 28th, 2023 meeting. Sustainable Finance Policy 7.2 governs the use of Council contingency. The City maintains a Council contingency in an amount as defined and approved by Council during each year’s budget process. This contingency may be used at Council’s discretion throughout the year to fund one-time expenses that may arise during the year including, but not limited to, City services and financial assistance requests. In 2025, Council contingency was set at \$50,000. Unspent funds do not carry forward and are absorbed into the City’s surplus at year-end. Use of these funds to date for the current year are as follows:

Council Date	Description	Amount Committed	Remaining Balance
June 9, 2025	Caledonia Nordic Ski Club – in kind trail maintenance	\$1,100	\$48,900
	June 17 th email from Caledonia Nordic Ski Club stating they no longer require the funds	\$(1,100)	\$50,000
June 23, 2025	CN Centre 30 th birthday celebration	\$15,000	\$35,000
July 14, 2025	Social Services Connector Event	\$2,500	\$32,500
September 3, 2025	Block Watch Party	\$7,500	\$25,000
	Block Watch Party – unspent funds	\$(1,691)	\$26,691

Summary and conclusion:

This report has been prepared for Council's information.

Respectfully submitted:

Kris Dalio, Director of Finance and IT Services

Approved:

Walter Babicz, City Manager

Meeting date: [2025/11/03]