



Mayor Report to Council

1100 Patricia Blvd. | Prince George, BC, Canada, V2L 3V9 | PrinceGeorge.ca

Date: September 23, 2025

To: Council.

Name and title: Mayor Simon Yu

Subject: Mayor's Monthly Expense Reports

Attachment(s): Monthly Expense Reports: July 2024 through August 2025

Recommendation(s): That Council RECEIVES FOR INFORMATION the report dated September 23, 2025, from Mayor Simon Yu, titled "Mayor's Monthly Expense Reports (July 2024 – August 2025)."

Purpose:

For Public and Council information. The purpose of this report is to provide a consolidated update on the Mayor's Office expenses over the 15-month period from July 2024 to August 2025. This update reflects Council's ongoing commitment to transparent governance and financial accountability.

Policy / Regulatory Analysis:

As required by the *City of Prince George Council Remuneration Bylaw No. 8414, 2012*, for inclusion on a regular Council meeting agenda, Council members must submit a brief written report summarizing all expenses incurred in accordance with section 4.1 including copies of related travel claim expense forms.

Section 4.1 of the *City of Prince George Council Remuneration Bylaw No. 8414, 2012* identifies expenses for which Council members may be reimbursed while:

- (a) representing the municipality on behalf of Council;
- (b) engaging in municipal business on behalf of Council;
- (c) attending meetings, courses or conventions on behalf of Council;
- (d) attending community events on behalf of Council;
- (e) attending workshops and/or seminars directly relevant to municipal affairs; and
- (f) for maintaining membership dues or association fees relevant to their position on Council.

Eligible expenses include actual costs, supported by receipts, for expenses listed below in connection with the attendance or participation in an activity described in (a) to (f) above including:

- (a) economy rate air fare;
- (b) conference and convention registration fees;
- (c) taxi fare, car rental, public transit or car parking;
- (d) accommodation;

- (e) meals;
- (f) incidental expenses;
- (g) ticket purchase for community events.

Strategic Priorities:

This report supports the City's strategic priorities in the following areas:

- **Fiscal Responsibility:** Providing regular and transparent expense reporting ensures prudent oversight and reinforces the City's commitment to responsible financial management.
- **Governance and Accountability:** By proactively disclosing mayoral expenditures, the Office of the Mayor upholds the principles of public trust and institutional integrity.
- **Organizational Excellence:** Regular reporting contributes to operational transparency, efficient administrative practices, and reinforces public confidence in local government leadership.

Summary and conclusion:

The attached monthly reports reflect a consistent and responsible use of the Mayor's operational budget in alignment with City policies and strategic objectives. Moving forward, these updates will continue to be provided on a quarterly basis to ensure Council remains informed of all mayoral expenditures.

This report marks the first comprehensive summary spanning July 2024 through September 2025 and represents the establishment of a standardized reporting framework moving forward.

Respectfully submitted:

Mayor Simon Yu

Meeting date: [2025/10/06]

Office of the Mayor

Expenses

For the period ended, August 31, 2025

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
8/7/2025	\$1,335.00	Conference & Other Registr	UNION OF BC MUNICIPALI
8/12/2025	\$452.47	Travel & Accommodation	PCB 6010604 Fairmont Laurier
Total Posted	\$1,787.47		
2025 Grand Total	\$14,095.18		

Office of the Mayor

Expenses

For the period ended, July 31, 2025

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
7/9/2025	\$30.00	Meals & Entertainment	PRINCE GEORGE CHAMBER
7/10/2025	-\$1,030.16	Travel & Accommodation	34TH PNWER ANNUAL SUMM
7/10/2025	\$185.46	Travel & Accommodation	AIR CAN* 0142302215005
7/10/2025	\$0.00	Travel & Accommodation	AIR CAN* 0142302215080
7/10/2025	\$78.46	Travel & Accommodation	AIR CAN* 0142302215165
7/10/2025	\$50.21	Travel & Accommodation	PRINCE GEORGE TAXI LTD.
7/10/2025	\$3.75	Travel & Accommodation	STM DU COLLEGE DIS101
7/10/2025	\$3.75	Travel & Accommodation	STM PL DES ARTS DIO101
Total Posted	-\$678.53		
2025 Grand Total	\$12,307.71		

Office of the Mayor

Expenses

For the period ended, June 30, 2025

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
6/10/2025	\$85.79	Travel & Accommodation	BLUELINE TAXI OTTAWA
6/10/2025	\$1,809.89	Travel & Accommodation	FAIRMONT CHATEAU LAURIER
6/10/2025	\$33.30	Travel & Accommodation	GOLDEN SUN RESTAURANT
6/10/2025	\$27.89	Travel & Accommodation	KFC #1877
6/10/2025	\$50.23	Travel & Accommodation	LE MIEN
6/10/2025	\$90.98	Travel & Accommodation	BJ PEKINGDUCK RESTAURANT
6/10/2025	\$44.05	Travel & Accommodation	SUSHI SAKURA
6/11/2025	\$428.46	Travel & Accommodation	AIR CAN* 0142121612100
6/11/2025	\$29.90	Travel & Accommodation	AIR CAN* 0144288014383
6/11/2025	\$524.70	Travel & Accommodation	HIGHLINER HOTEL
Total Posted	\$3,125.19		
2025 Grand Total	\$12,986.24		

Office of the Mayor

Expenses

For the period ended, May 31, 2025

	DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
	5/9/2025	\$805.00	Conference & Other Registr	CIVICINFO BC
Total Posted		\$805.00		
2025 Grand Total		\$9,861.05		

Office of the Mayor

Expenses

For the period ended, April 30, 2025

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
4/8/2025	\$457.48	Travel & Accommodation	AIR CAN* 0142116901045
4/8/2025	\$304.45	Travel & Accommodation	AIR CAN* 0142116925896
4/8/2025	\$1.42	Travel & Accommodation	UNBC - PARKING
4/9/2025	\$1,385.64	Conference & Other Registr	FCM - FED.OF CDN MUN
Total Posted	\$2,148.99		
2025 Grand Total	\$9,056.05		

Office of the Mayor

Expenses

For the period ended, March 31, 2025

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
3/11/2025	\$439.00	Conference & Other Registr	C3 ALLIANCE CORP.
3/11/2025	\$50.00	Conference & Other Registr	CANADIANLABOURCONGRESS
3/11/2025	\$1,046.00	Conference & Other Registr	FCM - FED.OF CDN MUN
3/11/2025	\$1,090.93	Conference & Other Registr	34TH PNWER ANNUAL SUMM
3/11/2025	-\$140.43	Travel & Accommodation	AIRBNB * HM2EMRFC2Y
3/11/2025	\$616.56	Travel & Accommodation	CROWN PLAZA FREDRICTON LO
3/11/2025	-\$2,227.55	Travel & Accommodation	HOTEL LE GERMAIN OTTAW
3/11/2025	\$519.38	Travel & Accommodation	AIR CAN* 0142114403524
3/11/2025	\$380.68	Travel & Accommodation	AIR CAN* 0142114403575
3/12/2025	\$1,527.16	Travel & Accommodation	Vncvr & Frdrctn SOS & FCM
3/25/2025	\$90.00	Meals & Entertainment	Dinner Ticket Rcky Mtn Rangers
Total Posted	\$3,391.73		
2025 Grand Total	\$6,907.06		

Office of the Mayor

Expenses

For the period ended, February 28, 2025

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
2/1/2025	\$59.91	Conference & Other Registr	EVENTBRITE/OFFICIALOPP
2/11/2025	\$123.16	Meals & Entertainment	WHITE SPOT - PR GEORGE
2/11/2025	\$14.30	Travel & Accommodation	COMPASS ACCOUNT BURNAB
2/11/2025	\$2,227.55	Travel & Accommodation	HOTEL LE GERMAIN OTTAW
2/11/2025	\$55.00	Travel & Accommodation	WESTJET 8384415796768
2/11/2025	\$351.49	Travel & Accommodation	AIRBNB * HM2EMRFC2Y
2/11/2025	\$683.92	Travel & Accommodation	WESTJET 8382193983707
Total Posted	\$3,515.33		
2025 Grand Total	\$3,515.33		

Office of the Mayor

Expenses

For the period ended, December 31, 2024

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
12/4/2024	\$475.81	Travel & Accommodation	PACIFIC COASTAL AIRLIN
12/30/2024	-\$59.91	Conference & Other Registr	EVENTBRITE/OFFICIALOPP
12/30/2024	\$59.91	Conference & Other Registr	EVENTBRITE/OFFICIALOPP
Total Posted	\$475.81		
6 MOS Grand Total	\$7,185.90		

Office of the Mayor

Expenses

For the period ended, November 30, 2024

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
11/5/2024	\$299.00	Conference & Other Registr	C3 ALLIANCE CORP.
11/5/2024	-\$136.50	Conference & Other Registr	UNION OF BC MUNICIPALI
Total Posted	\$162.50		

Office of the Mayor

Expenses

For the period ended, October 31, 2024

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
10/3/2024	\$117.56	Travel & Accommodation	CACTUS CLUB COAL HARBO
10/3/2024	\$0.48	Travel & Accommodation	IMPARK00100500U
10/3/2024	\$59.01	Travel & Accommodation	PAN PACIFIC VANCOUVER
10/3/2024	\$17.20	Travel & Accommodation	VANCOUVER TAXI
10/4/2024	\$30.00	Conference & Other Registr	PRINCE GEORGE CHAMBER
10/4/2024	\$30.00	Conference & Other Registr	PRINCE GEORGE CHAMBER OF
10/4/2024	\$40.00	Conference & Other Registr	UNITED WAY
10/8/2024	\$0.48	Travel & Accommodation	IMPARK00100500U
Total Posted	\$294.73		

Office of the Mayor

Expenses

For the period ended, September 30,2024

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
9/4/2024	\$298.92	Travel & Accommodation	WESTJET 8382189567434
9/10/2024	\$30.00	Meals & Entertainment	PRINCE GEORGE CHAMBER
9/11/2024	\$2,580.15	Travel & Accommodation	Hotel Fees UBCM 15-19Sep24
Total Posted	\$2,909.07		

Office of the Mayor

Expenses

For the period ended, August 31,2024

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
8/8/2024	\$30.56	Meals & Entertainment	corr bu neptune wonton house
8/8/2024	\$100.00	Meals & Entertainment	corr bu rock mountain rangers dinner
8/9/2024	\$687.23	Travel & Accommodation	BLACKCOMB SPRINGS Hotel
8/9/2024	\$418.92	Travel & Accommodation	WESTJET
Total Posted	\$1,236.71		

Office of the Mayor

Expenses

For the period ended, July 31, 2024

DATE	ACTUAL AMOUNT	DESCRIPTION	REMARK
7/4/2024	\$834.81	Travel & Accommodation	WESTIN (WESTIN HOTELS)
7/4/2024	\$67.99	Travel & Accommodation	SQ *VILCIUS
7/4/2024	\$49.28	Travel & Accommodation	WESTJET
7/10/2024	\$1,155.00	Conference & Other Registr	UNION OF BC MUNICIPAL
Total Posted	\$2,107.08		