



ADVISORY COMMITTEE ON ACCESSIBILITY 2019 WORK PLAN

Action Item	Committee Member Responsibilities	Target Completion Date	Status (Completion Date)	Additional Follow Up
1. Provide feedback regarding accessibility barriers and best practices to ensure City services and City-owned infrastructure is inclusive and accessible.				
1A. Provide feedback on major construction and alterations of City-owned buildings and parks.	<ul style="list-style-type: none"> All Committee Members 	Ongoing	Ongoing	Continue in 2020
1B. Provide recommendations for prioritizing accessibility improvements to City buildings financed through the annual \$50,000 budget for improving accessibility in civic facilities.	<ul style="list-style-type: none"> All Committee Members 	Ongoing	Ongoing	Continue in 2020
1C. Provide feedback on proposed changes to City policies and bylaws that affect accessibility and inclusion.	<ul style="list-style-type: none"> All Committee Members 	Ongoing	Ongoing	Pursue in 2020
1D. Continue to report barriers in civic facilities.	<ul style="list-style-type: none"> All Committee Members 	Ongoing	Ongoing	Continue in 2020
1E. Assist Administration on categorizing and prioritizing findings from Civic Facility Audits.	<ul style="list-style-type: none"> All Committee Members 	Summer 2019	Not Complete	Move to 2020
1F. Advise Administration on the selection of a training resource for City staff (Parks Staff and Front-line Service Staff as a priority) to help them better understand the needs of seniors and people with disabilities.	<ul style="list-style-type: none"> All Committee Members 	Spring 2019	2020	
1G. Be a resource for Administration to support key action items in the City's Age Friendly Action Plan.	<ul style="list-style-type: none"> All Committee Members 	Ongoing	Ongoing	Continue in 2020
2. Track and report on barriers that pedestrians encounter on City sidewalks, trails and walkways.				
2A. Continue to report and track pedestrian network issues.	<ul style="list-style-type: none"> All Committee Members 	Ongoing	Ongoing	Continue in 2020



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2B. Provide recommendations to City staff to inform the 2019/2020 sidewalk improvements.	<ul style="list-style-type: none"> All Committee Members 	December 2019	December 2019	
3. Provide advice and guidance through the Advisory Committee on Development and Design to ensure that new development is as inclusive and barrier-free as possible.				
3A. Representative on the Advisory Committee on Development and Design	<ul style="list-style-type: none"> To be Selected in April 	Ongoing	Ongoing	Continue in 2020
3B. Develop a resource and presentation for the Advisory Committee on Development Design to build capacity about accessible design for the exterior of multi-family residential, commercial and industrial developments.	<ul style="list-style-type: none"> TBD 	Spring 2019		Present yearly
4. Outreach and education to raise awareness about accessibility and inclusion issues.				
4A. Set up information booths at events as opportunities arise (i.e. Access Awareness Day).	<ul style="list-style-type: none"> All Committee Members 	Ongoing	Ongoing	Develop materials and expand focus in 2020
4B. Develop a Communications Plan.	<ul style="list-style-type: none"> Andrea Palmer 	Spring 2019	Not Complete	Remove from work plan
4C. Partner with the Canadian Home Builders Association to raise awareness about accessible housing amongst developers and home builders.	<ul style="list-style-type: none"> Andrea Palmer 	Summer 2019	Not Complete	Broaden scope in 2020