



MINUTES OF THE REGULAR MEETING OF COUNCIL

July 28, 2025

6:00 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

*We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh,
on whose land we live, work, and play.*

PRESENT: Mayor Simon Yu
Councillor Tim Bennett
Councillor Garth Frizzell
Councillor Trudy Klassen
Councillor Ron Polillo <via Zoom>
Councillor Cori Ramsay
Councillor Kyle Sampson
Councillor Susan Scott

IN ATTENDANCE: Walter Babicz, City Manager
Deanna Wasnik, Director of Planning and Development
Kris Dalio, Director of Finance and IT Services
Andy Beesley, Director of Civic Facilities and Events
Eric Depenau, Director of Administrative Services
Blake McIntosh, Director of Civic Operations
Ethan Anderson, Manager of Legislative Services/Corporate Officer
Leslie Kellett, Deputy Corporate Officer

A. ADOPTION OF THE AGENDA

Moved By Councillor Bennett
Seconded By Councillor Scott

*That the agenda for the regular meeting of Council scheduled for July 28, 2025, BE
ADOPTED.*

Carried Unanimously

B. MINUTES

B.1 Adoption of the Regular Council Meeting Minutes – July 14, 2025

Moved By Councillor Ramsay
Seconded By Councillor Sampson

*That the minutes of the regular Council meeting held July 14, 2025, BE ADOPTED as
read on this day and that such minutes as read set out all of the business before
Council at that meeting and fully and properly record all of the resolutions passed by
Council at that meeting.*

Carried Unanimously

C. CONSENT AGENDA (FOR INFORMATION)

Council requested further consideration of consent agenda items C.1, C.3, C.4, and C.5.

DIRECTOR OF FINANCE AND IT SERVICES – KRIS DALIO

C.1 2025 Q2 Consultant Spending Report

C.2 2025 Q2 Council Contingency Report

C.3 2025 Q2 Successful Grant Applications Report

C.4 2025 Q2 Procurement Quarterly Report

DIRECTOR OF PLANNING AND DEVELOPMENT – DEANNA WASNIK

C.5 Monthly Building Permit and Development Permit Summary (June 2025)

Moved By Councillor Ramsay

Seconded By Councillor Scott

That Council RECEIVES FOR INFORMATION the Consent Agenda items C.1 to C.5.

Carried Unanimously

D. REPORTS

COUNCILLOR KYLE SAMPSON AND COUNCILLOR TIM BENNETT

D.1 Business & Retail Crime Response Forum

Moved By Councillor Sampson

Seconded By Councillor Bennett

That Council:

1. *ACKNOWLEDGES that our three local MLAs have received similar feedback and concerns from the retail and business community, and are now currently working to also develop a forum focused on addressing retail crime and violence; and*
2. *DIRECTS Administration to liaise with and partner, where appropriate, with the three local MLA offices to coordinate and support their proposed Business & Retail Crime Response Forum currently in development, and endeavors to see that the intent behind the original Notice of Motion on the July 28, 2025, agenda is meaningfully integrated into the fall forum through the City's participating partnership. And, that Administration provides appropriate staff support and City resources to assist with planning and facilitation, and that any necessary costs associated with the city participating in the forum or coordinating related activities be absorbed within the existing administrative operating budget.*

Moved By Councillor Frizzell

Seconded By Councillor Klassen

That Council AMENDS the main motion by removing the words "And, that Administration provides appropriate staff support and City resources to assist with planning and facilitation, and that any necessary costs associated with the city participating in the forum or coordinating related activities be absorbed within the existing administrative operating budget."

Carried

Councillors Bennett, Polillo and Sampson opposed.

Main motion as amended.

Carried Unanimously

DIRECTOR OF ADMINISTRATIVE SERVICES – ERIC DEPENAU

D.2 Parking Modernization Update

Councillor Ramsay exited Council Chambers at 6:48 p.m. and returned at 6:51 p.m.

Councillor Frizzell exited Council Chambers at 7:21 p.m. and returned at 7:24 p.m.

Moved By Councillor Frizzell

Seconded By Councillor Bennett

That Council RECEIVES FOR INFORMATION the report dated July 17, 2025, from the Director of Administrative Services, titled, “Modernizing Parking in Prince George – Recommendations from LEA Consulting”.

Carried Unanimously

DIRECTOR OF PLANNING AND DEVELOPMENT – DEANNA WASNIK

D.3 Official Community Plan Bylaw Amendment Application No. CP100218 (Bylaw No. 9545) and Zoning Bylaw Amendment Application No. RZ100841 (Bylaw No. 9546)

- Applicant: McWalter Consulting Ltd. on behalf of O’Brien Developments Ltd., Inc. BC0787781
- Location: 4330 Giscome Road

Documents for Council's consideration included:

1. Staff report dated July 9, 2025 from the Director of Planning and Development titled "Official Community Plan Bylaw Amendment Application No. CP100218 (Bylaw No. 9545) and Zoning Bylaw Amendment Application No. RZ100841 (Bylaw No. 9546);
 - a. Location and Existing Zoning Map;
 - b. Appendix “A” to Bylaw No. 9545;
 - c. Appendix “A” to Bylaw No. 9546;
 - d. Exhibit “A” to Application No. CP100218;
 - e. Rationale Letter;
 - f. Conceptual Site Layout;
 - g. Traffic Summary;
 - h. Servicing Brief; and
 - i. Proposed Landscaping Plan.

Moved By Councillor Ramsay

Seconded By Councillor Frizzell

That Council GIVES FIRST READING of “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9545, 2025.”

Carried Unanimously

Moved By Councillor Sampson

Seconded By Councillor Frizzell

That Council CONSIDERS “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9545, 2025”, in conjunction with the current Financial Plan and confirm there are no issues.

Carried Unanimously

Moved By Councillor Bennett
Seconded By Councillor Sampson

That Council CONSIDERS “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9545, 2025”, in conjunction with the current Regional District Solid Waste Management Plan; and confirm there are no issues.

Carried Unanimously

Moved By Councillor Scott
Seconded By Councillor Polillo

That Council CONSIDERS “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9545, 2025”, in conjunction with the City of Prince George Strategic Framework for a Sustainable Prince George and confirm there are no issues.

Carried Unanimously

Moved By Councillor Sampson
Seconded By Councillor Ramsay

That Council GIVES SECOND READING of “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9545, 2025”.

Carried Unanimously

Moved By Councillor Klassen
Seconded By Councillor Frizzell

That Council APPROVES the following public consultation process to fulfill the requirements of Section 475 of the Local Government Act:

- a. Request for written comment from properties identified on Exhibit “A” to CP100218;*
- b. Publish notification of public consultation in accordance with the “City of Prince George Public Notice Bylaw No. 9329, 2022”.*

Carried Unanimously

Moved By Councillor Polillo
Seconded By Councillor Sampson

That Council EXPANDS, from 30 metres to the notification area shown on Exhibit “A” to CP100218, the distance, as required in the “City of Prince George Development Procedures Bylaw No. 9423, 2023”, for the mailing of notice of the public hearing for the “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9545, 2025” and “City of Prince George Zoning Bylaw No. 7580, 2007, Amendment Bylaw No. 9546, 2025.”

Carried Unanimously

Moved By Councillor Sampson
Seconded By Councillor Ramsay

That Council GIVES FIRST AND SECOND READING of “City of Prince George Zoning Bylaw No. 7580, 2007, Amendment Bylaw No. 9546, 2025”.

In addition, any recommendations presented in the preceding items must be addressed to the satisfaction of the Director of Planning and Development

Carried Unanimously

DIRECTOR OF CIVIC OPERATIONS – BLAKE MCINTOSH**D.4 Grant Application – Union of BC Municipalities (UBCM) Strategic Priorities Fund****Moved By** Councillor Sampson**Seconded By** Councillor Frizzell

That Council APPROVES the City of Prince George apply for the Strategic Priorities Fund (SPF) Capital Infrastructure Stream as described in the report dated July 28, 2025 from the Director of Civic Operations titled “Grant Application – Union of BC Municipalities (UBCM) Strategic Priorities Fund, and if any of the applications are successful, AUTHORIZES the Director of Civic Operations to sign the associated funding agreement(s).

Carried Unanimously

D.5 Statutory Holidays – Snow and Ice Control Policy Amendment Options**Moved By** Councillor Ramsay**Seconded By** Councillor Bennett

That Council APPROVES option 2 – “Increased allowable snow levels on statutory holidays” as outlined in the report dated June 2, 2025 from the Director of Civic Operations, titled “Statutory Holidays – Snow and Ice Control Policy Amendment Options.”

Defeated

Councillors Bennet, Frizzell, Polillo, and Sampson opposed.

Moved By Councillor Ramsay**Seconded By** Councillor Bennett

That Council APPROVES option 3 – “Prioritizing priority 1 and 2 routes and decreasing service levels for priority 3 routes on statutory holidays” as outlined in the report dated June 2, 2025 from the Director of Civic Operations, titled “Statutory Holidays – Snow and Ice Control Policy Amendment Options.”

Carried

Councillor Sampson and Councillor Scott opposed.

DIRECTOR OF FINANCE AND IT SERVICES – KRIS DALIO**D.6 2025 Q2 Delegated Authority****Moved By** Councillor Frizzell**Seconded By** Councillor Bennett

That Council APPROVES the Budget Amendment Form attached to the report dated July 18, 2025 from the Director of Finance and IT Services titled “2025 Q2 Delegated Authority Report.”

Carried Unanimously

MANAGER OF LEGISLATIVE SERVICES/CORPORATE OFFICER – ETHAN ANDERSON**D.7 Proposed 2026 Council Meeting Schedule****Moved By** Councillor Polillo**Seconded By** Councillor Ramsay

That Council AMENDS the proposed 2026 Council Meeting Calendar by moving the regular council meeting scheduled on September 21, 2026 to September 23, 2026.

Carried

Councillor Sampson opposed.

Moved By Councillor Ramsay
Seconded By Councillor Bennett

That Council APPROVES Appendix “A”, as amended, as the 2026 Council Meeting Calendar, as attached to the report dated June 27, 2025 from the Manager of Legislative Services/Corporate Officer titled “Proposed 2026 Council Meeting Schedule.”

Carried Unanimously

D.8 Prince George Heritage Commission Bylaw No. 8133, 2008, Amendment Bylaw No. 9575, 2025

Moved By Councillor Ramsay
Seconded By Councillor Polillo

That Council GIVES FIRST THREE READINGS to “Prince George Heritage Commission Bylaw No. 8133, 2008, Amendment Bylaw No. 9575, 2025.”

Carried Unanimously

E. BYLAWS – FINAL READING AND ADOPTION

E.1 City of Prince George Indemnification Bylaw No. 8522, 2013, Amendment Bylaw No. 9562, 2025

Moved By Councillor Frizzell
Seconded By Councillor Scott

That Council GRANTS FINAL READING AND ADOPTION of “City of Prince George Indemnification Bylaw No. 8522, 2013, Amendment Bylaw No. 9562, 2025.”

Carried

Mayor Yu and Councillor Klassen opposed.

E.2 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9561, 2025

Moved By Councillor Ramsay
Seconded By Councillor Frizzell

That Council GRANTS FINAL READING AND ADOPTION of “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9561, 2025.”

Carried Unanimously

F. NOTICE OF MOTION

COUNCILLOR TRUDY KLASSEN

F.1 Vacancy to Vitality: Launching a Temporary Use Pilot for Empty Storefronts in C1 Zone Downtown

To be considered at the August 18, 2025 regular Council meeting.

G. CORRESPONDENCE

Council requested further consideration of agenda items G.2, G.3, G.4, and G.5.

- G.1 Correspondence dated July 9, 2025 from Mayor Simon Yu to Gaming Policy and Enforcement Branch, Licensing and Grants Division: Letter in Support of Recycling and Environmental Action Planning Society (REAPS) Community Gaming Grant Application
- G.2 Correspondence dated July 9, 2025 from Nicole Bryant, Chief Executive Officer, Northern Regional Construction Association: Request for a Resolution in Support of a Northern Development Initiative Trust (NDIT) Grant Application

Moved By Councillor Ramsay
Seconded By Councillor Polillo

That the City of Prince George supports the application to Northern Development Initiative Trust from the Northern Regional Construction Association for a grant of up to \$20,000 to support the “It All Starts with Construction” marketing campaign.

Carried Unanimously

- G.3 Correspondence dated July 14, 2025 from Minister Mike Farnworth, Ministry of Transportation and Transit: Quesnel-Hixon Road and Cottonwood River Canyon Bridge

Moved By Councillor Klassen
Seconded By Councillor Frizzell

That Council REQUESTS the Mayor to submit a letter on behalf of Council to the Province noting concerns regarding the obstetrician shortage in Prince George.

Carried Unanimously

Moved By Councillor Klassen
Seconded By Councillor Bennett

That Council REFERS the matter of the obstetrician shortage in Prince George to the Standing Committee on Intergovernmental Affairs.

Carried Unanimously

Moved By Councillor Frizzell
Seconded By Councillor Klassen

That Council DIRECTS Administration to forward the letter from the City of Prince George and the Province’s response regarding the Quesnel-Hixon Road restoration to the City of Quesnel.

Carried Unanimously

- G.4 Correspondence Dated July 17, 2025 from John Bowes, General Manager, Caledonia Nordic Ski Club: Request for a Resolution in Support of a Northern Development Initiative Trust (NDIT) Grant Application

Moved By Councillor Ramsay
Seconded By Councillor Scott

That the City of Prince George SUPPORTS the grant application to Northern Development Initiative Trust, Recreation Infrastructure Program, from the Caledonia Nordic Ski Club for \$214,500, 50% matching funds for the purchase of a new grooming machine to maintain the club’s cross country and biathlon trail networks.

Carried Unanimously

- G.5 Correspondence dated July 23, 2025 from Shelby Richardson, Performing Arts Program Manager, Community Arts Council of Prince George & District: Request for a Resolution in Support of a Northern Development Initiative Trust (NDIT) Grant Application**

Moved By Councillor Ramsay

Seconded By Councillor Scott

That the City of Prince George SUPPORTS the application by the Community Arts Council of Prince George & District for the NDIT Cultural Infrastructure Program grant of up to \$120,000 to support the Prince George Playhouse Lighting System Revitalization project.

Carried Unanimously

Moved By Councillor Scott

Seconded By Councillor Frizzell

That Council RECEIVES FOR INFORMATION correspondence items G.1 to G.5.

Carried Unanimously

H. ADJOURNMENT

Moved By Councillor Polillo

Seconded By Councillor Klassen

That there being no further business the Regular Council Meeting, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 9:08 P.M.

CHAIRPERSON

CERTIFIED CORRECT