



## MINUTES OF THE REGULAR MEETING OF COUNCIL

February 3, 2020

6:00 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

**PRESENT:**

- Mayor Lyn Hall, Chair
- Councillor Everitt
- Councillor Frizzell
- Councillor Krause
- Councillor McConnachie
- Councillor Ramsay
- Councillor Sampson
- Councillor Scott
- Councillor Skakun

**IN ATTENDANCE:**

- Ms. Kathleen Soltis, City Manager
- Mr. Walter Babicz, General Manager of Administrative Services
- Ms. Deanna Wasnik, Acting General Manager of Planning and Development/Manager of Development Services
- Mr. Kris Dalio, Director of Finance
- Mr. Dave Dyer, General Manager of Infrastructure and Public Works
- Mr. Adam Davey, Director of Community Services and Public Safety
- Mr. Rob van Adrichem, Director of External Relations
- Ms. Leslie Kellett, Legislative Coordinator

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### A. ADOPTION OF THE AGENDA

**Moved By** Councillor Scott

**Seconded By** Councillor Everitt

*That the agenda for the regular meeting of Council scheduled for February 3, 2020 be amended to add a new report as item E.3: Select Committee on A Safe, Clean, and Inclusive Downtown Amendment, and that the agenda, BE ADOPTED AS AMENDED.*

**Carried Unanimously**

**B. MINUTES**

**B.1 Adoption of Minutes - January 20, 2020**

**Moved By** Councillor Krause

**Seconded By** Councillor McConnachie

*That the attached minutes of the regular Council meeting held January 20, 2020, be adopted as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

**Carried Unanimously**

**C. DELEGATION(S)**

**C.1 David Douglas Botanical Garden Society**

Presenter(s): Linda Naess, President, and Jay Lazzarin, Member, Expansion Project Committee, David Douglas Botanical Garden Society

Topic: Proposed Expansion of the David Douglas Botanical Garden at University of Northern British Columbia

Members of the David Douglas Botanical Garden Society, Ms. Linda Naess, President, and Mr. Jay Lazzarin, Member, Expansion Project Committee, provided a PowerPoint presentation regarding the proposed David Douglas Botanical Garden Expansion Project including information on the project budget, collaborative efforts, garden features, and proposed expansion phases.

Discussion commenced. Ms. Naess and Mr. Lazzarin responded to questions of Council.

**D. CONSENT AGENDA (FOR INFORMATION)**

Councillor Skakun requested further consideration of Consent Agenda Item D.1.

**D.1 Procurement Quarterly Report 2019 – Quarter Four (October – December)**

Discussion commenced. W. Babicz, General Manager of Administrative Services, and K. Soltis, City Manager, responded to questions of Council.

**Moved By** Councillor Skakun

**Seconded By** Councillor Everitt

*That Council RECEIVES FOR INFORMATION the Staff Report dated January 20, 2020, from the General Manager of Administrative Services, titled “Procurement Quarterly Report 2020 – Quarter Four (October – December)”.*

**Carried Unanimously**

**E. REPORTS**

ASSOCIATE DIRECTOR OF STRATEGIC INITIATIVES AND PARTNERSHIPS - CHRIS BONE

**E.1 UBCM 2020 Poverty Reduction Planning and Action Program – Stream 1  
Poverty Reduction Plans and Assessments Funding**

Ms. Chris Bone, Associate Director of Strategic Initiatives and Partnerships, and Ms. Sarah Brown, Supervisor of Community Well-Being and Partnerships, attended Centre Table and provided an overview of the Union of BC Municipalities 2020 Poverty Reduction Planning and Action Grant Program.

Discussion commenced. C. Bone, Associate Director Strategic Initiatives and Partnerships, and S. Brown, Supervisor of Community Well-Being and Partnerships, responded to questions of Council.

**Moved By** Councillor Krause

**Seconded By** Councillor Everitt

*That Council:*

1. APPROVES that the City of Prince George submit an application under the Union of BC Municipalities 2020 Poverty Reduction Planning & Action Program in the amount of \$25,000 to plan and implement a community engagement strategy to gather feedback on recommendations proposed by the Select Committee on Poverty Reduction; and
2. AUTHORIZES Administration to enter into any associated funding agreements.

**Carried Unanimously**

GENERAL MANAGER OF INFRASTRUCTURE AND PUBLIC WORKS - DAVE DYER

**E.2 Federation of Canadian Municipalities Green Municipal Fund Application – Water Conservation Retrofits**

Discussion commenced. K. Dalio, Director of Finance, and K. Soltis, City Manager, responded to questions of Council.

**Moved By** Councillor Sampson

**Seconded By** Councillor Scott

*That Council:*

1. APPROVES that Administration complete the application process for a grant under the Green Municipal Fund – Pilot project: Water conservation, municipal project, administered by the Federation of Canadian Municipalities, to implement water conservation measures in a number of Civic facilities; and
2. AUTHORIZES the City's Financial Officer and General Manager, Infrastructure and Public Works to sign grant application documents and any contract documents should grant approval be received.

**Carried Unanimously**

MAYOR LYN HALL

**E.3 Select Committee on A Safe, Clean, and Inclusive Downtown Amendment**

Discussion commenced.

**Moved By** Councillor Sampson

**Seconded By** Councillor Scott

*That Council APPROVES an amendment to the name of the Select Committee on A Safe, Clean, and Inclusive Downtown to Select Committee on A Safe, Clean, and Inclusive Community.*

**Carried Unanimously**

**F. BYLAWS - FINAL READING AND ADOPTION**

**F.1 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9041, 2019**

Applicant: City of Prince George

Subject: Text amendments to the "City of Prince George Zoning Bylaw No. 7850, 2007"

**Moved By** Councillor Sampson

**Seconded By** Councillor Ramsay

*That Council GRANTS FINAL READING AND ADOPTION to "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9041, 2019."*

**Carried Unanimously**

**F.2 City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9101, 2019**

**Moved By** Councillor Krause

**Seconded By** Councillor Everitt

*That Council GRANTS FINAL READING AND ADOPTION to "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9101, 2019."*

**Carried Unanimously**

**F.3 City of Prince George 4759 Continental Way Road Closure Bylaw No. 9047, 2019**

Applicant: City of Prince George

Location: Portion of the road located near 4759 Continental Way

**Moved By** Councillor Scott

**Seconded By** Councillor McConnachie

*That Council GRANTS FINAL READING AND ADOPTION to "City of Prince George 4759 Continental Way Road Closure Bylaw No. 9047, 2019."*

**Carried Unanimously**

**G. ADJOURNMENT**

**THE REGULAR MEETING OF COUNCIL ADJOURNED AT 6:56 P.M.**

**Moved By** Councillor Sampson

**Seconded By** Councillor McConnachie

*That there being no further business the Regular Meeting of Council, BE ADJOURNED.*

**Carried Unanimously**

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CHAIRPERSON

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