



MINUTES OF THE REGULAR MEETING OF COUNCIL

July 14, 2025

6:00 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

*We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh,
on whose land we live, work, and play.*

PRESENT: Mayor Simon Yu
Councillor Tim Bennett
Councillor Garth Frizzell
Councillor Trudy Klassen
Councillor Ron Polillo
Councillor Cori Ramsay
Councillor Kyle Sampson <via Zoom>
Councillor Susan Scott
Councillor Brian Skakun

IN ATTENDANCE: Walter Babicz, City Manager
Deanna Wasnik, Director of Planning and Development
Kris Dalio, Director of Finance and IT Services
Andy Beesley, Director of Civic Facilities and Events
Blake McIntosh, Director of Civic Operations
Ethan Anderson, Manager of Legislative Services/Corporate Officer
Leslie Kellett, Deputy Corporate Officer

A. ADOPTION OF THE AGENDA

Moved By Councillor Bennett

Seconded By Councillor Scott

That the agenda for the regular meeting of Council scheduled for July 14, 2025, be amended by:

- *adding one new document to agenda item E.2,*
- *adding one new item of correspondence to agenda item E.4,*
- *moving agenda item E.7 to be considered immediately following agenda item C.1,*
- *moving agenda item E.5 to be considered immediately following agenda item E.7,*

and that the agenda, BE ADOPTED AS AMENDED.

Carried Unanimously

B. MINUTES

B.1 Adoption of the Regular Council Meeting Minutes – June 23, 2025

Moved By Councillor Skakun

Seconded By Councillor Polillo

That the minutes of the regular Council meeting held June 23, 2025, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions passed by Council at that meeting.

Carried Unanimously

C. DELEGATION(S)

C.1 Stop the Spray BC

James Steidle, Founder, Stop the Spray BC, provided a PowerPoint presentation regarding the incorporation of wildfire mitigation and FireSmart principles into urban landscape design and bylaws.

Moved By Councillor Ramsay

Seconded By Councillor Skakun

That Council REFERS the delegation presentation from Stop the Spray BC to Administration for consideration in the amendment of Tree Protection Bylaw, Zoning Bylaw and Development Permit Guidelines.

Carried Unanimously

D. CONSENT AGENDA (FOR INFORMATION)

E. REPORTS

DIRECTOR OF CIVIC FACILITIES AND EVENTS – ANDY BEESLEY

E.7 Caledonia Nordic Ski Club hosting 2026 Olympic Trials

Moved By Councillor Skakun

Seconded By Councillor Polillo

That Council APPROVES funding support from the City of Prince George of \$40,000 from the Major Events Reserve Fund as outlined in the report dated June 30, 2025 from the Director of Civic Facilities and Events titled “Caledonia Nordic Ski Club Hosting 2026 Olympic Trials.”

Carried Unanimously

DIRECTOR OF PLANNING AND DEVELOPMENT – DEANNA WASNIK

E.5 Response to Council Resolutions: Official Community Plan Bylaw No. 9525, 2025

Moved By Councillor Ramsay

Seconded By Councillor Polillo

That Council DIRECTS Administration to submit a rezoning application to rezone the 4.4 ha portion of Moore's Meadow Park currently zoned AF: Agriculture and Forestry to P1: Parks and Recreation.

Carried Unanimously

Moved By Councillor Skakun

Seconded By Councillor Klassen

That Council DIRECTS Administration to submit a road closure application for the portions of road dedication that are located between 18th Avenue and 22nd Avenue and between Massey Drive and Ferry Avenue and to submit a subsequent Official Community Plan Amendment Application for the area subject to the road closure to designate the area as "Park and Open Space" on the Future Land Use Schedule of the Official Community Plan.

Carried Unanimously

Moved By Councillor Skakun
Seconded By Councillor Klassen

That Council DIRECTS Administration, following Council's approval of a road closure bylaw for the portions of road dedication located between 18th Avenue and 22nd Avenue, and between Massey Drive and Ferry Avenue, as well as approval of the associated Official Community Plan amendment bylaw to designate the closed road portions as "Park and Open Space" on the Future Land Use Schedule, to proceed with rezoning the closed road portions to P1: Parks and Recreation.

Carried Unanimously

Moved By Councillor Klassen
Seconded By Councillor Skakun

That Council DIRECTS Administration to amend the "urban Containment Boundary" of Schedule 1: Growth Management of the 2025 Official Community Plan to reflect the "Urban Area" of the 2011 Official Community Plan.

Defeated

Councillors Bennett, Frizzell, Polillo, Ramsay, Sampson, Scott, and Skaun opposed.

Moved By Councillor Skakun
Seconded By Councillor Klassen

That Council DIRECTS Administration to return a report to Council identifying the current trip generation count related to the Cowart Malaspina expansion.

Moved By Councillor Sampson
Seconded By Councillor Frizzell

That Council AMENDS the main motion by replacing the words "identifying the current trip generation count related to" with "regarding" and adding the words ", outside of Official Community Plan process" following the word "expansion".

Carried Unanimously

Main motion as amended.

Carried Unanimously

Councillor Skakun exited Council Chambers at 7:34 p.m. and returned at 7:36 p.m.

Moved By Councillor Klassen
Seconded By Councillor Skakun

That Council DIRECTS Administration to conduct targeted engagement with the landowners of 505 4th Avenue, 2913 Silvercrest Road, 2000 Central Street, Cranbrook Hill Road (PID: 013-713-485), and 4729 Shamrock Road requesting their input, with the costs of the engagement to be paid from Planning and Development's existing operating budget.

Defeated

Councillors Bennett, Frizzell, Polillo, Ramsay, Sampson, Scott, and Skakun opposed.

Moved By Councillor Sampson

Seconded By Councillor Bennett

That Council DIRECTS Administration to replace Section 10.1.15 of the 2025 Official Community Plan that reads, "Prince George's identity as a winter city is showcased through its infrastructure, design, events and economy" with "Prince George's identity as a year round destination is showcased through its infrastructure, design, events and economy"; and to amend the policies in Section 10.1.6 of the 2025 Official Community Plan to reflect the replacement wording of Section 10.1.5.

Carried

Councillor Klassen opposed.

Mayor Yu called a recess of the Regular Council Meeting at 8:02 p.m.

The Regular Council Meeting was reconvened at 8:13 p.m.

The attendance of Council and Staff was the same as at the time the recess was called.

Moved By Councillor Klassen

Seconded By Councillor Polillo

That Council DIRECTS Administration to replace Section 15.1.3 of the 2025 Official Community Plan that reads, "climate change mitigation measures reduce greenhouse gas emissions" with "climate change adaptation and mitigation minimizes negative climate-related impacts on human safety, health and well-being" and to amend the policies in Section 15.0 of the 2025 Official Community Plan to reflect the replacement working of Section 15.1.3 and to review all other policies in Section 15 of the 2025 Official Community Plan to ensure consistency with other applicable objectives and policies in the 2025 Official Community Plan.

Carried Unanimously

Moved By Councillor Klassen

Seconded By Councillor Skakun

That Council DIRECTS Administration to redesignate Moore's Meadow Park identified as PID 024-214-922 from "Urban Containment Boundary" and "Growth Priority" to "Rural" on Schedule 1: Growth Management Map of the proposed 2025 Official Community Plan.

Defeated

Councillors Bennett, Frizzell, Polillo, Ramsay, Sampson, Scott, and Skakun opposed.

COUNCILLOR KYLE SAMPSON AND COUNCILLOR BRIAN SKAKUN

E.1 Prince George Social Services Connector Event

Moved By Councillor Sampson

Seconded By Councillor Skakun

That Council:

1. *DIRECTS administration to hold an event targeted at the social services sector late August/early September as a measure to increase connectivity between groups, and also with our own City resources; as well, to show appreciation for the challenging work undertaken by this sector; and*
2. *That a budget of \$2,500 be made available from Council Contingency for this event, and that Council DIRECTS administration to seek out any appropriate partnership to host the event.*

Carried Unanimously

STANDING COMMITTEE ON FINANCE AND AUDIT, COUNCILLOR CORI RAMSAY, CHAIR

E.2 Committee Report to Council - June 25th, 2025 Finance and Audit Agenda

Moved By Councillor Ramsay

Seconded By Councillor Bennett

That Council APPROVES the Sustainable Finance Policy amendment as attached to the report dated June 26, 2025 from the Standing Committee on Finance and Audit titled “June 25, 2025 Standing Committee on Finance and Audit Agenda”.

Carried Unanimously

Moved By Councillor Bennett

Seconded By Councillor Polillo

That Council RECEIVES FOR INFORMATION the report dated June 26, 2025 from the Standing Committee on Finance and Audit titled “June 25, 2025 Standing Committee on Finance and Audit Agenda”.

Carried Unanimously

DIRECTOR OF PLANNING AND DEVELOPMENT – DEANNA WASNIK

E.3 Response to Resolutions for Prince George Heritage Commission 2024 Annual Report

Moved By Councillor Sampson

Seconded By Councillor Skakun

That Council RECEIVES FOR INFORMATION the report dated June 13, 2025 from the Director of Planning and Development titled “Response to Resolutions for Prince George Heritage Commission 2024 Annual Report.”

Carried Unanimously

Moved By Councillor Klassen

Seconded By Councillor Skakun

That Council DIRECTS Administration to increase the number of Heritage Commission meetings from four (4) to seven (7) annually.

Defeated

Councillor Bennett, Polillo, Ramsay, Sampson, Scott, and Skakun opposed.

Moved By Councillor Frizzell

Seconded By Councillor Polillo

That Council DIRECTS Administration amends the Heritage Commission Bylaw to increase the membership from nine to twelve members.

Carried Unanimously

Moved By Councillor Klassen
Seconded By Councillor Bennett

That Council ENDORSES reconciliation with the Lheidli T'enneh through future Heritage Commission projects.

Moved By Councillor Ramsay
Seconded By Councillor Frizzell

That Council REFERS the main motion to Administration to discuss with the Lheidli T'enneh First Nation opportunities for joint projects and collaboration between the City of Prince George Heritage Commission and Lheidli T'enneh First Nation.

Carried Unanimously

Moved By Councillor Klassen
Seconded By Councillor Skakun

That Council DIRECTS Administration investigates increasing staff support for the Commission as a budget enhancement in the 2026 budget.

Carried Unanimously

E.4 Development Variance Permit Application No. VP100701

Applicant: Suzanne Patricia Field and David Lawrence Mara Field
 Location: 6531 Olympia Place

Documents for Council's consideration regarding Development Variance Permit Application No. VP100701 included:

1. Staff report dated May 12, 2025 from the Director of Planning and Development titled "Development Variance Permit Application No. VP100701";
 - a. Location and Existing Zoning Map;
 - b. Development Variance Permit No. VP100701;
 - c. Exhibit "A" to VP100701;
 - d. Supporting Documents:
 - i. Rationale Letter;
 - ii. Letters of Support and Associated Map
2. Correspondence dated July 7, 2025 from Adam Love in support of the application; and
3. Correspondence dated July 14, 2025 from Suzanne Field (Applicant) in support of the application.

Moved By Councillor Ramsay
Seconded By Councillor Sampson

That Council APPROVES Development Variance Permit No. VP100701 to vary "City of Prince George Zoning Bylaw No. 7850, 2007" for the property legally described as Lot 11, District Lot 4028, Cariboo District, Plan 24401 as follows:

- a. *Vary Section 9.5.6 1. By increasing the maximum total combined gross floor area of accessory buildings and structures on a site from 90.0 m² to 152.2 m², as shown on Exhibit "A" to VP100701.*

Carried Unanimously

DIRECTOR OF CIVIC OPERATIONS – BLAKE MCINTOSH

E.6 Solid Waste Services - Unit Replacement

Councillor Skakun exited Council Chambers at 9:37 p.m. and returned at 9:39 p.m.

Moved By Councillor Polillo
Seconded By Councillor Skakun

That Council APPROVES a budget amendment to increase the 2025 – 2029 Financial Plan for Project #0431 Mobile Equipment Replacement from \$4,178,000 to \$4,928,000 with the additional \$750,000 to be funded from the Solid Waste Reserve Fund as described in the report to Council dated June 12, 2025 from the Director of Civic Operations titled “Solid Waste Services - Unit Replacement.”

Carried Unanimously

MANAGER OF LEGISLATIVE SERVICES/CORPORATE OFFICER – ETHAN ANDERSON

E.8 Committee of the Whole Decisions – June 25, 2025

Moved By Councillor Frizzell
Seconded By Councillor Polillo

That Council APPROVES the Committee of the Whole recommendation made at the June 25, 2025 Committee of the Whole Meeting, as attached to the report dated June 26, 2026 from the Manager of Legislative Services/Corporate Officer titled “Committee of the Whole Decisions – June 25, 2025.”

Carried Unanimously

E.9 2026 Council Remuneration Review

Moved By Councillor Bennett
Seconded By Councillor Ramsay

That Council:

1. *AUTHORIZES the establishment of an Advisory Committee on Remuneration as required by “City of Prince George Council Remuneration Bylaw No. 8424, 2012” to conduct an independent review of Council remuneration with any adjustments that Council may approve, to be effective January 1, 2025;*
2. *APPROVES the draft Advisory Committee on Council Remuneration Terms of Reference attached as Appendix “A” to the report dated June 25, 2025 from the Manager of Legislative Services titled “2026 Council Remuneration Review”; and*
3. *DIRECTS Administration to advertise inviting community members to apply for a position on the Advisory Committee on Council Remuneration.*

Carried Unanimously

E.10 Amendment to the City of Prince George Indemnification Bylaw No. 8522, 2013

Moved By Councillor Polillo
Seconded By Councillor Scott

That Council GIVES FIRST THREE READINGS of “City of Prince George Indemnification Bylaw No. 8522, 2013, Amendment Bylaw No. 9562, 2025.”

Carried

Mayor Yu, Councillor Klassen, and Councillor Skakun opposed.

Moved By Councillor Frizzell
Seconded By Councillor Polillo

That Council EXTENDS the Regular Council meeting to 10:30 p.m.

Carried Unanimously

E.11 Proposed Amendment to 2025 Council Meeting Calendar to Cancel November 17, 2025

Moved By Councillor Frizzell

Seconded By Councillor Skakun

That Council AMENDS the 2025 Council Meeting Calendar by cancelling the Regular Meeting of November 17, 2025.

Carried Unanimously

F. BYLAWS – FINAL READING AND ADOPTION

F.1 City of Prince George 5-Year Operating and Capital Financial Plans Bylaw No. 9464, 2024, Amendment Bylaw No. 9540, 2025

Moved By Councillor Ramsay

Seconded By Councillor Frizzell

That Council GRANTS FINAL READING AND ADOPTION of "City of Prince George 5-Year Operating and Capital Financial Plans Bylaw No. 9464, 2024, Amendment Bylaw No. 9540, 2025."

Carried Unanimously

G. NOTICE OF MOTION

COUNCILLOR KYLE SAMPSON AND COUNCILLOR TIM BENNETT

G.1 Business and Retail Crime Response Forum

To be considered at the July 28, 2025 regular Council meeting.

H. CORRESPONDENCE

Council requested further consideration of agenda items H.3 and H.5.

H.1 Correspondence dated June 17, 2025 from Mayor Martin Johansen, Town of Oliver: Support for Union of BC Municipalities (UBCM) Resolutions Regarding Crown Grant Airport Owners

H.2 Correspondence dated June 17, 2025 from Keri-Ann Austin, Chief Administrative Officer, District of Coldstream: Request for Support of Union of BC Municipalities (UBCM) Resolution Regarding Modernization of Wastewater Regulations

H.3 Correspondence dated June 27, 2025 from Adina Spivak, Prince George Family YMCA: Request for a Resolution in Support of a Northern Development Initiative Trust Grant Application

Moved By Councillor Ramsay

Seconded By Councillor Polillo

That the City of Prince George SUPPORTS the application to Northern Development Initiative Trust from YMCA BC for \$300,000 for the Prince George YMCA Facility Enhancement Project.

Carried Unanimously

H.4 Correspondence dated July 3, 2025 from Sasha Prynne, Program Officer of UBCM: Payment Letter Regarding 2025 CEPF – Emergency Operations Centres Equipment and Training; EOC Training/Exercises and Equipment Modernization

H.5 Correspondence dated June 27, 2025 from Mayor Simon Yu: Letter of Support Endorsing the Bid to Host 2026 Canadian Native Fastball Championships

Moved By Councillor Scott

Seconded By Councillor Frizzell

That Council RECEIVES FOR INFORMATION correspondence items H.1 to H.5.

Carried Unanimously

I. ADJOURNMENT

Moved By Councillor Ramsay

Seconded By Councillor Skakun

That there being no further business the Regular Council Meeting, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 10:01 P.M.

CHAIRPERSON

CERTIFIED CORRECT