

Staff Report to Council

1100 Patricia Blvd. | Prince George, BC, Canada, V2L 3V9 | PrinceGeorge.ca

Date: July 21, 2025

To: **Mayor and Council.**

Name and title: Ethan Anderson, Manager of Legislative Services/Corporate Officer

Subject: Proposed 2026 Council Meeting Schedule

Attachment(s): Appendix "A" – Draft 2026 Council Meeting Calendar

Recommendation(s):

That Council APPROVES Appendix "A" as the 2026 Council Meeting Calendar, as attached to the report dated July 21, 2025, from the Manager of Legislative Services/Corporate Officer titled "Proposed 2026 Council Meeting Schedule".

Purpose:

For Council's consideration of the proposed 2026 Council Meeting calendar.

Background:

The *Community Charter* requires that each year, Council make available to the public a schedule indicating the date, time, and location of its regular meetings. Any amendments to this schedule must also be approved by Council resolution.

According to the *City of Prince George Council Procedures Bylaw No. 8388, 2011*, regular Council meetings must be held on either a Monday or Wednesday. Additionally, no regular meetings may be scheduled during the first fourteen (14) days of August. Within these parameters, Council may, by resolution, add or remove meetings from the approved meeting calendar as needed. In accordance with the *Community Charter*, the Mayor may also call special council meetings at any time for a specific purpose.

Once the 2026 Council Meeting Calendar is approved by Council, public notice of the schedule will be posted at the designated public notice posting place in City Hall and published on the City's website, as required by legislation.

In preparing the calendar, consideration was given to statutory holidays, scheduling and travel required to attend the annual municipal conferences and conventions, and the 2026 general local election and subsequent inaugural council meeting.

Summary and conclusion:

It is recommended that Council consider and approve the proposed 2026 Council Meeting Calendar.

Respectfully submitted:

Ethan Anderson, Manager of Legislative Services/Corporate Officer

PREPARED BY: Leslie Kellett, Deputy Corporate Officer

Approved:

Walter Babicz, City Manager

Meeting Date: 2025/07/28