

Date: July 16, 2025

To: **Mayor and Council.**

Name and title: Ethan Anderson, Manager of Legislative Services/Corporate Officer

Subject: Amendment to the Heritage Commission Bylaw No. 8133, 2008 to Increase Membership

Attachment(s): None

Recommendation(s):

That Council GIVES FIRST THREE READINGS to “Prince George Heritage Commission Bylaw No. 8133, 2008, Amendment Bylaw No. 9575, 2025.”

Purpose:

The purpose of this report is to amend the Heritage Commission Bylaw to increase the Commission’s membership from nine to twelve members.

Background:

At the March 10, 2025 Council meeting, the Heritage Commission presented its 2024 Annual Report, which included a request for Council to increase the Commission’s membership to a total of twelve members. This request was referred to Administration for review and a report back to Council.

At the June 19, 2025 meeting, the Heritage Commission passed the following motion:

That the Prince George Heritage Commission CONFIRMS that, should Council approve expanding the Commission’s membership to twelve, it recommends the composition include: one representative appointed by the Prince George Public Library, one representative appointed by The Exploration Place, and ten members of the public appointed by Council.

At the July 14, 2025 Council meeting, Council approved the increase in membership.

Administration has prepared a bylaw to amend “Heritage Commission Bylaw No. 8133, 2008,” which reflects the approved membership increase. The amended bylaw provides for one appointment from the Prince George Public Library, one from The Exploration Place, and ten members of the public appointed by Council. Additionally, a minor housekeeping amendment is included to reference the correct Part of the *Local Government Act*.

Upon final reading of Bylaw No. 9575, 2025, Legislative Services will request appointment letters from the Prince George Public Library and The Exploration Place. As the City is currently conducting a recruitment campaign to fill an existing vacancy on the Heritage Commission, applications received during this period will be provided at a closed Council meeting for Council’s consideration of the additional public member appointment.

Summary and conclusion:

Council is requested to give first three readings to “Prince George Heritage Commission Bylaw No. 8133, 2008, Amendment Bylaw No. 9575, 2025”, which increases the Commission’s membership by three members.

Respectfully submitted:

Ethan Anderson, Manager of Legislative Services/Corporate Officer

Approved:

Walter Babicz, City Manager

Meeting date: 2025-07-28