

MAYOR REPORT TO COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: January 31, 2020

TO: COUNCIL

NAME AND TITLE: Lyn Hall, Mayor

SUBJECT: 2020 Student Mentorship Program Opportunity

ATTACHMENT(S): None

RECOMMENDATION(S):

That Council AUTHORIZES Administration to implement and administer the Student Mentorship Program for 2020.

PURPOSE:

The purpose of this report is to request approval from Council to proceed with advertising and coordination of the 2020 Student Mentorship Program.

STRATEGIC PRIORITIES:

Continuing initiatives related to encouraging meaningful public participation is one of the focus areas for Council.

SUMMARY AND CONCLUSION:

City of Prince George representatives attend three annual local government conventions, namely the North Central Local Government Association (NCLGA), the Union of BC Municipalities (UBCM) and the Federation of Canadian Municipalities (FCM). The Student Mentorship Program was established in January 2017 and each year since then, budget has been allocated to allow one (1) student to be selected to attend each of the three (3) conferences.

A budget of \$6,000 will be allocated should Council approve the 2020 Student Mentorship Program. If Council approves that Administration implement and administer the Program, associated application forms will be available online and advertisements will be placed in the newspaper on the following dates: February 27, and March 5 and 12, 2020. The External Relations Department will also publicize the opportunity through the City's various social media channels. Deadline for application of submissions will be March 13, 2020 at 5:00 p.m. and Council will be asked to select three successful applicants at the Closed Council meeting on March 23, 2020.

Applicants will be asked to provide a cover letter and resume and complete an application detailing their reasons for applying and their potential contributions to the program.

Applicants will be asked to rank the three conventions in order of interest and to refrain from ranking a convention which they would be unavailable to attend. Applicants will also be required to meet the following eligibility requirements:

- Be 19 years of age or older
- Be a post-secondary student currently enrolled in an educational institution in Prince George
- Demonstrate an interest in the field of local government
- Submit a 500 word summary of their experience, to Council, following participation in the mentoring opportunity.

Each student attending a conference with the City's delegation will be connected with Council and Administration co-mentors who will guide each participant and ensure that he/she has full access to the range of learning and networking opportunities the conventions provide. The Mayor's Office will be responsible for coordinating the students' conference registrations, travel, accommodation, and mentorship opportunities at the three conferences.

Council will receive a report before the end of December 2020 with recommendations on how the Student Mentorship Program will be delivered in 2021.

RESPECTFULLY SUBMITTED:



Mayor Lyn Hall

Meeting Date: 2020/02/24