

Staff Report to Council

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Date: May 20, 2025

To: **Mayor and Council.**

Name and title: Ethan Anderson, Manager of Legislative Services/Corporate Officer

Subject: Results of Alternative Approval Process for Equipment Financing Bylaw No. 9532, 2025, Stormwater System Renewal Loan Authorization Bylaw No. 9533, 2025, and Civic Centre BAS & Chiller Renewal Loan Authorization Bylaw No. 9534, 2025

Attachment(s): Appendix "A" – Certificate of Insufficiency for "City of Prince George Equipment Financing Bylaw No. 9532, 2025"

Appendix "B" – Certificate of Insufficiency for "Stormwater System Renewal Loan Authorization Bylaw No. 9533, 2025"

Appendix "C" – Certificate of Insufficiency for "Civic Centre BAS & Chiller Renewal Loan Authorization Bylaw No. 9534, 2025"

Appendix "D" - Summary of Results for Alternative Approval Process

Appendix "E" – Staff Report dated January 27, 2025 titled "2025 Loan Authorization, Equipment Financing Bylaw and Approval of the Electors' Options"

Recommendation(s):

That Council RECEIVES FOR INFORMATION the Certificates of Insufficiency attached as Appendices "A", "B", and "C" to the report dated May 20, 2025 from the Manager of Legislative Services/Corporate Officer titled "Results of Alternative Approval Process for Equipment Financing Bylaw No. 9532, 2025, Stormwater System Renewal Loan Authorization Bylaw No. 9533, 2025, and Civic Centre BAS & Chiller Renewal Loan Authorization Bylaw No. 9534, 2025."

Purpose:

The purpose of this report is to provide Council and the public with the results of the alternative approval process for the "City of Prince George Equipment Financing Bylaw No. 9532, 2025" and "Stormwater System Renewal Loan Authorization Bylaw No. 9533, 2025" and "Civic Centre BAS & Chiller Renewal Loan Authorization Bylaw No. 9534, 2025."

Background:

At the regular meeting held February 3, 2025, Council gave first three readings to "City of Prince George Equipment Financing Bylaw No. 9532, 2025", "Stormwater System Renewal Loan Authorization Bylaw No. 9533, 2025", and "Civic Centre BAS & Chiller Renewal Loan Authorization Bylaw No. 9534, 2025" and approved an alternative approval process to be undertaken for the purpose of seeking approval of the electors. The deadline of 5:00 p.m. on May 20, 2025 was specified for electors to submit an elector response form in opposition to the Bylaw. Appendix "E" contains the initial report to Council and provides details on the approved projects from the 2025 - 2029 Capital

Plan that form part of the Equipment Financing program and Stormwater System Renewal program request.

In accordance with the *Community Charter* and “City of Prince George Public Notice Bylaw No. 9329, 2022”, the City posted public notices of the alternative approval process in the City’s Public Notice Posting Place, Public Notice Page on the City’s website, and the City’s Facebook page. In addition, notices were published in the Prince George Citizen on April 10 and May 8, 2025.

The *Community Charter* requires that after the deadline for an alternative approval process has passed, the Corporate Officer must determine and certify, based on the Elector Response Forms received before the deadline, whether elector approval has been obtained. Approval of the electors for a Bylaw is obtained if the number of valid Elector Response Forms received by the deadline is less than 10% of the number of electors (10% of 56,291). In other words, approval of the Electors for the Bylaw would be obtained if the number of Elector Response Forms received by the deadline is less than 5,629.

The Corporate Officer’s Certificates of Insufficiency attached as Appendix “A”, “B”, and “C” constitutes the Corporate Officer’s certification that elector approval has been obtained for the “City of Prince George Equipment Financing Bylaw No. 9532, 2025”, “Stormwater System Renewal Loan Authorization Bylaw No. 9533, 2025”, and “Civic Centre BAS & Chiller Renewal Loan Authorization Bylaw No. 9534, 2025”, respectively.”

For Council’s information, Appendix “D” is a detailed summary of the results of the alternative approval process that sets out that a total of twenty-two (22) valid elector response forms were received for Bylaw No. 9532, fourteen (14) valid elector response forms were received for Bylaw No. 9533, and twenty (20) valid elector response forms were received for Bylaw No. 9534.

Summary and conclusion:

As indicated by the attached Certificates of Insufficiency, approval of the electors under the *Community Charter* has been obtained for “City of Prince George Equipment Financing Bylaw No. 9532, 2025”, “Stormwater System Renewal Loan Authorization Bylaw No. 9533, 2025”, and “Civic Centre BAS & Chiller Renewal Loan Authorization Bylaw No. 9534, 2025.” Accordingly, Council may consider final reading and adoption of the Bylaws.

Respectfully submitted:

Ethan Anderson, Manager of Legislative Services/Corporate Officer

Approved:

Walter Babicz, City Manager

Meeting date: 2025-05-26