



## MINUTES OF THE SELECT COMMITTEE ON CITIZEN RECOGNITION PROGRAM MEETING

March 27, 2025

10:00 am

2<sup>nd</sup> Floor Conference Room of City Hall  
1100 Patricia Boulevard, Prince George, BC

*We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh,  
on whose land we live, work, and play.*

**PRESENT:** Councillor Garth Frizzell  
Councillor Susan Scott <10:06 a.m. – 11:07 a.m.>  
Councillor Kyle Sampson  
Councillor Brian Skakun  
Judy Mitchell  
Pamela McInroy <Zoom> <10:02 a.m. – 11:07 a.m.>

**IN ATTENDANCE:** Councillor Ramsay <Zoom>  
Leslie Kellett, Deputy Cooperate Officer  
Elisha Leclair, Information and Records Coordinator  
Andy Beesley, Director of Civic Facilities and Events  
Debbie Heywood, Manager of Event Services

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### A. COMMENCEMENT

The meeting was called to order at 10:00 a.m.

### B. ADOPTION OF AGENDA

**Moved By** Councillor Sampson  
**Seconded By** Councillor Frizzell

*That the agenda for the March 27, 2025 meeting of the Select Committee on Citizen Recognition Program, BE ADOPTED.*

**Carried Unanimously**

### C. NEW BUSINESS

#### C.1 Roundtable of Introductions

P. McInroy joined the Zoom meeting at 10:02 a.m.

Councillor Scott entered the 2<sup>nd</sup> Floor Conference Room at 10:06 a.m.

A roundtable of introductions was conducted.

#### C.2 Overview of Committees, Commissions, and Boards

Elisha Leclair, Information and Records Coordinator, provided a PowerPoint presentation regarding an “Overview of Committees, Commissions, and Boards.”

**Moved By** Councillor Scott

**Seconded By** Councillor Sampson

*That the Select Committee on Citizen Recognition Program RECEIVES FOR INFORMATION the presentation regarding an "Overview of Committees, Commissions, and Boards" as attached to the March 27, 2025 committee meeting agenda.*

**Carried Unanimously**

### **C.3 Appointment of Chair**

**Moved By** Councillor Frizzell

**Seconded By** J. Mitchell

*That the Select Committee on Citizen Recognition Program NOMINATES AND APPOINTS Councillor Scott as Chair until the Committee's dissolution by Council.*

**Carried Unanimously**

### **Appointment of Vice Chair**

**Moved By** Councillor Skakun

**Seconded By** Councillor Frizzell

*That the Select Committee on Citizen Recognition Program NOMINATES AND APPOINTS Councillor Sampson as Vice-Chair until the Committee's dissolution by Council.*

**Carried Unanimously**

### **C.4 History of Citizen Recognition for the City of Prince George**

Debbie Heywood, Manager of Event Services/ Staff Liaison provided an overview of the History of Citizen Recognition for the City of Prince George and other municipalities.

**Moved By** Councillor Skakun

**Seconded By** Councillor Frizzell

*That the Select Committee on Citizen Recognition Program RECEIVES FOR INFORMATION the report dated March 18, 2025, from the Staff Liaison to Select Committee on Citizen Recognition Program, titled “History of City Awards and Items for Consideration”.*

### **C.5 Committee Work Plan**

**Moved By** Councillor Frizzell

**Seconded By** Councillor Skakun

*That the Select Committee on Citizen Recognition Program DIRECTS Administration to return a report to the Committee outlining a range of options for the proposed awards program, based on the discussion held by the Committee.*

**Carried Unanimously**

**D. INFORMATIONAL ITEMS**

**D.1 Next Committee Meeting: April 24, 2025 at 10:00 a.m.**

The Committee was advised that the deadline to submit agenda items, including their background materials, is 12:00 p.m., Monday, April 14, 2025.

**G. ADJOURNMENT**

**THE SELECT COMMITTEE ON CITIZEN RECOGNITION PROGRAM MEETING ADJOURNED AT 11:07 A.M.**

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**Councillor Susan Scott, Chair**

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