

Helpful Presentation Suggestions

- Arrive in advance of the meeting start time as delegations are generally scheduled as one of the first items of business on the Council agenda and identify yourself to the Legislative Assistant upon arrival.
- Be prepared. Have a purpose and support your position with facts.
- Direct your presentation to Members of Council and communicate through the Chair/Mayor
- Be prepared to answer questions from Council.
- Be courteous, respectful and polite.
- Bring at least 12 copies of any materials you wish to provide to Council that were not previously published in the agenda or provided to the Corporate Officer.

Applicant Information

Organization Name (if applicable)

David Douglas Botanical Garden Society

Applicant / Contact First Name *

Linda

Applicant / Contact Last Name *

Naess

Mailing Address *

Redacted

City / Town *

Prince George

Province *

British Columbia

Country

Canada

Postal Code *

Redacted

Primary Phone Number *

Redacted

Email Address *

Presentation Information

First Presenter's Name *

Linda Naess

First Presenter's Title / Position *

President, David Douglas Botanical Garden Society

Second Presenter's Name

Jay Lazzarin

Second Presenter's Title / Position

Member, Expansion Project Committee, DDBGS

Presentation Topic *

Proposed Expansion of David Douglas Botanical Garden at UNBC

Purpose of Presentation and/or Action You Wish Council to Take *

- Information Only Request for a Letter of Support
 Request for Funding or Financial Support Other (please provide details)

Will You be Providing Supporting Documentation (PowerPoint, Brochures, etc.)? *

- Yes
 No

What types of materials will be provided? *

- PowerPoint Presentation Handouts
 Other (please specify)

List Any Additional Technical Requirements

The personal information on this form is collected by the City of Prince George for the purposes of processing this application, under the authority of section 26(c) of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection of information, please contact the Manager of Legislative Services at 1100 Patricia Boulevard, Prince George, BC, or by telephone 250-561-7600.

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