

Helpful Presentation Suggestions

- Arrive in advance of the meeting start time as delegations are generally scheduled as one of the first items of business on the Council agenda and identify yourself to the Legislative Assistant upon arrival.
- Be prepared. Have a purpose and support your position with facts.
- Direct your presentation to Members of Council and communicate through the Chair/Mayor
- Be prepared to answer questions from Council.
- Be courteous, respectful and polite.
- Bring at least 12 copies of any materials you wish to provide to Council that were not previously published in the agenda or provided to the Corporate Officer.

Applicant Information

Organization Name (if applicable)

Friends of the Prince George Public Library

Applicant / Contact First Name *

Ignacio

Applicant / Contact Last Name *

Albarracin

Mailing Address *

888 Canada Games Way

City / Town *

Prince George

Province *

British Columbia

Country

Canada

Postal Code *

V2L 5T6

Primary Phone Number *

250-563-9251

Email Address *

ialbarracin@pgpl.ca

Presentation Information

First Presenter's Name *

Edel Toner-Rogala

First Presenter's Title / Position *

Secretary, Friends of the Prince George Public Library

Second Presenter's Name

Second Presenter's Title / Position

Presentation Topic *

A brief summary of the history and activities of the Friends of the Prince George Public Library, in honour of their 30th Anniversary in January of 2020.

Purpose of Presentation and/or Action You Wish Council to Take *☐ Information Only☐ Request for a Letter of Support☐ Request for Funding or Financial Support☒ Other (please provide details)**Other Purpose of Presentation / Action ***

Request for the reading of a Proclamation at the Council meeting in recognition of the anniversary

Will You be Providing Supporting Documentation (PowerPoint, Brochures, etc.)? *☒ Yes☐ No**What types of materials will be provided? ***☒ PowerPoint Presentation☐ Handouts☐ Other (please specify)**List Any Additional Technical Requirements**

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