

STAFF REPORT TO COUNCIL

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DATE: December 20, 2019

TO: MAYOR AND COUNCIL

NAME AND TITLE: WALTER BABICZ, GENERAL MANAGER OF ADMINISTRATIVE SERVICES

SUBJECT: Adoption of Minutes – December 16, 2019 and January 6, 2020

ATTACHMENTS: Minutes of regular Council Meeting held December 16, 2019
Voting Summary of regular Council Meeting held December 16, 2019
Minutes of budget Council Meeting held January 6, 2020
Voting Summary of budget Council Meeting held January 6, 2020

RECOMMENDATION:

That the attached minutes of the regular Council meeting held December 16, 2019 and the budget Council meeting held January 6, 2020, be adopted as read on this day and that such minutes as read set out all of the business before Council at those meetings and fully and properly record all of the resolutions and bylaws passed and adopted by Council at those meetings.

PURPOSE:

For Council decision.

POLICY / REGULATORY ANALYSIS:

As required by the *Community Charter*, the “City of Prince George Council Procedures Bylaw No. 8388, 2011” provides for the taking of minutes of Council meetings, including requiring certification of those minutes.

OTHER CONSIDERATIONS:

It is recommended that Council pass a resolution confirming that the minutes of the regular meeting held December 16, 2019 and the budget meeting held January 6, 2020, are an accurate record of the business considered by Council at that meeting. Council voting summary tables for the aforementioned meetings are also attached for reference.

RESPECTFULLY SUBMITTED:

Walter Babicz, General Manager of Administrative Services

PREPARED BY: L. Kellett, Legislative Coordinator

APPROVED:

Kathleen Soltis, City Manager
Meeting Date: 2020/01/20

Report Approval Details

Document Title:	Adoption of Minutes - December 16, 2019.docx
Attachments:	- Voting_Summary_2019.XLSX
Final Approval Date:	Jan 2, 2020

This report and all of its attachments were approved and signed as outlined below:

Maureen Connelly - Jan 2, 2020 - 2:06 PM

A handwritten signature in dark ink, appearing to read 'W. B. G.' with a large, stylized flourish at the end.

Walter Babicz - Jan 2, 2020 - 2:22 PM

A handwritten signature in dark ink, appearing to read 'K. Soltis' with a large, stylized flourish at the end.

Kathleen Soltis - Jan 2, 2020 - 2:35 PM