

Date: April 2, 2025

To: **Mayor and Council**

Name and title: Walter Babicz, City Manager

Subject: Corporate Work Plan Update

Attachment(s):

1. Corporate Work Plan - April 2025
2. Council Strategic Plan 2023 - 2026

Recommendation(s):

THAT Council RECEIVES FOR INFORMATION the report dated April 2, 2025 from the City Manager titled "Corporate Work Plan Update".

Purpose:

This report is submitted for Council's information.

Discussion:

At the December 2, 2024 regular Council meeting, Council approved the attached updated 2023-2026 Strategic Plan.

The updated Strategic Plan informed administration's development of the attached updated Corporate Work Plan. The updated Corporate Work Plan is intended to align with the Strategic Plan and provide a framework to make resource allocation decisions over the next few years. The Corporate Work Plan includes specific projects and action items with corresponding timelines to advance the goals identified in the updated Strategic Plan.

The Corporate Work Plan is one component of the City's integrated planning and performance measurement process - a cycle that integrates the City's long-term service strategies and policy directions, departmental plans, emerging priorities, and financial planning with performance monitoring and reporting. The Corporate Work Plan helps ensure that public funds are allocated to Council's top priorities, and that City staff understand how their work fits into the goals that underpin the Strategic Plan.

The attached Corporate Work Plan begins with a list of some notable achievements during Council's current term, followed by a list of specific in-progress projects and activities with corresponding timelines to advance goals identified in the updated 2023-2026 Strategic Plan.

Although the Corporate Work Plan identifies specific achievements and strategic work towards fulfilling Council's priorities, it does not include all the important and necessary projects and other work undertaken by staff to deliver municipal services and maintain municipal infrastructure.

Strategic Priorities:

The Corporate Work Plan guides administration in meeting Council's strategic priorities and managing routine operations. The Corporate Work Plan is therefore connected to all the priorities in the Strategic Plan.

Summary and conclusion:

This report presents the updated Corporate Work Plan and summarizes the status of activities undertaken to advance priorities identified in the 2023 – 2026 Strategic Plan. Council is asked to receive this report for information.

Respectfully submitted:

Walter Babicz, City Manager

Meeting date: 2025/04/07