

Date: March 18, 2025

To: **Select Committee on Citizen Recognition Program**

Name and title: Debbie Heywood, Staff Liaison to Select Committee on Citizen Recognition Program

Subject: History of City Awards and Items for Consideration

Attachment(s): History of City Awards Pre-2020 and Post-2020

Recommendation(s):

That the Select Committee on Citizen Recognition Program RECEIVES FOR INFORMATION the report dated March 18, 2025, from the Staff Liaison to Select Committee on Citizen Recognition Program, titled "History of City Awards and Items for Consideration".

Purpose:

To inform the Committee on Citizen Recognition Program on the history of City awards and items for consideration for the Committee Work Plan.

Discussion:

The Select Committee on Citizen Recognition Program was requested by Council to develop the framework and plan for an annual City of Prince George citizen recognition program that will recognize and celebrate individuals of all ages (excluding current City employees and serving members of Council) who have made significant contributions to the community in areas including, but not limited to, arts, sports, volunteerism, philanthropy, social service and/or heroism.

To assist the Committee in creating its Work Plan, Legislative Services has researched and compiled a document detailing the history of City awards prior to and post 2020 (as attached). The Committee's recommendations should also include the consideration of:

- The objectives, purpose, and scope of the recognition program;
- The number of annual recipients of the program;
- The manner by which nominations may be made;
- Whether nominees may be posthumously awarded and the requirements of such;
- The criteria and scoring matrix, if applicable, by which award nominees will be evaluated and selected;
- The physical attributes of the award;
- Options to create long-standing, meaningful, and impactful recognition of the award;
- How the award will be presented (e.g.: event, private ceremony, Council meeting, etc.)
- Budget and resource implications associated with managing the award process (i.e.: 'in-house vs. 3rd-party), purchasing the award, and organizing/hosting the award presentation event(s)

Strategic Priorities:

City Government and Infrastructure Priorities: Engage the community in exploring expectations, needs and priorities – identify, develop, resource, and implement a range of one-way and two-way engagement methods to connect with the community.

Summary and conclusion:

The information provided is to assist the Select Committee on Citizen Recognition Program in creating its work plan for the term.

Respectfully submitted:

Debbie Heywood, Staff Liaison to Select Committee on Citizen Recognition Program

Meeting date: [Enter 2025/03/27]