

2025 Prince George Heritage Commission Budget/Workplan

1 HERITAGE BUILDINGS/HERITAGE REGISTER								
Item #	Action Items	Details/ Sub-details	Member(s) Responsible	Completion Date	Status	Budget Allocation	Budget Spent	Notes
1a	Recommend two (2) properties for inclusion on the Prince George Heritage Register	Complete a Statement of Significance for two heritage properties that has received a nomination for inclusion on the Heritage Register		On-going		\$ -	\$ -	Knox United Church evaluation has been completed Acquire property owner consent for 2299 Laurier Crescent
1b	Broaden the definition of heritage	Update form to encompass heritage themes		Ongoing		\$ -	\$ -	Themes for consideration include: education, culture, economy/industry, health, transportation, recreation, neighbourhoods, viewscales.
1c	Public Engagement	Engage the public in heritage nominations		March 2025		\$ 1,000.00	\$ -	
1d	Review nominations forms	Evaluate public request for heritage nominations		April 2025		\$ -	\$ -	
1e	Prepare Statement of Significance	Rewrite Statement of Significance based upon the public nominations		August 2025		\$ -	\$ -	
2 HERITAGE INTERPRETIVE SIGNS								
2a	Heritage Sign Revitalization Project	Assess the quality of the 61 heritage signs and determine the number of signs to be refurbish/replace.		on-going		\$ 60,000.00	\$ -	Revise sign descriptions as needed. Refurbishment/replacement costs will be based on quote provided by the CPG Sign Shop. Acquire quotes for weather and graffiti proof signs.
2b	Partner with Lheidhli T'enneh	Partner with Lheidhli T'enneh to develop a sign template						
2c	Seek additional funding for Heritage Signage Revitalization Project	Apply for grant funding or partnerships for the revitalization project		on-going			\$ -	
2d	Update CPG heritage webpage	Work with CPG Communications to share Heritage Signs online		on-going		\$ -	\$ -	

2e	Create QR codes for existing signs	Create and place QR codes on existing signs that link to the CPG website		on-going		\$ 300.00	\$ -	
3 COMMUNITY OUTREACH AND EDUCATION - PUBLICATIONS AND PROMOTIONAL MATERIALS								
3a	Publicize PG Heritage	Work with CPG Communications to share CPG Heritage Commission's 31st anniversary		On-going		\$ 1,000.00	\$ -	
3b	Business Cards and Name Tags	Create and order tag names and business cards for Commissioners		on-going		\$ 1,000.00	\$ -	Acquire a quote from a local business for exact cost
3c	Publicize Heritage Work	Work with CPG Communications to share Heritage Commission work with the public		on-going		\$ 1,000.00	\$ -	
3d	Heritage Tours	Create a PG Heritage Map and update heritage walking tours		On-going		\$ 1,000.00	\$ -	
3e	Community Outreach	Participation in events and community groups Social media		On-going		\$ 1,000.00	\$ -	
4 NETWORKING AND CAPACITY BUILDING								
4a	Webinar Training	As appropriate		Ongoing		\$ -	\$ -	
4c	Lheidli T'enneh First Nation Partnerships and Collaboration	Explore partnership and grant opportunities with LTFN. Collaborate with LTFN when considering nominations for the registry and new sign content		On-going		\$ 500.00		

4b	Partnership Building	Explore Partnership Opportunities with other heritage-related community organizations/groups		On-going		\$ -	\$ -	
							\$ -	
Estimated Expenditures						\$ 66,800.00	\$ -	
Total Proposed Budget						\$ 66,800.00		