



MINUTES OF THE STANDING COMMITTEE ON FINANCE AND AUDIT

December 4, 2024

12:00 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

PRESENT: Councillor Cori Ramsay <Chair>
Councillor Tim Bennett
Councillor Trudy Klassen
Councillor Ron Polillo

IN ATTENDANCE: Councillor Kyle Sampson
Walter Babicz, City Manager
Kris Dalio, Director of Finance and IT Services
Andy Beesley, Director of Civic Facilities and Events
Eric Depenau, Director of Administrative Services
Blake McIntosh, Director of Civic Operations
Ethan Anderson, Manager of Legislative Services/Corporate Officer
Catharine Sikobe, Legislative Services Assistant
Julie Rogers, Manager of Communications
Tiina Schaeffer, Manager of Capital Program Management Office

A. COMMENCEMENT

The Standing Committee on Finance and Audit meeting was called to order at 12:01 p.m.

B. ADOPTION OF THE AGENDA

Moved By Councillor Klassen

Seconded By Councillor Bennett

That the agenda for the December 4, 2024 Standing Committee on Finance and Audit meeting, BE ADOPTED.

Carried Unanimously

C. ADOPTION OF MINUTES

C.1 Minutes of the Finance and Audit Committee Meeting held August 28, 2024

Moved By Councillor Polillo

Seconded By Councillor Klassen

That the minutes of the Standing Committee on Finance and Audit meeting held August 28, 2024, BE ADOPTED as read on this day and that such minutes as read set out all of the business before the Committee at that meeting and fully and properly record all of the resolutions passed by the Committee at that meeting.

Carried Unanimously

D. REPORTS

D.1 Budget 2025 Community Engagement Results

Moved By Councillor Bennett

Seconded By Councillor Ramsay

That the Standing Committee on Finance and Audit DIRECTS Staff to prepare a report on the impacts of the one-time \$50,000 service enhancement contribution to Communications for 2024 Community Engagement and provide considerations for the 2025 budget.

Defeated

Councillor Klassen and Councillor Polillo opposed.

Moved By Councillor Polillo

Seconded By Councillor Klassen

That the Standing Committee on Finance and Audit RECEIVES FOR INFORMATION the report dated November 21, 2024, from the Director of Administrative Services, titled “Budget 2025 Community Engagement Results”.

Carried Unanimously

D.2 Operating Budget Guidelines 2025-2027

Moved By Councillor Polillo

Seconded By Councillor Bennett

That the Standing Committee on Finance and Audit RECEIVES FOR INFORMATION, the report dated November 29, 2024 from the Director of Finance and IT Services, titled “Operating Budget Guidelines 2025-2027”.

Carried Unanimously

D.3 Draft 2025-2029 Capital Plan

Moved By Councillor Bennett
Seconded By Councillor Polillo

That the Standing Committee on Finance and Audit APPROVES the projects as presented in the report dated November 29, 2024 from the Director of Finance and IT Services titled “Draft 2025-2029 Capital Plan”.

Carried Unanimously

D.4 Standing Committee on Finance and Audit – Work Plan Year 2024

Moved By Councillor Klassen
Seconded By Councillor Polillo

That the Standing Committee on Finance and Audit RECEIVES FOR INFORMATION the 2024 Work Plan as attached to the December 4, 2024 committee meeting agenda.

Carried Unanimously

D.5 Standing Committee on Finance and Audit – Work Plan Year 2025

The Committee requested an amendment to the Work Plan by changing the first workplan item from “Review 2023 Year End Audit Plan” to “Review 2024 Year End Audit Plan”.

Moved By Councillor Polillo
Seconded By Councillor Klassen

That the Standing Committee on Finance and Audit APPROVES the 2025 Work Plan as amended.

Carried Unanimously

E. ADJOURNMENT

Moved By Councillor Klassen
Seconded By Councillor Polillo

That there being no further business, the meeting of the Standing Committee on Finance and Audit BE ADJOURNED.

Carried Unanimously

The meeting adjourned at 2:15 p.m.

Councillor Cori Ramsay, Chair

Certified Correct