

STAFF REPORT TO FINANCE AND AUDIT COMMITTEE

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: May 21, 2024

TO: STANDING COMMITTEE ON FINANCE AND AUDIT

NAME AND TITLE: Kris Dalio, Director of Finance and IT Services

SUBJECT: 2023 Internal Debt Summary

ATTACHMENT(S): None

RECOMMENDATION(S):

That the Standing Committee on Finance and Audit RECEIVES FOR INFORMATION, the report dated May 21, 2024 from the Director of Finance and IT Services titled “2023 Internal Debt Summary”.

PURPOSE:

This report is provided to inform the Committee of the projects, outstanding amounts and annual repayment of the City’s internal debt program.

STRATEGIC PRIORITIES:

Sustainable Finance Policy 11 states “The City operates the Endowment Reserve as a “revolving fund”. Appropriations from this reserve are referred to as “internal debt” and the monies borrowed are repaid with interest from the General Operating Fund.”

FINANCIAL CONSIDERATIONS:

The table below details principal balances at Dec 31, 2023, as well as principal and interest payments made during the year. Interest is calculated at 3% per year.

Project Title	Date of Issue	Date of Maturity	Principal Outstanding Dec. 31, 2022	Principal Payment	Interest Payment	Total Payment	Principal Outstanding Dec. 31, 2023
George St. Parkade DES Hookup	Jul-20	Jul-30	490,322	490,322	21,237	511,559	-
Library Circulation Desk	Jul-20	Jul-30	337,397	37,942	10,122	48,064	299,455
2015 Recplace Drive Extension	Jul-20	Jul-30	646,865	646,865	28,018	674,883	-
District Energy Hookups (2017-2020)	Jul-20	Jul-30	147,023	147,023	5,641	152,664	-
Library Entrance	Jul-20	Jul-40	3,682,593	157,279	110,478	267,757	3,525,314
Purchase of Days Inn Hotel parcel	Jul-18	Jul-38	3,820,473	189,537	114,614	304,151	3,630,936
George St. Parkade (2018-2020 Spending)	Jul-20	Jul-40	20,872,025	891,417	626,161	1,517,578	19,980,608

Project Title	Date of Issue	Date of Maturity	Principal Outstanding Dec. 31, 2022	Principal Payment	Interest Payment	Total Payment	Principal Outstanding Dec. 31, 2023
New Fire Hall 1 Overage	Jul-21	Jul-41	1,569,784	62,499	47,094	109,593	1,507,285
Airport Drainage	Jul-20	Jul-40	1,177,461	50,288	35,324	85,612	1,127,173
Downtown Utilities Relocation General (George St. Parkade)	Jul-20	Jul-40	3,002,072	128,215	90,062	218,277	2,873,857
Days Inn Hotel Site Demolition	Jul-21	Jul-41	2,709,188	107,864	81,276	189,140	2,601,324
Fire Hall No. 1 Demolition - first funding	Jul-21	Jul-41	159,500	6,350	4,785	11,135	153,150
Fire Hall No. 1 Demolition - second funding	Dec-23	Jul-43	-	-	-	-	395,218
Total Endowment Fund – Internal Loans			38,614,702	2,915,601	1,174,812	4,090,413	36,094,320

SUMMARY AND CONCLUSION:

This report has been prepared for the Committee’s information and discussion.

RESPECTFULLY SUBMITTED:

Kris Dalio, Director of Finance and IT Services

APPROVED:

Walter Babicz, City Manager
Meeting date: May 29, 2024