



Development Planning and Admin Service Enhancement

Description:

The Parks Planner will provide multiple divisional support and close a gap with respect to the strategic direction of the parks, open space, trails and outdoor recreational facility planning and design functions (i.e. Parks & Solid Waste, Development Services and Land Administration).

The Official Community Plan consultation indicated an increased community focus on parks, trails and open space. In keeping with the work associated with this community need, and in keeping with the new policy of the OCP, Development Services is working with Parks & Solid Waste on a new position to focus on this growing community need.

The incumbent will also provide support and collaboration for the Parks and Solid Waste Division to assist in responding to inquiries and referrals (internal and external), writing grants, the consultation of parks and open space related activities, and support Development Services applications from a parks and open space perspective (i.e. subdivision parkland, data collection, land acquisition and disposition). Furthermore, the incumbent will review the bylaws and plans with respect to parks and open space standards, policies, and regulations, and update these documents (i.e. Parks & Open Space Master Plan (2008), Parks Strategy & Action Plan (2017)).

Financial Cost of Enhancement:

The estimated annual cost for the Parks Planner position is **\$112,424**

Measurement of Service Level Increase:

This enhancement will increase the applications reviewed, consultation opportunities, writing of grants and updating of bylaws and plans.