



MINUTES OF THE ADVISORY COMMITTEE ON ACCESSIBILITY AND INCLUSION MEETING

October 17, 2024
1:00 pm
5th Floor Board Room of City Hall
1100 Patricia Boulevard, Prince George, BC

*We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh,
on whose land we live, work and play.*

PRESENT: Ken Biron <Chair>
Bari Colebank
Sherri Lynn Corrigan
Irina Doering <1:02 p.m. – 2:29 p.m.>
Maureen Hopkins
Amy Blanding
Vivian Martin

REGRETS: Kaitlyn Vecchio
Samantha Hermanson

IN ATTENDANCE: Councillor Ron Polillo <1:25 p.m. – 2:29 p.m.>
Dale Martens, Manager of Project Delivery & Maintenance
Wade Loukes, Manager of Operations
Sarah Brown, Supervisor of Community Well-Being and Partnerships/ Staff Liaison
Maria Paulson, Civic Initiatives Coordinator
Elisha Leclair, Information and Records Coordinator

A. COMMENCEMENT

The meeting of the Advisory Committee on Accessibility and Inclusion was called to order at 1:00 p.m.

B. ADOPTION OF AGENDA

Moved By V. Martin
Seconded By S. Corrigan

That the agenda for the October 17, 2024 meeting of the Advisory Committee on Accessibility and Inclusion, BE ADOPTED.

Carried Unanimously

C. ADOPTION OF MINUTES

C.1 Minutes from the Advisory Committee on Accessibility and Inclusion Meeting held July 18, 2024

Moved By V. Martin
Seconded By S. Corrigan

That the minutes of the Advisory Committee on Accessibility and Inclusion meeting held July 18, 2024 be adopted as read on this day and that such minutes as read set out all the business before the committee at that meeting and fully and properly record all of the resolutions passed by the committee at that meeting.

Carried Unanimously

D. NEW BUSINESS

D.1 Quarterly (June - September 2024) Accessibility Service Requests

M. Paulson presented an overview of the Service Requests submitted to the city regarding accessibility. D. Martens and W. Loukes answered questions from the committee.

D.2 SPARC BC Local Community Accessibility Grants (LCAG) grant application

M. Paulson and S. Brown presented an overview of the grant application and presented (3) three projects for the committee to choose from. D. Martens and W. Loukes answered questions from the committee.

Moved By I. Doering
Seconded By B. Colebank

That the Advisory Committee on Accessibility and Inclusion DIRECTS Administration to use the SPARC BC LCAG grant towards project #1: “Updated Accessibility Assessment of Civic Facilities: Work Plan for Accessibility Improvements” as seen in the report attached to the agenda.

Carried Unanimously

D.3 Workplan: 21 Action Items update

M. Paulson presented an overview of the committee’s Workplan. D. Martens and W. Loukes answered questions from the committee.

F. INFORMATIONAL ITEMS

F.1 Next Committee Meeting: January 16, 2025

The Committee was advised the deadline to submit agenda materials including their background material to legislativeservices@princegeorge.ca in their final form is 12:00 p.m., Monday, January 6, 2025.

H. ADJOURNMENT

**THE ADVISORY COMMITTEE ON ACCESSIBILITY AND INCLUSION MEETING ADJOURNED
AT 2:29 p.m.**

K. Biron, Chair

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