

# **PUBLIC ART ADVISORY COMMITTEE**

## **TERMS OF REFERENCE**

The Public Art Advisory Committee is a group of volunteers dedicated to contributing to the excellent quality of life in Prince George by promoting and developing art in public places.

### **Committee Goal**

*To develop, implement and support plans and policies that promote and develop art in public places in Prince George.*

### **Objectives**

- To review and develop implementation strategies regarding public art utilizing supporting materials such as the 2001 Prince George Public Art Policy and Procedural Guidelines and the 2007 Transforming Public Arts Study.
- To provide advice to City Administration in developing public art and expenditures from the City's Public Art Trust;
- To provide advice to support groups and artists endeavoring to initiate and develop public art projects.
- To leverage funding with sponsorships, partnerships and fund raising efforts to achieve stated objectives, and contributions to the Public Art Trust;
- To engage residents and provide opportunity for their comment during project implementation stages.
- To be an informative resource and to conduct educational opportunities assisting businesses, organizations and the community that wish to sponsor public art.
- To actively market and promote public art.
- As required create project specific sub-committee with membership from the committee and the general public to assist with implementing specific projects.
- To undertake an annual evaluation and complete a report on the success of the program for City Council and the community.

### **Membership**

1) The Committee shall be comprised of a maximum of eight (8) highly committed and well-informed citizens with varied interests and expertise public art. Initial membership will be solicited by the Leisure Services Department. The membership should be represented by the following:

- Community Arts Council (1)
- Two Rivers Gallery (1)
- Artist (2)

- Business (1)
- General Public (2)
- City Staff (1)

### **Structure of the Committee**

- The Chairperson(s) shall be selected by the committee, by vote, for a one (1) year term starting January 1<sup>st</sup>.
- The Committee has the latitude to recruit new members, as required. The addition of new members will be put to a Committee vote, after receipt of a letter of interest from potential members.
- The Committee may create sub-committees to assist with the work of the Committee and may include, at the Committee's discretion, persons from outside of the committee.

### **Operation**

- 1) Meetings shall be held once monthly or at the call of the chairperson.
- 2) Continuous absence of a member at four (4) consecutive meetings, will be reviewed by the Committee,
- 3) If unable to attend a meeting of the Committee the member should contact the City's staff liaison or the Chair no later than a day prior to the meeting
- 4) The quorum shall be constituted of 50% + 1 of all current voting members of the Committee. The Chairperson is eligible to vote.
- 5) A decision will be made by a vote of a majority of the members present.
- 6) The Committee has the authority to dismiss a member for improper conduct.
- 7) Should the Chairperson be unable to attend a meeting of the committee the members present shall appoint a temporary chairperson for the duration of the meeting.

### **Budget/Funding/Accounting**

The Committee will establish annual budgets and seek funding and support from the community.