



## MINUTES OF THE REGULAR MEETING OF COUNCIL

November 18, 2024  
6:00 pm  
Council Chambers of City Hall  
1100 Patricia Boulevard, Prince George, BC

**PRESENT:** Mayor Simon Yu <Chair>  
Councillor Tim Bennett <via Zoom>  
Councillor Trudy Klassen  
Councillor Ron Polillo  
Councillor Cori Ramsay  
Councillor Kyle Sampson  
Councillor Susan Scott  
Councillor Brian Skakun

**IN ATTENDANCE:** Walter Babicz, City Manager  
Deanna Wasnik, Director of Planning and Development  
Kris Dalio, Director of Finance and IT Services  
Andy Beesley, Director of Civic Facilities and Events  
Eric Depenau, Director of Administrative Services  
Blake McIntosh, Director of Civic Operations  
Ethan Anderson, Manager of Legislative Services/Corporate Officer  
Leslie Kellett, Deputy Corporate Officer

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### A. ADOPTION OF THE AGENDA

**Moved By** Councillor Scott  
**Seconded By** Councillor Polillo

*That the agenda for the regular meeting of Council scheduled for November 18, 2024, be amended by adding one new item of correspondence to agenda E.4 and one new item of correspondence to agenda item E.7, and that the agenda, BE ADOPTED AS AMENDED.*

**Carried Unanimously**

**Moved By** Councillor Scott  
**Seconded By** Councillor Polillo

*That the agenda for the regular meeting of Council scheduled for November 18, 2024, be amended by adding a late item of correspondence from the Spirit of the North Foundation as agenda item H.3.*

**Defeated**

**Councillor Klassen, Scott, and Skakun opposed.**

**B. MINUTES**

**B.1 Adoption of the Regular Council Meeting Minutes – November 4, 2024**

**Moved By** Councillor Scott  
**Seconded By** Councillor Skakun

*That the minutes of the regular Council meeting held November 4, 2024, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions passed by Council at that meeting.*

**Carried Unanimously**

**C. DELEGATION(S)**

**D. CONSENT AGENDA (FOR INFORMATION)**

Council requested further consideration of consent agenda items D.1 and D.2.

**D.1 2024 Financial Report on Significant Capital Projects**

**Moved By** Councillor Klassen  
**Seconded By** Councillor Polillo

*That Council RECEIVES FOR INFORMATION, the report dated October 25, 2024 from the Director of Finance and IT Services titled “2024 Financial Report on Significant Capital Projects”.*

**Carried Unanimously**

**D.2 Monthly Building Permit and Development Permit Summary (October 2024)**

**Moved By** Councillor Scott  
**Seconded By** Councillor Polillo

*That Council RECEIVES FOR INFORMATION the report dated November 4, 2024, from the Director of Planning and Development, titled “Monthly Building Permit and Development Permit Summary (October 2024)”.*

**Carried Unanimously**

**E. REPORTS**

COUNCILLOR KYLE SAMPSON SUPPORTED BY COUNCILLOR TIM BENNETT AND COUNCILLOR CORI RAMSAY

**E.1 Celebrating Prince George Residents: Establishing an Annual Citizen Recognition Medal Program**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Klassen

*That Council DIRECTS Administration to establish a Select Committee, composed of 4 members of Council and 3 external members from the public, with the mandate to develop a framework and plan for an annual City of Prince George citizen recognition program. Administration is to provide a draft term of reference, and the committee will present a report to Council by the end of Q3 2025, aiming to launch the program for the 2026 cycle. The program will honor individuals who have made significant contributions to the community in areas such as, but not limited to, arts, sports, volunteerism, philanthropy, social services, or heroism. City employees and Council members would be excluded from eligibility.*

**Carried**

**Mayor Yu, Councillor Klassen, and Councillor Skakun opposed.**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Polillo

*That Council DIRECTS Administration to review and enhance the existing employee Service Recognition Awards program to further recognize City employees for their long service and dedication to our community, and report back to Council with the results of that review.*

**Carried**

Mayor Yu, Councillor Klassen, and Councillor Skakun opposed.

**COUNCILLOR TIM BENNETT**

**E.2 City of Prince George Support for Santa Claus Parade**

**Moved By** Councillor Bennett  
**Seconded By** Councillor Polillo

*That Council APPROVES up to \$1,750 from Council Contingency to help support Spirit of North Healthcare Foundation to cover costs payable to the City of Prince George for the 2024 Santa Claus Parade.*

**Carried Unanimously**

**DIRECTOR OF CIVIC FACILITIES AND EVENTS – ANDY BEESLEY**

**E.3 City of Prince George 2025 Community Grants Program**

**Moved By** Councillor Polillo  
**Seconded By** Councillor Scott

*That Council RECEIVES FOR INFORMATION the report dated October 22, 2024, from the Director of Civic Facilities and Events, titled “City of Prince George 2025 Community Grants Program”.*

**Carried Unanimously**

**DIRECTOR OF ADMINISTRATIVE SERVICES – ERIC DEPENAU**

**E.4 Nuisance Abatement – 1105 Vancouver Street**

Council considered the following documentation related to “Nuisance Abatement – 1105 Vancouver Street”:

1. Staff report dated November 1, 2024 from the Director of Administrative Services providing an overview of the request for an order regarding nuisance abatement and cost recovery for the nuisance activities taking place on the subject property located at 1105 Vancouver Street; and
2. Handout: Correspondence dated November 13, 2024 from Jarnanak Singh Manhas, Mohinder Kaur Manhas, Ram Singh Manhas, and Sudershan Kumari Manhas, Joint Owners of 1105 Vancouver Street, in response to the proposed nuisance abatement and cost recovery order.

**Moved By** Councillor Skakun  
**Seconded By** Councillor Ramsay

1. *That, pursuant to section 3.2(a) of "City of Prince George Nuisance Abatement Bylaw 8940, 2018", Council DIRECTS, by way of written ORDER, that Jarnanak Singh Manhas, Mohinder Kaur Manhas, Ram Singh Manhas and Sudershan Kumari Manhas (collectively the “Owners”), being the registered owners of the property with the civic address of 1105 Vancouver Street, Prince George BC and legally described as PID: 008-929-246, Lot 11 Block 208 District Lot 343*

*Cariboo District Plan 1268 and PID: 008-929-262, Lot 12 Block 208 District Lot 343 Cariboo District Plan 1268 (collectively the “Property”), immediately cease causing, or allowing to be caused, the following nuisance activities on the Property:*

- a. *The discarding of waste and debris, including mattresses, garbage and cardboard outdoors;*
  - b. *Yelling, shouting, screaming and fighting; and*
  - c. *The lighting of outdoor fires.*
2. *AND THAT Council DIRECTS that administration deliver to the Owners a copy of the written order regarding the Property together with a notice that if a nuisance activity prohibited by the order is abated or caused to be abated by the City under section 3.3 of the "City of Prince George Nuisance Abatement Bylaw 8940, 2018", then the cost of such abatement may be recovered from the Owners pursuant to sections 4.1 to 4.3 and Schedule “A” of that bylaw.*

**Carried Unanimously**

#### **E.5 Nuisance Abatement – 389 Nicholson Street**

Council considered the following documentation related to “Nuisance Abatement – 389 Nicholson Street”:

1. Staff report dated November 1, 2024 from the Director of Administrative Services providing an overview of the request for an order regarding nuisance abatement and cost recovery for the nuisance activities taking place on the subject property located at 389 Nicholson Street.

**Moved By** Councillor Skakun

**Seconded By** Councillor Polillo

1. *That, pursuant to section 3.2(a) of "City of Prince George Nuisance Abatement Bylaw 8940, 2018", Council DIRECTS, by way of written ORDER, that Leah Rose Dubois and Brian Joseph Dubois (collectively the “Owners”), being the registered owners of the property with the civic address of 389 Nicholson Street, Prince George BC and legally described as PID: 008-017-590, Lot 1 Block 73 District Lot 937 Cariboo District Plan 752 and PID: 008-017-638, Lot B (72794M) Block 73 District Lot 937 Cariboo District Plan 752 (collectively the “Property”), immediately cease causing, or allowing to be caused, the following nuisance activities on the Property:*
  - a. *The discarding and accumulation of garbage outdoors;*
  - b. *Allowing dogs to run at large;*
  - c. *Yelling, shouting, screaming and fighting; and*
  - d. *The lighting of outdoor fires.*
2. *AND THAT Council DIRECTS that administration deliver to the Owners, a copy of the written order regarding the Property together with a notice that if a nuisance activity prohibited by the order is abated or caused to be abated by the City under section 3.3 of the "City of Prince George Nuisance Abatement Bylaw 8940, 2018", then the cost of such abatement may be recovered from the Owners pursuant to sections 4.1 to 4.3 and Schedule “A” of that bylaw.*

**Carried Unanimously**

DIRECTOR OF PLANNING AND DEVELOPMENT - DEANNA WASNIK

**E.6 Housekeeping Amendment to the Comprehensive Fees and Charges Bylaw No. 7557, 2024 (Bylaw No. 9506)**

Councillor Skakun exited Council Chambers at 8:28 p.m.

*City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9506, 2024*

**Moved By** Councillor Sampson  
**Seconded By** Councillor Polillo

*That Council GIVES FIRST THREE READINGS to “City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9506, 2024”.*

**Carried Unanimously**

**E.7 Zoning Bylaw Amendment Application No. RZ100828 (Bylaw No. 9501, 2024)**

Applicant: McWalter Consulting Ltd. On Behalf of 1279841 B.C. Ltd., Inc.  
No. BC1279841

Location: 2262 Knell Road and 2294 Knell Road/4636 Hart Highway

Documents for Council’s consideration regarding “Zoning Bylaw Amendment Application No. RZ100828 (Bylaw No. 9501, 2024)” include:

1. Staff report dated October 21, 2024 from the Director of Planning and Development titled "Zoning Bylaw Amendment Application No. RZ100828 (Bylaw No. 9501, 2024)";
  - a. Location and Existing Zoning Map;
  - b. Appendix "A" to Bylaw No. 9501; and
  - c. Rationale Letter.

*City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9501, 2024*

**Moved By** Councillor Polillo  
**Seconded By** Councillor Scott

*That Council GIVES FIRST THREE READINGS to “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9501, 2024”.*

**Carried Unanimously**

Councillor Skakun returned to Council Chambers at 8:34 p.m.

**Moved By** Councillor Klassen  
**Seconded By** Councillor Polillo

*That Council PERMITS that consideration of Final Reading of proposed Bylaw No. 9501, 2024 BE WITHHELD until the following requirements have been met to the satisfaction of Administration:*

- a. *Receipt of confirmation that Lots 16 & 17, District Lot 4039, Cariboo District Plan 27675 have been consolidated.*

*In addition, any recommendations presented in the preceding items must be addressed to the satisfaction of the Director of Planning and Development.*

**Carried Unanimously**

**E.8 Development Variance Permit Application No. VP100679**

Applicant: Peter Lawrence Jackson and Christine Ellen Janet Olson Jackson  
Location: 163 McKinley Crescent

Documents for Council’s consideration regarding “Official Community Plan Bylaw Amendment No. CP100212 (Bylaw No. 9513, 2024) and Zoning Bylaw Amendment Application No. RZ100798 (Bylaw No. 9514, 2024)” include:

1. Documents for Council's consideration regarding "Development Variance Permit Application No. VP100679" include:
  - a. Staff report dated October 16, 2024 from the Director of Planning and Development titled "Development Variance Permit Application No. VP100679";
  - b. Location and Existing Zoning Map;
  - c. Development Variance Permit No. VP100679;
  - d. Exhibit "A" to VP100679; and
  - e. Rationale Letter and Drawings.

**Moved By** Councillor Ramsay  
**Seconded By** Councillor Skakun

*That Council DENIES Development Variance Permit No. VP100679 to vary “City of Prince George Zoning Bylaw No. 7850, 2007” for the property legally described as Lot 7, District Lot 1427, Cariboo District, Plan 16863 as follows:*

- a. *Vary Section 10.2.5 5. by decreasing the minimum front yard setback of principal development from 4.5 m to 1.2 m, as shown on Exhibit “A” to VP100679.”*

**Carried**

**Councillor Klassen opposed.**

**Moved By** Councillor Klassen  
**Seconded By** Councillor Polillo

*That Council APPROVES Development Variance Permit No. VP100679 to vary “City of Prince George Zoning Bylaw No. 7850, 2007” for the property legally described as Lot 7, District Lot 1427, Cariboo District, Plan 16863 as follows:*

- a. *Vary Section 10.2.5 5. by decreasing the minimum front yard setback of principal development from 4.5 m to 2.5 m, to be shown on the amended Exhibit “A” to VP100679.”*

**Moved By** Councillor Klassen  
**Seconded By** Councillor Ramsay

*That Council AMENDS the main motion by changing the number “2.5” to “2.4”.*

**Carried Unanimously**

**Main motion as amended.**

**Carried Unanimously**

Mayor Yu called a recess of the Regular Council Meeting at 9:00 p.m.

The Regular Council Meeting reconvened at 9:09 p.m.

Attendance of Council and Staff was the same as at the time the recess was called.

MANAGER OF LEGISLATIVE SERVICES/CORPORATE OFFICER – ETHAN ANDERSON

**E.9 Proposed Amendments to the Council Procedures Bylaw and the Committees, Commissions, and Boards Procedures Manual**

**City of Prince George Council Procedures Bylaw No. 8388, 2011, Amendment Bylaw No. 9494, 2024**

**Moved By** Councillor Ramsay  
**Seconded By** Councillor Klassen

*That Council AMENDS the “Committees, Commissions, and Boards Procedures Manual” by removing “Section 29 – Covid-19 Safety Protocols”.*

**Carried Unanimously**

**Moved By** Councillor Klassen  
**Seconded By** Councillor Polillo

*That Council GIVES FIRST THREE READINGS of “City of Prince George Council Procedures Bylaw No. 8388, 2011, Amendment Bylaw No. 9494, 2024.”*

**Carried Unanimously**

**Moved By** Councillor Scott  
**Seconded By** Councillor Klassen

*That Council APPROVES the amended “Committees, Commissions, and Boards Procedures Manual” as attached to the report dated October 16, 2024 from the Manager of Legislative Services titled “Proposed Amendments to the Council Procedures Bylaw and the Committees, Commissions, and Boards Procedures Manual”, including the amendment made at the November 18, 2024 regular council meeting, and subject to “City of Prince George Council Procedures Bylaw No. 8388, 2011, Amendment Bylaw No. 9494, 2024” receiving final reading and adoption.*

**Carried Unanimously**

**E.10 Repeal City of Prince George Permissive Tax Exemption Bylaw No. 9429, 2023**

**City of Prince George Permissive Tax Exemption Bylaw No. 9429, 2023, Repeal Bylaw No. 9521, 2024**

**Moved By** Councillor Polillo  
**Seconded By** Councillor Klassen

*That Council GIVES FIRST THREE READINGS to “City of Prince George Permissive Tax Exemption Bylaw No. 9429, 2023, Repeal Bylaw No. 9521, 2024.”*

**Carried Unanimously**

**F. BYLAWS – FINAL READING AND ADOPTION**

**F.1 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9476, 2024**

**Moved By** Councillor Scott  
**Seconded By** Councillor Skakun

*That Council GRANTS FINAL READING AND ADOPTION to “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9476, 2024.”*

**Carried Unanimously**

**G. NOTICE OF MOTION**

In accordance with City of Prince George Council Procedures Bylaw No. 8388, 2011, notice of the proposed motion is provided. The proposed motion will be included on the December 2, 2024 Council Meeting agenda for Council's consideration.

COUNCILLOR TIM BENNETT AND COUNCILLOR TRUDY KLASSEN

**G.1 Access to Public Washrooms in Downtown Prince George**

COUNCILLOR GARTH FRIZZELL

**G.2 City Of Prince George Support for Northern Angel Investment Summit**

**H. CORRESPONDENCE**

Council requested further consideration of Correspondence items H.1 and H.2.

**H.1 Correspondence dated November 3, 2024 from Cheryl Wehr: Community Tree Grant Applications with Tree Canada for 2024**

**H.2 Correspondence dated November 8, 2024 from Mayor Simon Yu to Ministry of Post-Secondary Education and Future Skills (PSFS): Letter of Support; College of New Caledonia Proposed Student Housing Project**

**Moved By** Councillor Scott

**Seconded By** Mayor Yu

*That Council RECEIVES FOR INFORMATION correspondence items H.1 and H.2.*

**Carried Unanimously**

**I. ADJOURNMENT**

**Moved By** Councillor Polillo

**Seconded By** Councillor Klassen

*That there being no further business the Regular Council Meeting, BE ADJOURNED.*

**Carried Unanimously**

**THE REGULAR MEETING OF COUNCIL ADJOURNED AT 9:24 P.M.**

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CHAIRPERSON

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CERTIFIED CORRECT