



## MINUTES OF THE REGULAR MEETING OF COUNCIL

November 4, 2024  
6:00 pm  
Council Chambers of City Hall  
1100 Patricia Boulevard, Prince George, BC

**PRESENT:** Councillor Tim Bennett <Acting Mayor> <Chair>  
Councillor Garth Frizzell  
Councillor Trudy Klassen  
Councillor Ron Polillo  
Councillor Kyle Sampson  
Councillor Susan Scott  
Councillor Brian Skakun

**IN ATTENDANCE:** Walter Babicz, City Manager  
Deanna Wasnik, Director of Planning and Development  
Kris Dalio, Director of Finance and IT Services  
Andy Beesley, Director of Civic Facilities and Events  
Eric Depenau, Director of Administrative Services  
Blake McIntosh, Director of Civic Operations  
Leslie Kellett, Deputy Corporate Officer  
Catherine Sikobe, Legislative Services Assistant

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### A. ADOPTION OF THE AGENDA

**Moved By** Councillor Skakun  
**Seconded By** Councillor Scott

*That the agenda for the regular meeting of Council scheduled for November 4, 2024, be amended by adding one (1) new item of correspondence to agenda item E.7: Development Variance Permit Application No. VP100671, removing agenda item E.8: Section 219 Covenant Application No. RC000028 (Bylaw Nos. 9495 and 9496) at the request of the applicant; and by considering agenda items E.10, E.11, and E.12 immediately following agenda item E.3, and that the agenda, BE ADOPTED AS AMENDED.*

**Carried Unanimously**

### B. MINUTES

#### B.1 Adoption of the Regular Council Meeting Minutes – October 21, 2024

**Moved By** Councillor Polillo  
**Seconded By** Councillor Scott

*That the minutes of the regular Council meeting held October 21, 2024, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions passed by Council at that meeting.*

**Carried Unanimously**

**C. DELEGATION(S)**

**C.1 Carefree Society**

Presenter: Christos Vardacostas  
Location: Carefree Society – Carefree Service

**Moved By** Councillor Polillo  
**Seconded By** Councillor Skakun

*That Council REFERS to Administration the delegation presentation from the Carefree Society regarding the establishment of a handydart service.*

**Carried Unanimously**

**D. CONSENT AGENDA (FOR INFORMATION)**

Council requested further consideration of consent agenda items D.1, D.4, and D.5.

**D.1 Inventory of Non-government Organizations that Provide Outreach Services**

**Moved By** Councillor Skakun  
**Seconded By** Councillor Polillo

*That Council RECEIVES FOR INFORMATION the report dated October 15, 2024, from Mayor Yu, Chair, Standing Committee on Public Safety titled, “Inventory of Non-government Organizations that Provide Outreach Services.”*

**Carried Unanimously**

**E. REPORTS**

STANDING COMMITTEE ON INTERGOVERNMENTAL AFFAIRS – COUNCILLOR GARTH FRIZZELL, CHAIR

**E.1 Strong Cities Membership**

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Polillo

*That Council DIRECTS staff to apply for membership in the Strong Cities Network as described in the report titled, “Strong Cities Membership”, from the Chair of the Standing Committee on Intergovernmental Affairs, dated October 17, 2024.*

**Carried Unanimously**

ADVISORY COMMITTEE ON BEAR AWARENESS – LISA CRAN, CHAIR

**E.2 Recommendations to Council to Improve Bear Awareness**

**Moved By** Councillor Skakun  
**Seconded By** Councillor Frizzell

*That Council REFERS to Administration the report from the Advisory Committee on Bear Awareness dated October 16, 2024 for review and an information report back to Council regarding financial and operational costs to implement the committee recommendations.*

**Carried Unanimously**

MANAGER OF LEGISLATIVE SERVICES/CORPORATE OFFICER - ETHAN ANDERSON

**E.3 Dissolution of the Advisory Committee on Bear Awareness**

**Moved By** Councillor Polillo  
**Seconded By** Councillor Scott

*That Council DISSOLVES the Advisory Committee on Bear Awareness as the committee has achieved the objectives outlined in its mandate as defined in the committee's Terms of Reference.*

DIRECTOR OF CIVIC OPERATIONS – BLAKE MCINTOSH

**E.10 Snow and Ice Control Policy Review**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Frizzell

*That Council RECEIVES FOR INFORMATION the report titled “Snow and Ice Control Policy Review” dated October 18, 2024 from the Director of Civic Operations.*

**Carried Unanimously**

**E.11 Carrie Jane Gray Park Upgrade Report and Concept Plan**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Skakun

*That Council DIRECTS administration to utilize the Carrie Jane Gray Park Renewal “Preferred Concept Plan” and “Phasing Plan” attached to the report dated November 4, 2024 from the Director of Civic Operations titled “Carrie Jane Gray Upgrade Report and Concept Plan”, to guide proposed phased infrastructure investment to the Carrie Jane Gray Park area for Council's consideration through annual capital budget funding submissions, commencing in 2025.*

**Carried Unanimously**

**E.12 Tree Donation Program**

**Moved By** Councillor Polillo  
**Seconded By** Councillor Sampson

*That Council RECEIVES FOR INFORMATION the report titled “Tree Donation Program” dated October 1, 2024, from the Director of Civic Operations.*

**Carried Unanimously**

**E.4 Nomination of Council Representative to the Prince George Public Library Board – December 1, 2024 to November 30, 2025**

**Moved By** Councillor Scott  
**Seconded By** Councillor Skakun

*That Council NOMINATES and APPOINTS Councillor Frizzell to serve on the Prince George Public Library Board for a one-year term beginning December 1, 2024 and ending November 30, 2025.*

**Carried Unanimously**

DIRECTOR OF ADMINISTRATIVE SERVICES – ERIC DEPEANU

**E.5 2024 Mental Health and Addictions Accord**

**Moved By** Councillor Klassen  
**Seconded By** Councillor Polillo

*That Council SUPPORTS the Mental Health and Addictions Accord as set out in the document from North Central Local Government Association and attached to the staff report dated October 17, 2024 from the Director of Administrative Services titled “2024 Mental Health and Addictions Accord”; and AUTHORIZES the Mayor to sign the Accord on behalf of Council.*

**Carried Unanimously**

**E.6 Social Health – Issues Update**

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Polillo

*That Council RECEIVES FOR INFORMATION the report dated October 18, 2024, from the Director of Administrative Services, titled “Social Health – Issues Update”.*

**Carried Unanimously**

DIRECTOR OF PLANNING AND DEVELOPMENT - DEANNA WASNIK

**E.7 Development Variance Permit Application No. VP100671**

Applicant: Ryan Ralph Hemmerich  
Location: 6374 Hillcrest place

Documents for Council’s consideration regarding “Development Variance Permit Application No. VP100671” include:

1. Staff report dated August 1, 2024 from the Director of Planning and Development titled "Development Variance Permit Application No. VP100671";
  - a. Location and Existing Zoning Map;
  - b. Development Variance Permit No. VP100671; and
  - c. Exhibit "A" to VP100671.

Correspondence for Council's consideration regarding "Development Variance Permit Application No. VP100671" include:

1. Correspondence received October 28, 2024 from Ryan Hemmerich including three signatures in support of the application;
2. Correspondence received October 29, 2024 from Ryan Hemmerich including one signature in support of the application; and
3. Handout: Correspondence received October 31, 2021 from Ryan Hemmerich including two signatures in support of the application.

**Moved By** Councillor Klassen  
**Seconded By** Councillor Polillo

*That Council APPROVES Development Variance Permit No. VP100671 to vary “City of Prince George Zoning Bylaw No. 7850, 2007” for the property legally described as Parcel A (Being a Consolidation of Lots 1 and 2, See CA7062939), District Lot 2003, Cariboo District, Plan PGP38074 as follows:*

- a. Vary Section 10.1.6 1. by increasing the maximum combined gross floor area of accessory buildings and structures on a site from 90.0 m<sup>2</sup> to 186.0 m<sup>2</sup>, as shown on Exhibit “A” to VP100671.

**Carried Unanimously**

**E.8 Section 219 Covenant Application No. RC000028 (Bylaw Nos. 9495 and 9496)**

This application was withdrawn at the request of the applicant and not considered by Council.

**E.9 Official Community Plan Bylaw Amendment No. CP100212 (Bylaw No. 9513, 2024) and Zoning Bylaw Amendment Application No. RZ100798 (Bylaw No. 9514, 2024)**

Applicant: L&M Engineering Ltd. For Eastway Sand & Gravel Ltd., Inc. No. 719195  
Location: 880 Guay Road

Documents for Council’s consideration regarding “Official Community Plan Bylaw Amendment No. CP100212 (Bylaw No. 9513, 2024) and Zoning Bylaw Amendment Application No. RZ100798 (Bylaw No. 9514, 2024)” include:

1. Staff report dated September 24, 2024 from the Director of Planning and Development titled " Official Community Plan Bylaw Amendment No. CP100212 (Bylaw No. 9513, 2024) and Zoning Bylaw Amendment Application No. RZ100798 (Bylaw No. 9514, 2024)";
  - a. Location and Existing Zoning Map;
  - b. Appendix “A” to Bylaw No. 9513;
  - c. Appendix “A” to Bylaw No. 9514;
  - d. Exhibit “A” to CP100212; and
  - e. Rationale Letter.

**City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9513, 2024**

**City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9514, 2024**

Councillor Scott exited Council Chambers at 8:12 p.m.

**Moved By** Councillor Polillo  
**Seconded By** Councillor Sampson

*That Council GIVES FIRST READING of “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9513, 2024.”*

**Carried Unanimously**

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Polillo

*That Council CONSIDERS “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9513, 2024”, in conjunction with the current Financial Plan and confirm there are no issues.*

**Carried Unanimously**

**Moved By** Councillor Klassen  
**Seconded By** Councillor Frizzell

*That Council CONSIDERS “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9513, 2024”, in conjunction with the current Regional District Solid Waste Management Plan; and confirm there are no issues.*

**Carried Unanimously**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Polillo

*That Council CONSIDERS “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9513, 2024”, in conjunction with the City of Prince George Strategic Framework for a Sustainable Prince George and confirm there are no issues.*

**Carried Unanimously**

**Moved By** Councillor Frizzell  
**Seconded By** Councillor Polillo

*That Council GIVES SECOND READING of “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9513, 2024”.*

**Carried Unanimously**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Frizzell

*That Council APPROVES the following public consultation process to fulfill the requirements of Section 475 of the Local Government Act:*

- a. *Request for written comment from properties identified on Exhibit “A” to CP100212; and*
- b. *Publish notification of public consultation in accordance with the “City of Prince George Public Notice Bylaw No. 9329, 2022”.*

**Carried Unanimously**

**Moved By** Councillor Polillo  
**Seconded By** Councillor Klassen

*That Council GIVES FIRST AND SECOND READING of “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9514, 2024”.*

**Carried Unanimously**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Skakun

*That Council EXPANDS from 30 metres distance to the notification area shown on Exhibit “A” to CP100212, as required in the “City of Prince George Development Procedures Bylaw No. 9423, 2023”, for the mailing of notice of the public hearing for the “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9513, 2024” and “City of Prince George Zoning Bylaw No. 7580, 2007, Amendment Bylaw No. 9514, 2024.”*

**Carried Unanimously**

Councillor Scott returned to Council Chambers at 8:16 p.m.

**Moved By** Councillor Klassen  
**Seconded By** Councillor Polillo

*That Council PERMITS that consideration of Final Reading of proposed Bylaw No. 9514, 2024 BE WITHHELD until the following requirements have been met to the satisfaction of Administration:*

- a. *Receipt of a Traffic Impact Study;*
- b. *Receipt of a Servicing Brief;*
- c. *Receipt of a Geotechnical Report; and*

- d. *Registration of a Section 219 Covenant on legal title of Lot 1 Except: Part Subdivided by Plan BCP12745, District Lot 955, Cariboo District, Plan PGP39143 that dictates a no-build area as outlined in the geotechnical report.*

*In addition, any recommendations presented in the preceding items must be addressed to the satisfaction of the Director of Planning and Development.*

**Carried Unanimously**

**F. BYLAWS – FINAL READING AND ADOPTION**

**F.1 City of Prince George Restrictive Covenant Discharge Bylaw No. 9477, 2024**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Scott

*That Council GRANTS FINAL READING AND ADOPTION to “City of Prince George Restrictive Covenant Discharge Bylaw No. 9477, 2024.”*

**Carried Unanimously**

**G. NOTICE OF MOTION**

In accordance with City of Prince George Council Procedures Bylaw No. 8388, 2011, notice of the proposed motion is provided. The proposed motion will be included on the November 18, 2024 Council Meeting agenda for Council's consideration.

COUNCILLOR KYLE SAMPSON SUPPORTED BY COUNCILLOR TIM BENNETT AND COUNCILLOR CORI RAMSAY

**G.1 Celebrating Prince George Residents: Establishing an Annual Citizen Recognition Medal Program**

COUNCILLOR TIM BENNETT

**G.2 City of Prince George Support for Santa Claus Parade**

**H. CORRESPONDENCE**

**H.1 Correspondence dated October 11, 2025 from 29 Individuals: Psychiatric Care Facility and Advocacy**

**Moved By** Councillor Skakun  
**Seconded By** Councillor Scott

*That Council RECEIVES FOR INFORMATION correspondence item H.1.*

**Carried Unanimously**

**I. ADJOURNMENT**

**Moved By** Councillor Sampson  
**Seconded By** Councillor Polillo

*That there being no further business the Regular Council Meeting, BE ADJOURNED.*

**Carried Unanimously**

**THE REGULAR MEETING OF COUNCIL ADJOURNED AT 8:18 P.M.**

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CHAIRPERSON

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CERTIFIED CORRECT