

DEVELOPMENT SERVICES

*Fees and Charges for Land Use Planning*

**EFFECTIVE: January 1, 2024**

Amended by Bylaw No. 9420, 2023

**A-5(a)**

| Amending Bylaws | APPLICATION FEES  |  |
|-----------------|---|--|
|                 | <b>Official Community Plan Amendment Application</b>  |  |
|                 | Processing fee (non-refundable)   | \$100.00   |
|                 | Any Schedule amendment  | \$2,000 + \$50 per 100 m <sup>2</sup> of site area ( <b>max. \$6,000</b> ) + notification costs <sup>1</sup> |
|                 | <b>Zoning Bylaw Amendment Application</b>   |  |
|                 | Processing fee (non-refundable)   | \$100.00   |
|                 | Schedule A: rezoning to any rural, rural residential, and one or two-family residential zone with the potential to create 3 or fewer lots*  | \$1,400 + \$50 per 100 m <sup>2</sup> of site area ( <b>max. \$5,000</b> ) + notification costs <sup>1</sup> |
|                 | Schedule A: rezoning to any rural, rural residential, and one or two-family residential zone with the potential to create 4 or more lots or rezoning to any commercial, business & industrial, recreation & institutional, or multiple-family zone* | \$2,000 + \$50 per 100 m <sup>2</sup> of site area ( <b>max. \$5,000</b> ) + notification costs <sup>1</sup> |
|                 | Amendment to any other Schedule*  | \$1,400 + \$50 per 100 m <sup>2</sup> of site area ( <b>max. \$5,000</b> ) + notification costs <sup>1</sup> |
|                 | Text Amendment  | \$1,400 + notification costs <sup>1</sup>  |
|                 | Creation of a Site-Specific zone (i.e. “Z” zone)  | Additional \$1000  |
|                 | *Site area will only be charged once where an OCP and Zoning Bylaw Amendment is submitted concurrently.   |  |
|                 | <b>Section 219 Covenant</b>   |  |
|                 | Processing fee (non-refundable)   | \$100.00   |
|                 | Text Amendment or discharge   | \$1,400 + notification costs <sup>1</sup>  |
|                 | <b>Heritage Alteration Permit Application</b>   |  |
|                 | Processing fee (non-refundable)   | \$150.00   |
|                 | Subdivision of land or construction of, addition to, or alteration of a building or structure, feature or land within the designated heritage conservation area   | \$500.00 + notification <sup>1</sup>   |
|                 | <b>Development Permit Application</b>   |  |
|                 | Processing fee (non-refundable)   | \$150.00   |
|                 | Downtown, Commercial, industrial or multiple-residential development permit area: <b>no building permit</b> or façade improvement only  | \$1,000 + notification costs <sup>1</sup>  |

|  |  |   |   |   |   |
|--|--|---|---|---|---|
|  | Downtown, Commercial, industrial or multiple-residential development permit area: subdivision, construction, or addition to or alteration of a building or structure | \$1,400 + \$50 per 100 m <sup>2</sup> additional or altered gross floor area (max. \$5,000) + notification costs <sup>1</sup> |   |   |   |
|  | Intensive residential development permit area: infill and secondary dwellings  | <b>2024</b>   | <b>2025</b>   | <b>2026</b>   | <b>2027</b>   |
|  |  | \$200.00  | \$250.00  | \$300.00  | \$350.00  |
|  | Environmental or hazardous condition development permit area   |   |   | \$1,000.00  |   |
|  | Minor amendment to an issued Development Permit  |   |   | \$100.00  |   |
| <b>Temporary Use Permit Application</b>        |  |   |   |   |   |
|  | Processing fee (non-refundable)  |   | \$150.00  |   |   |
|  | Application review and processing  | <b>2024</b>   | <b>2025</b>   | <b>2026</b>   | <b>2027</b>   |
|  |  | \$950.00 + notification costs <sup>1</sup>  | \$1,100.00 + notification costs <sup>1</sup>                      | \$1,250.00+ notification costs <sup>1</sup>                       | \$1,400.00+ notification costs <sup>1</sup>                         |
|  | Existing Approved Temporary Use Permit time extension (Required 3 months prior to Permit expiration)   | <b>2024</b>   | <b>2025</b>   | <b>2026</b>   | <b>2027</b>   |
|  |  | \$700.00 + notification costs <sup>1</sup>  | \$800.00 + notification costs <sup>1</sup>                        | \$900.00+ notification costs <sup>1</sup>                         | \$1,000.00+ notification costs <sup>1</sup>                         |
| <b>Development Variance Permit Application</b> |  |   |   |   |   |
|  | Processing fee (non-refundable)  |   | \$150.00  |   |   |
|  | Zoning Bylaw regulation variance   | <b>2024</b>   | <b>2025</b>   | <b>2026</b>   | <b>2027</b>   |
|  |  | \$625.00 + \$200/add'l variance + notification costs <sup>1</sup>   | \$750.00 + \$200/add'l variance + notification costs <sup>1</sup> | \$875.00 + \$200/add'l variance + notification costs <sup>1</sup> | \$1,000.00 + \$200/add'l variance + notification costs <sup>1</sup> |
|  | Subdivision and Development Servicing Bylaw regulation variance  |   | \$1000 + notification <sup>1</sup>                                |   |   |
|  | Sign Bylaw regulation variance   | <b>2024</b>   | <b>2025</b>   | <b>2026</b>   | <b>2027</b>   |
|  |  | \$700.00 + \$200/add'l variance + notification costs <sup>1</sup>   | \$800.00 + \$200/add'l variance + notification costs <sup>1</sup> | \$900.00 + \$200/add'l variance + notification costs <sup>1</sup> | \$1,000.00 + \$200/add'l variance + notification costs <sup>1</sup> |
| <b>Liquor or Cannabis License Application</b>  |  |   |   |   |   |
|  | Processing fee (non-refundable)  |   | \$100.00  |   |   |

|  |   |  |             |             |
|--|---|--|-------------|-------------|
|  | Liquor primary or Cannabis: new license   | \$1,200 + notification <sup>1</sup>              |             |             |
|  | Liquor primary or Cannabis: change to an existing license   | \$800 + notification <sup>1</sup>                |             |             |
|  | Temporary Change  | <b>2024</b>                                      | <b>2025</b> | <b>2026</b> |
|  |   | \$200.00   | \$250.00    | \$300.00    |
|  | Food Primary: hours of services past midnight or patron participation entertainment   | \$800 + notification <sup>1</sup>                |             |             |
| <b>Wireless Communications - Request for Concurrence</b> |   |  |             |             |
|  | Processing fee (non-refundable)   | \$100.00   |             |             |
|  | Request for Concurrence per site  | \$1,000 + notification <sup>1</sup>              |             |             |
| <b>Public Notice</b>                                     |   |  |             |             |
|  | Public Notice or Notice of Public Hearing   | <b>2024</b>                                      | <b>2025</b> | <b>2026</b> |
|  |   | \$850.00   | \$900.00    | \$950.00    |
| <b>Miscellaneous</b>                                     |   |  |             |             |
|  | Title Search & Corporate Registration Search  | Refer to Schedule “C-3: Administrative Services” |             |             |
|  | Pre-Application and Development Information Meeting <sup>2</sup>  | \$250/hour                                       |             |             |
|  | Public Development Information Meeting <sup>2</sup>   | Additional \$250/City representative             |             |             |
|  | Application associated with Bylaw Enforcement   | Add 30% to base application fee                  |             |             |
|  | Comfort Letter or Related Land Use Information (on Letterhead)  | \$200.00   |             |             |
|  | Re-inspection fee beyond 1 <sup>st</sup> inspection for release of security   | \$100.00   |             |             |
|  | <sup>1</sup> Notification costs are to be paid by the Applicant or owner if required by a resolution of City Council, the <i>Local Government Act</i> or the Development Procedures Bylaw.<br><br>Application fees are not refundable except for notification costs, which will be returned to the Applicant or Owner if notification does not occur. |  |             |             |
|  | <sup>2</sup> Pre-Application and Development Information Meeting costs are to be paid prior to meeting occurring.   |  |             |             |