

Date: October 18, 2024

To: **Standing Committee on Intergovernmental Affairs**

Name and title: Councillor Garth Frizzell, Chair

Subject: Discussion on the 2025 Committee Work Plan and Budget

Attachment(s):

1. 2024 Intergovernmental Work Plan
2. Draft V1 2025 Intergovernmental Work Plan
3. Intergovernmental Action Tracking Sheet

Recommendation(s):

That the Committee RECEIVES FOR INFORMATION the report titled, "Discussion on the 2025 Committee Work Plan" from the Chair, dated October 18th, 2024.

Purpose:

This report opens conversation on the 2025 committee work plan and budget to help the committee share priorities with staff who will further revise the plan for presentation at a future committee meeting.

Background:

Reflecting on 2023, 2024 and looking at anticipated tasks in 2025, the following budget items have been referred to upcoming budget deliberations within the Manager Intergovernmental budget to support the committee.

To support engagement with MLAs, MPs, School Board and G2G hosting it is proposed that the Meals budget be increased from \$2,000 to \$4,500 based on:

- MLA x 5 mtgs – 12 pers. 60 meals.
- MP x 5 mtgs – 12 pers. 60 meals.
- School District Meeting lunches x 1 mtg - 15 pers. 15 meals.
- Hosting G2G meetings – x3 mtgs – 15 pers. 45 meals.

Total: 180 meals x \$25 per meal = \$4500

As well the Travel & Accommodation budget is proposed to be increased from \$6,000.00 to \$9500.00 based on

- Victoria Advocacy Delegation x 2. (\$4,000)
- Ottawa Advocacy Delegation x1. (\$2,000)
- FCM, UBCM, NCLGA (\$3500)

Also, the C2C and S2S events appear to be an annual expectation. A baseline budget of \$5000 has been suggested to help fund these events when expenses exceed secured grants, or no grant is present. In 2023 the events cost roughly \$24,600. The final cost to the City after sharing expenses with co-hosts and grant funds are considered was approximately \$4,800.

The Manager, Intergovernmental Relations, plans to request an increase of \$10,500 to support the draft work plan and proposed advocacy strategy for 2025.

Committee members will need to consider how they aim to approach the proposed Provincial and Federal advocacy delegations alongside their other interests.

To help manage spending it is suggested that staff explore planning the 2025 federal advocacy delegation to be conducted attached to the 2025 FCM conference in Ottawa. Also, there are two delegations proposed to Victoria in 2025. One of these delegations may be planned as an attachment to the 2025 UBCM conference in Victoria.

Strategic Priorities:

Having a well-structured work plan is assessed as creating a foundation to support all strategic priorities.

Summary and conclusion:

This report is a vehicle to engage in conversation on the 2025 committee work plan.

Respectfully submitted:

Councillor Garth Frizzell, Chair

Prepared by Eric Depenau, Director, Administrative Services

Approved:

Walter Babicz, City Manager

Meeting date: [2024/11/05]