

MINUTES OF THE REGULAR MEETING OF COUNCIL

March 25, 2024 6:00 pm Council Chambers of City Hall 1100 Patricia Boulevard, Prince George, BC

We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh, on whose land we live, work, and play.

PRESENT: Mayor Simon Yu

Councillor Tim Bennett

Councillor Frizzell

Councillor Trudy Klassen Councillor Ron Polillo Councillor Kyle Sampson Councillor Susan Scott Councillor Brian Skakun

REGRETS: Councillor Cori Ramsay

IN ATTENDANCE: Walter Babicz, City Manager

Deanna Wasnik, Director of Planning and Development Services

Kris Dalio, Director of Finance & IT Services

Andy Beesley, Director of Civic Facilities and Events Eric Depenau, Acting Director of Administrative Services

Blake McIntosh, Director of Civic Operations

Ethan Anderson, Corporate Officer/Manager of Legislative Services

Elisha Leclair, Legislative Services Assistant

A. ADOPTION OF THE AMENDED AGENDA

Moved By Mayor Yu Seconded By Councillor Skakun

That the agenda for the regular meeting of Council scheduled for March 25, 2024, BE AMENDED to remove item E.4 and to consider item G.8 after item C.2 and that the agenda BE ADOPTED AS AMENDED.

Carried Unanimously

B. MINUTES

B.1 Adoption of the Regular Council Meeting Minutes – March 11, 2024

Moved By Councillor Polillo Seconded By Councillor Scott

That the minutes of the regular Council meeting held March 11, 2024, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions passed by Council at that meeting.

Carried Unanimously

C. DELEGATIONS

C.1 British Columbia SPCA

Moved By Councillor Frizzell Seconded By Councillor Polillo

That Council RECEIVES FOR INFORMATION an update on the BC SPCA's North Cariboo community Animal Centre.

Carried Unanimously

C.2 Prince George Share Hope

Moved By Councillor Scott Seconded By Councillor Sampson

That Council DIRECTS administration to write a letter of support for Prince George Share Hope.

Carried Unanimously

G. CORRESPONDANCE

G.8 Correspondence dated March 18, 2024 from Hon. Ravi Kahlon, Minister of Housing – Short Term Rental Accommodation Opt-out

Moved By Councillor Frizzell Seconded By Councillor Scott

That Council RECEIVES FOR INFORMATION Correspondence dated March 18, 2024 from Hon. Ravi Kahlon, Minister of Housing – Short Term Rental Accommodation Opt-out.

Carried Unanimously

D. CONSENT AGENDA (FOR INFORMATION)

D.1 2024 Building Permit and Development Permit Summary (February)

Moved By Councillor Polillo Seconded By Councillor Scott

That Council RECEIVES FOR INFORMATION the report dated March 12, 2024, from the Director of Planning and Development, titled "Monthly Building Permit and Development Permit Summary (February 2024)"

Carried Unanimously

E. REPORTS

W. BABICZ, CITY MANAGER

E.1 Proposed Amendment to the 2024 Council Meeting Calendar

Moved By Councillor Bennett Seconded By Councillor Sampson

That Council AMENDS the 2024 Council Meeting Calendar by adding a Committee of the Whole meeting on Wednesday, May 8, 2024 at 2:00 p.m.

Carried Unanimously

A. BEESLEY, DIRECTOR OF CIVIC FACILITIES AND EVENTS

E.2 City Grants Review: Options for Future Direction

Moved By Councillor Bennett Seconded By Councillor Sampson

That Council APPROVES Option "A" in the staff report dated March 6, 2024 as attached to the report dated December 14, 2023, from the Director of Civic Facilities & Events, titled "City Grants Review: Options for Future Direction."

Carried Unanimously

Councillor Skakun left Council Chambers at 7:18 p.m. and returned at 7:20 p.m.

D. WASNIK, DIRECTOR OF PLANNING AND DEVELOPMENT

E.3 Zoning Bylaw Amendment Application No. RZ100794 (Bylaw No. 9426)

Applicant: Shane Saugstad for Saugstad Holdings Ltd. Inc. No. BC1040355

Location: 125 Dominion Street

Location and Existing Zoning Map

• Exhibit "A" to Bylaw No. 9426

- Supporting Documents
 - Rationale Letter
 - Letters of Support and Associated Map
 - Letter of Support from Robert Hall

<u>City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9426, 2024</u>

Moved By Councillor Sampson Seconded By Councillor Polillo

That Council:

1. GIVES FIRST AND SECOND READING of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9426, 2023";

Carried Unanimously

Moved By Councillor Scott Seconded By Councillor Skakun

That Council:

- 2. PERMITS that consideration of Final Reading of proposed Bylaw No. 9426, 2023 BE WITHHELD until the following requirements have been met to the satisfaction of Administration:
- a. Receipt of confirmation that Lots 4-6, Block 21, District Lot 343, Cariboo District Plan 1268 have been consolidated.

In addition, any recommendations presented in the preceding items must be addressed to the satisfaction of the Director of Planning and Development.

Carried Unanimously

E.5 Official Community Plan Bylaw Amendment No. CP100206 (Bylaw No. 9458) and Zoning Bylaw Amendment Application No. RZ100811 (Bylaw No. 9459)

Applicant: L&M Engineering Ltd. for NRH Investments Ltd., Inc. No. BC1214368, Lithium One Homes Ltd., Inc. No. BC1393472, and Bragg & Co. Ltd., Inc. No. BC0931443

Location: 1788 - 1804 Upland Street

Attachments:

- Location and Existing Zoning Map
- Appendix "A" to Bylaw No. 9458
- Appendix "A" to Bylaw No. 9459
- Exhibit "A" to Application No. CP100206

Moved By Councillor Sampson Seconded By Councillor Frizzell

That Council:

1. GIVES FIRST READING of "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9458, 2024."

Moved By Councillor Polillo Seconded By Councillor Scott

2. CONSIDERS "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9458, 2024.", in conjunction with the current Financial Plan and confirm there are no issues.

Moved By Councillor Klassen Seconded By Councillor Bennett

3. CONSIDERS "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9458, 2024.", in conjunction with the current Regional District Solid Waste Management Plan; and confirm there are no issues.

Moved By Councillor Sampson Seconded By Councillor Polillo

4. CONSIDERS "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9458, 2024.", in conjunction with the City of Prince George Strategic Framework for a Sustainable Prince George and confirm there are no issues.

Moved By Councillor Scott Seconded By Councillor Frizzell

5. GIVES SECOND READING of "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9458, 2024".

Moved By Councillor Klassen Seconded By Councillor Frizzell

- 6. APPROVES the following public consultation process to fulfill the requirements of Section 475 of the Local Government Act:
- a. Request for written comment from properties shown on Exhibit "A" to CP100206; and
- b. Publish notification of public consultation in accordance with the "City of Prince George Public Notice Bylaw No. 9329, 2022".

Moved By Councillor Polillo Seconded By Councillor Sampson

7. GIVES FIRST AND SECOND READING of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9459, 2024"; and

Moved By Councillor Bennett Seconded By Councillor Scott

- 8. PERMITS the Public Hearing for proposed Bylaw No. 9458 and Bylaw No. 9459 BE WITHHELD until the following requirements have been met to the satisfaction of Administration:
- a. Receipt of a Servicing Brief; and
- b. Receipt of a Traffic Summary.

Moved By Councillor Sampson Seconded By Councillor Polillo

- 9. PERMITS that consideration of Final Reading of Bylaw No. 9458 and Bylaw No. 9459 BE WITHHELD until the following requirements have been met to the satisfaction of Administration:
- a. Receipt of confirmation that Lot 18, Lot 19, Lot 20, Lot C (63402M), Block 319, District Lot 342, Cariboo District, Plan 1268 and Lot 11, 12, and Parcel A (D4138), Block 277, District lot 343, Cariboo District, Plan 1268 have been consolidated.

In addition, any recommendations presented in the preceding items must be addressed to the satisfaction of the Director of Planning and Development.

Carried Unanimously

E.6 Zoning Bylaw Amendment Application No. RZ100802 (Bylaw No. 9436, 2023) - Third Reading

Applicant: L&M Engineering Ltd. for MacDougall Investments Ltd., Inc. No. BC0967482

Location: 3854 Glendale Drive

City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9436, 2023

Councillor Sampson declared a conflict on this item as the applicant was known to him. Councillor Sampson left the Chambers at 8:09 p.m.

Moved By Councillor Polillo Seconded By Councillor Scott

That Council GIVES THIRD READING of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9436, 2023."

Carried Unanimously

Councillor Sampson returned to Council Chambers at 8:15 p.m.

F. BYLAWS - FINAL READING AND ADOPTION

F.1 Zoning Bylaw Amendment Application No. RZ100809 (Bylaw 9440, 2023) Final Reading

Applicant: Justin Mousseau for 0833689 B.C. LTD., Inc. No. BC0833689

Location: 444 - 484 Douglas Street

City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9440, 2023

Mayor Yu declared a conflict on this item as they had provided services in relation to the application. Mayor Yu left the Chambers at 8:15 p.m.

Acting Mayor Bennett took the Chair.

Moved By Councillor Skakun Seconded By Councillor Polillo

That Council GIVES FINAL READING AND ADOPTION of "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9440,2023"

Carried Unanimously

Mayor Yu returned to the Chambers at 8:17 p.m.

Mayor Yu returned to the Chair.

G. CORRESPONDENCE

Councillors requested further consideration of Correspondence items G.2, G.3, G.5, G.7, and G.10

- G.2 Correspondence dated March 11, 2024 from Acting Mayor Gord Klassen, City of Fort St. John British Columbia's Participation in the Support our Troops License Plate Program
- G.3 Correspondence dated March 13, 2024 from Hon. Rachna Singh, Minister of Education and Child Care Follow up on UBCM Letter

Moved By Councillor Frizzell Seconded By Councillor Skakun

That Council RECEIVES FOR INFORMATION Correspondence item G3. for March 25, 2024.

Carried Unanimously

- G.5 Correspondence dated March 12, 2024 from Hon. Anne Kang, Minister of Municipal Affairs Suggested Changes to the Community Gaming Grants Program
- G.7 Correspondence dated March 18, 2024 from Marnie Hamagami, Artistic Producer, Theater NorthWest Request for Grant
- G.10 Correspondence dated March 13, 2024 from Claudia Barreira, Business
 Development Manager, UNBC UNBC Request for Letter of Support for NDIT Grant
 Application Recreation Infrastructure Program

Moved By Councillor Polillo Seconded By Councillor Scott

That Council SUPPORTS UNBC's application for a financial grant up to \$100,000 from the Prince George Regional Account from the Northern Development Initiative Trust. The purpose of this funding is to upgrade the gymnasium floors and sports equipment of the Charles Jago Northern Sport Center (NSC), ensuring this facility remains safe, functional, and relevant to the evolving needs of the Prince George community.

Carried Unanimously

Moved By Councillor Scott Seconded By Councillor Polillo

That Council RECEIVES FOR INFORMATION all correspondence items.

Carried Unanimously

H. ADJOURNMENT

Moved By Councillor Polillo Seconded By Councillor Sampson

That there being no further business the Regular Meeting of Council, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 8:23 P.M.

CHAIRPERSON
CERTIFIED CORRECT

Agenda Item	Description	Resolution	Mayor Yu	Councillor Bennett	Councillor Frizzell	Councillor Klassen	Councillor Polillo	Councillor Ramsay	Councillor Sampson	Councillor Scott	Councillor Skakun	Decision	For/Against Count
A.	ADOPTION OF THE AMENDED AGENDA	That the agenda for the regular meeting of Council scheduled for March 25, 2024, BE AMENDED to remove item E.4 and to consider item G.8 after item C.2 and that the agenda BE ADOPTED AS AMENDED.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9-0
B.	ADOPTION OF MINUTES												
B.1	Adoption of the Regular Council Meeting Minutes - March 11, 2024	That the minutes of the regular Council meeting held March 11, 2024, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions passed by Council at that meeting	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0
C.	DELEGATION(S)												
C.1	That Council RECEIVES FOR INFORMATION an update on the BC SPCA's North Cariboo community Animal Centre.	That Council RECEIVES FOR INFORMATION an update on the BC SPCA's North Cariboo community Animal Centre.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0
C.2	That Council DIRECTS administration to write a letter of support for Prince George Share Hope	That Council DIRECTS administration to write a letter of support for Prince George Share Hope.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0
G.	CORRESPONDANCE												
G.8	Correspondence dated March 18, 2024 from Hon. Ravi Kahlon, Minister of Housing – Short Term Rental Accommodation Opt-out	That Council RECEIVES FOR INFORMATION Correspondence dated March 18, 2024 from Hon. Ravi Kahlon, Minister of Housing – Short Term Rental Accommodation Opt-out.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0
D.	CONSENT AGENDA (FOR INFORMATION)												

Agenda Item	Description	Resolution	Mayor Yu	Councillor Bennett	Councillor Frizzell	Councillor Klassen	Councillor Polillo	Councillor Ramsay	Councillor Sampson	Councillor Scott	Councillor Skakun	Decision	For/Against Count
D.1	Report: Deanna Wasnik: <u>2024</u> <u>Building Permit and Development</u> <u>Permit Summary (February)</u>	That Council RECEIVES FOR INFORMATION the report dated March 12, 2024, from the Director of Planning and Development, titled "Monthly Building Permit and Development Permit Summary (February 2024)"	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0
E.	REPORTS			l									
E.1	Report: Walter Babicz, City Manager: Proposed Amendment to the 2024 Council Meeting Calendar	That Council AMENDS the 2024 Council Meeting Calendar by adding a Committee of the Whole meeting on Wednesday, May 8, 2024 at 2:00 p.m.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0
	Report: Andy Beesley, Director of Civic Facilities and Events: <u>City</u> <u>Grants Review: Options for Future</u> <u>Direction</u>	That Council APPROVES Option "A" in the staff report dated March 6, 2024 as attached to the report dated December 14, 2023, from the Director of Civic Facilities & Events, titled "City Grants Review: Options for Future Direction."	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0

Agenda Item	Description	Resolution	Mayor Yu	Councillor Bennett	Councillor Frizzell	Councillor Klassen	Councillor Polillo	Councillor Ramsay	Councillor Sampson	Councillor Scott	Councillor Skakun	Decision	For/Against Count
E.3	of Planning and Development: Zoning Bylaw Amendment Application No. RZ100794 (Bylaw No. 9426) 125 Dominion Street	1. GIVES FIRST AND SECOND READING of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9426, 2023"; 2. PERMITS that consideration of Final Reading of proposed Bylaw No. 9426, 2023 BE WITHHELD until the following requirements have been met to the satisfaction of Administration: a. Receipt of confirmation that Lots 4-6, Block 21, District Lot 343, Cariboo District Plan 1268 have been consolidated. In addition, any recommendations presented in the preceding items must be addressed to the satisfaction of the Director of Planning and Development.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9-0

Agenda Item	Description	Resolution	Mayor Yu	Councillor Bennett	Councillor Frizzell	Councillor Klassen	Councillor Polillo	Councillor Ramsay	Councillor Sampson	Councillor Scott	Councillor Skakun	Decision	For/Against Count
E.5	of Planning and Development: Official Community Plan Bylaw Amendment No. CP100206 (Bylaw No. 9458) and Zoning Bylaw Amendment Application No. RZ100811 (Bylaw No. 9459) 1788-1804 Upland Street	1. GIVES FIRST READING of "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9458, 2024." 2. CONSIDERS "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9458, 2024.", in conjunction with the current Financial Plan and confirm there are no issues. 3. CONSIDERS "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9458, 2024.", in conjunction with the current Regional District Solid Waste Management Plan; and confirm there are no issues. 4. CONSIDERS "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9458, 2024.", in conjunction with the City of Prince George Strategic Framework for a Sustainable Prince George and confirm there are no issues.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0

Agenda Item	Description	Resolution	Mayor Yu	Councillor Bennett	Councillor Frizzell	Councillor Klassen	Councillor Polillo	Councillor Ramsay	Councillor Sampson	Councillor Scott	Councillor Skakun	Decision	For/Against Count
E.5	E.5 Contintued	Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9458, 2024". 6. APPROVES the following public consultation process to fulfill the requirements of Section 475 of the Local Government Act: a. Request for written comment from properties shown on Exhibit "A" to CP100206; and b. Publish notification of public consultation in accordance with the "City of Prince George Public Notice Bylaw No. 9329, 2022". 7. GIVES FIRST AND SECOND READING of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9459, 2024"; and	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0

Agenda Item	Description	Resolution	Mayor Yu	Councillor Bennett	Councillor Frizzell	Councillor Klassen	Councillor Polillo	Councillor Ramsay	Councillor Sampson	Councillor Scott	Councillor Skakun	Decision	For/Against Count
E.5	E.5 Contintued	8. PERMITS the Public Hearing for proposed Bylaw No. 9458 and Bylaw No. 9459 BE WITHHELD until the following requirements have been met to the satisfaction of Administration: a. Receipt of a Servicing Brief; and b. Receipt of a Traffic Summary. 9. PERMITS that consideration of Final Reading of Bylaw No. 9458 and Bylaw No. 9459 BE WITHHELD until the following requirements have been met to the satisfaction of Administration: a. Receipt of confirmation that Lot 18, Lot 19, Lot 20, Lot C (63402M), Block 319, District Lot 342, Cariboo District, Plan 1268 and Lot 11, 12, and Parcel A (D4138), Block 277, District lot 343, Cariboo District, Plan 1268 have been consolidated. In addition, any recommendations presented in the preceding items must be addressed to the satisfaction of the Director of Planning and Development.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0
E.6	Report: Deanna Wasnik, Director of Planning and Development: Zoning Bylaw Amendment. Application No. RZ100802 (Bylaw No. 9436, 2023) - Third Reading 3854 Glendale Drive	That Council GIVES THIRD READING of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9436, 2023."	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	CARRIED	8 - 0

Agenda Item	Description BYLAWS - FINAL READING AND	Resolution	Mayor Yu	Councillor Bennett	Councillor Frizzell	Councillor Klassen	Councillor Polillo	Councillor Ramsay	Councillor Sampson	Councillor Scott	Councillor Skakun	Decision	For/Against Count
F.	ADOPTION												
F.1	Zoning Bylaw Amendment Application No. RZ100809 (Bylaw 9440, 2023) Final Reading	That Council GIVES FINAL READING AND ADOPTION of "City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9330, 2022." That Council GIVES FINAL READING AND ADOPTION of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9331, 2022."	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	8-0
G.	CORRESPONDENCE	That Council RECEIVES FOR INFORMATION Correspondence for March 25, 2024.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0
G.2	Correspondence dated March 11, 2024 from Acting Mayor Gord Klassen, City of Fort St. John - British Columbia's Participation in the Support our Troops License Plate Program												
G.3	Correspondence dated March 13, 2024 from Hon. Rachna Singh, Minister of Education and Child Care - Follow up on UBCM Letter	That Council RECEIVES FOR INFORMATION Correspondence item G3. for March 25, 2024.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0
G.5	Correspondence dated March 12, 2024 from Hon. Anne Kang, Minister of Municipal Affairs - Suggested Changes to the Community Gaming Grants Program												
G.7	Correspondence dated March 18, 2024 from Marnie Hamagami, Artistic Producer, Theater NorthWest - Request for Grant											,	

Agenda Item	Description	Resolution	Mayor Yu	Councillor Bennett	Councillor Frizzell	Councillor Klassen	Councillor Polillo	Councillor Ramsay	Councillor Sampson	Councillor Scott	Councillor Skakun	Decision	For/Against Count
G.10	2024 from Claudia Barreira, Business Development Manager, UNBC - UNBC Request for Letter of Support for NDIT Grant Application	That Council SUPPORTS UNBC's application for a financial grant up to \$100,000 from the Prince George Regional Account from the Northern Development Initiative Trust. The purpose of this funding is to upgrade the gymnasium floors and sports equipment of the Charles Jago Northern Sport Center (NSC), ensuring this facility remains safe, functional, and relevant to the evolving needs of the Prince George community.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9-0
Н.	ADJOURNMENT	The Regular Meeting of Council Adjourned at 8:23 p.m.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	CARRIED	9 - 0